



Board of Directors Meeting

**Thursday, April 16, 2026
9:30 a.m.**

Chemeketa Community College Eola
215 Doaks Ferry Rd NW, Salem

<https://us02web.zoom.us/j/81163721263?pwd=7LmsQs2dBkkSv9P13gatnm5HM2bDIt.1>

Agenda

- I. Call to order – Paul Betts, Miami Alternatives, LLC
- II. Welcome and introductions

<p>Public Hearing on Proposed Fiscal Year 2026-27 Budget</p>

- III. Approval of minutes*
- IV. Staff and board reports
 - Executive Director’s report
 - Staff reports
 - Chair’s report
 - Items from board members
- V. Financial reports – Kathy Storm, OFRI
- VI. Reports
 - Advertising update
Jordan Benner, OFRI
 - Board member nominations
Jim Paul, OFRI
 - Forest economic report update
Julie Woodward, OFRI

VII. Action Items

- Adjustment to OFRI Tax Ceiling*
Jim Paul, OFRI
- Adopt FY 2026-27 Budget*
Jim Paul

VIII. Adjourn

*requires a motion

This meeting will be held in a facility that is accessible for persons with disabilities. If you need assistance to participate in this meeting due to a disability, please notify Kathy Storm at storm@ofri.org at least two working days prior to the meeting.



**Oregon Forest
Resources Institute**

**OREGON FOREST RESOURCES INSTITUTE
Board of Directors Meeting**

**Thursday, January 15, 2026
9:30 a.m.**

**Chemeketa Community College, Eola
215 Doaks Ferry Road NW, Salem**

Members Present:

Jennifer Beathe, Starker Forests Inc.
Paul Betts, Miami Alternatives LLC
Gordon Culbertson, Whitewater Forests LLC
Dr. Tom DeLuca, Oregon State University (via Zoom)
Dr. Kristopher Elliott, Oregon State University Extension
Daniella Giustina, Giustina Land and Timber Co.
Courtney Griesel, Sierra Pacific Industries
Mike Hicks, IAM-AW District W24
Garren Hitner, Century Forest Management
Dan Newton, Newton Forestry LLC
Kristin Rasmussen, Hampton Lumber & Family Forests
Brian Trenholm, Weyerhaeuser

Staff:

Inka Bajandas
Jordan Benner
Rikki Heath
Jenna Mendenhall
Margaret Miller
Joni Nebril
Jim Paul
Kathy Storm
Julie Woodward

9755 SW Barnes Rd., Suite 210
Portland, OR 97225
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971-673-2946 facsimile

OregonForests.org

Guests:

Tony Baker, Gard Communications
Sara Duncan, Oregon Forest Industries Council
Tim Holschbach, Oregon Department of Forestry
John Plymale, Gard Communications
Alexis Wong, Gard Communications

CALL TO ORDER

The meeting was called to order by Board Chair Paul Betts at 9:32 a.m.

APPROVAL OF MINUTES

MOTION: Courtney Griesel moved to approve the October 6, 2025 board meeting minutes and the October 7 forest sector economy work session minutes. The motion was seconded by Jennifer Beathe. Voting for the motion: Jennifer Beathe, Paul Betts, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Kristin Rasmussen and Brian Trenholm. Motion passed. (Dan Newton and Gordon Culbertson were not present at the time of the motion.)

STAFF AND BOARD REPORTS**Executive Director (Jim Paul)**

- Director of Business Operations Kathy Storm has announced her plans to retire on August 1. The recruitment process for her position will begin in April. The new candidate will begin with OFRI in mid-July.
- OFRI presented our Values and Beliefs research to the Oregon Board of Forestry earlier in January, similar to the information presented at the Oregon Forest Industries Council's annual meeting in October 2025.
OFRI is anticipating the naming of the new Oregon state forester. Executive Director Paul will work on preparations for orientating the new forester once they're on board.

Public Education (Jordan Benner and Inka Bajandas)

- **Educational advertising campaign:** Production continues with the new advertising creative. Our 30-second, 15-second and 6-second spots are in late stages of development, along with shorter clips for use online and in social media during the campaign. Additional illustrations have been developed to use on the OregonForests.org website to reinforce the campaign visuals. The campaign begins in March 2026 and runs for 12 weeks.
- **Carbon review:** In preparation for the public education efforts that will discuss the role of forests and carbon, OFRI is reviewing publications and webpages to make sure content related to carbon is up to date and consistent across media.
- **Values and Beliefs:** OFRI had the opportunity to present the Forest Values and Beliefs research to Oregon Department of Forestry (ODF) leadership and the Board of Forestry recently. The final report is available on OFRI's website in the publication library.
- **Economic report summary:** Work has started toward developing a 16-page summary booklet to communicate highlights from OFRI's 90-page economic report authored by researchers from Oregon State University and the University of Idaho. Our target publishing date for both the full economic report and the summary, which we'll market as a package, is this June.

- **Intern animation project:** Social media intern Emma Knapton recently graduated from the Pacific Northwest College of Art, where she studied stop-motion animation. Knowing that she has this area of expertise, we asked her to take on an animation project for OFRI. She created an animated video using paper cutouts and found objects that will showcase how carbon is stored throughout the forest and in wood products.

Landowner Education Program (Julie Woodward and Margaret Miller)

- **Partnership for Forestry Education**
 - Spring meeting scheduled for Tuesday, April 21.
 - Finalizing the updated *Landowner Resource Guide* and printing soon for Tree School.
- **Oregon Tree Farm System – annual meeting**
 - OFRI attended as a facilitator, sponsor and exhibitor.
 - Congratulations to Roje Gootee of Rush Creek Ranch in Grant County for being named Oregon’s 2026 Outstanding Tree Farmer of the Year!
- **PNW Forest Vegetation Management Conference**
 - OFRI attended as a facilitator, sponsor and exhibitor and provided landowner sponsorships to those Oregon landowners interested in participating.
- **OFRI train-the-trainer riparian workshops for forestry providers**
 - Hosting two virtual “train-the-trainer” workshops — in eastern Oregon on January 27 and in western Oregon on January 29.
 - Working with Shavonne Sargent of SilvaSaunterra, lead author of the Riparian Management chapter of the *Illustrated Manual*.
- **Wildlife Research Summit**
 - The Wildlife Research Summit was a successful event with over 91 percent rank of satisfaction from the participant feedback survey.
 - Feedback showed that percent of material was relevant to attendees’ jobs.
 - A total of 144 registrants attended and over 50 people viewed the posted recordings of the event.
- **Wildlife in Managed Forests (WIMF)**
 - Our newest WIMF publication, *Forests Working for Wildlife*, is in production.
 - We’re working on Tree School presentations, including a new one on integrating wildlife data and technologies into resource management planning.
- **REAL Oregon Forestry Session**
 - Provided technical assistance to the REAL Oregon Forestry Session, including access to economic data. Additionally, Deputy Director Julie Woodward presented to the cohort on December 16, 2025.
- **Starker Lecture Series – “Learning From the Landscape: A Century of Research Forest Discoveries”**
 - *McDonald Forest: A Century of Dynamic Landscapes*
Bill Robbins, Emeritus distinguished professor of history, Oregon State University (OSU). January 21, 4-5 p.m.
 - *What We’ve Learned From Decades of Long-Term Forest Research*
Fred Swanson, research geologist (retired) with U.S. Forest Service; OSU Emeritus faculty. March 11, 4-5 p.m.
 - *Panel Discussion: Managing Forests for Multiple Values in a Changing World*
Moderated by Mark Swanson, associate professor and interim director, OSU Research Forests. May 20, 4-5 p.m.

- **Upcoming educational programming and events**
 - Starker Lecture Series: January 21, sponsor
 - Associated Oregon Loggers Annual Meeting: January 23-24, sponsor and table
 - Eastern Oregon Riparian Workshop: January 27, host
 - Western Oregon Riparian Workshop: January 29, host
 - Women in Forest Management: February 23-24, sponsor and table
 - Adapting Together: Shaping the Future of Fire in the Northwest: March 4-6, plan to attend
 - Starker Lecture Series: March 11, sponsor
 - Oregon Mass Timber Tour: March 31, assisting and facilitating
 - CONNECT+: March 31-April 1, sponsor, table and presenting
 - Starker Lecture Series: May 11, sponsor
 - Oregon Family Forest Convention and Tour: June 25-27, sponsor and table
- **Oregon forest sector economic report**
 - Thank you to everyone who helped with the publication review. Final and summary reports will be completed by the end of the fiscal year.

K-12 Education (Rikki Heath and Jenna Mendenhall)

- **Updated program publications:** The Oregon Garden Natural Resources Education Program (OGNREP) brochure updates are in final review.
- **OGNREP spring calendar:** Finalizing the spring calendar with requests thus far. The first field trip is on March 6, 2026. The calendar is filling up and includes four days of Outdoor School in May with schools from Salem-Keizer School District. Environmental Educator Jenna Mendenhall has meetings with The Oregon Garden and Talk About Trees partners for more outreach to surrounding school districts, including Salem-Keizer, Silver Falls, Mt. Angel, North Santiam, Cascade, Central and Dallas. Also working on dates for The Oregon Garden staff and educators for a meet-and-greet in March, as well as CPR and first-aid training.
- **PAWS Outdoor School (ODS):** Salem-Keizer students will visit four sites each day during the week of May 11: The Oregon Garden, Ankeny National Wildlife Refuge, Minto-Brown Park and Wallace House Park (new partner). This year, a coordinator from each site will be visiting individual classrooms prior to the week to go over expectations and themes. The director of Salem Environmental Education is also working on a partnership with Willamette University's environmental science program for additional support for the ODS program, which could include college credit for students. This is a non-residential ODS, put on by a coalition of agencies to provide an outdoor learning experience rooted in natural resources topics, and community building based on the directive of the Outdoor School bill. Partners of the PAWS ODS coalition are Salem Environmental Education, The Oregon Garden, Keizer Public Works, OSU Extension 4-H, Marion Soil and Water Conservation District, and City of Salem.
- **Natural Resources CTE Educator Conference and Envirothon Teacher Training:** We had 78 teachers attend the conference on December 2, 2025, at The Oregon Garden in Silverton, in partnership with the Oregon Natural Resources Education Program. The conference fulfills the professional development requirement for the Oregon Department of Education's statewide Natural Resources/Forestry CTE Program of Study. Additionally, 55 teachers attended the Envirothon Teacher Training, where they had the opportunity to learn about this year's theme, "Nonpoint Source Pollution Mitigation: It Begins at Home!"
- **OFRI Workforce Summit:** Director of K-12 Education Programs Rikki Heath has been working with Executive Director Paul to plan the OFRI Workforce Summit, which will take place on May

13-14, 2026 in Bend, Oregon. Planning efforts have included meetings with the Western Forestry Conservation Association, coordination with potential facilitators, agenda development, logistics and communication with speakers, among other tasks.

- **2026 Oregon Envirothon planning:** Director of K-12 Education Programs Heath and Environmental Educator Mendenhall are working together to plan the 2026 Oregon Envirothon. Current efforts include meeting with test writers, inventorying supplies and gathering volunteers. The event will take place on May 1 at The Oregon Garden.
- **Partner outreach, education and professional development activities**
 - Leading the Forestry Educators Network meeting, January 20
 - Oregon Logging Conference, Future Forestry Workers Career Day, February 20
 - Envirothon test writing meeting, February 24
 - “Making Science Come Alive With Place-Based Water Education” ONREP workshop, April 3
 - Southern Oregon Regional Envirothon, April 6
 - Earth Day celebration at The Oregon Garden, April 18

Board Chair (Paul Betts)

Over the last few years, OFRI has tightened its budget, and we’re now drawing down the reserves to a healthier level and moving onto a better long-term trajectory. OFRI has built a solid plan and budget, with clear ideas on where we need to scale.

Board Members

Following his promotion effective April 1, 2025, Dr. Kristopher Elliott announced his resignation as member of the OFRI board. Since joining the board in 2020, he has supported the agency through a leadership transition and contributed to the development of OFRI’s new strategic plan. Both the board and OFRI staff extend their appreciation for his services and collaboration. Dr. Elliott agreed to serve on OFRI’s board until a new public representative is appointed by the Speaker of the House and Senate President.

Director of Business Operations (Kathy Storm)

Director of Business Operations Storm reviewed the July-October financial reports included in board packets. The first-quarter payment amounted to \$908,000, 4 percent over budget.

PUBLIC COMMENT

None

REPORTS

Alexis Wong and Tony Baker of Gard Communications and Director of Communications Jordan Benner reviewed the upcoming spring advertising schedule. Discussion followed.

Alexis Wong and John Plymale of Gard Communications and Director of Communications Benner revised the animated ads based on board feedback in October. They presented the ads, which are scheduled to run this spring. Discussion followed.

Director of K-12 Education Programs Heath provided details about OFRI’s Workforce Summit on May 13-14 in Bend. Since board members are encouraged to participate in the summit, Deputy Director

Woodward proposed canceling the October 22 board tour and rescheduling the October 23 board meeting to October 22. This will be a one-day meeting. The board agreed to move the meeting to October 22.

Executive Director Paul reviewed the draft fiscal year 2026-27 budget. Discussion followed.

Executive Director Paul will review the draft 2026 working group assignments. Board members can request changes. The goal is to only have two working group assignments per board member.

ACTION ITEMS

Director of K-12 Education Programs Heath reviewed Oregon Women in Timber's proposal for \$40,000 to build an outdoor shelter/classroom that will significantly enhance the student experience for sixth-grade students in Clatsop County. The structure will be built on ODF's Astoria District compound.

MOTION: Courtney Griesel moved to approve up to \$40,000 from the fiscal year 2025-26 new opportunities budget to enter into a grant agreement with Oregon Women in Timber to build an outdoor education shelter in Astoria. The motion was seconded by Dan Newton. Voting for the motion: Jennifer Beathe, Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Voting against the motion: none. Motion passed.

Director of K-12 Education Programs Heath reviewed a proposal to sign a contract with Experience Life Science Outdoors Inc. to develop a community engagement roadmap that recommends strategies, timelines, challenges and next steps with a focus on engaging black and brown communities and other less-engaged audiences statewide.

MOTION: Jennifer Beathe moved to approve \$24,998 and enter a contract with Experience Life Science Outdoors Inc. to develop a community engagement roadmap. The motion was seconded by Courtney Griesel. Voting for the motion: Jennifer Beathe, Paul Betts, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Kristin Rasmussen and Brian Trenholm. Voting against the motion: none. Motion passed. (Gordon Culbertson and Dan Newton were not present at voting).

ADJOURNMENT

The meeting adjourned at 2:14 p.m.

Respectfully submitted,



Joni Nebril
Business Operations Assistant



**Oregon Forest
Resources Institute**

**OREGON FOREST RESOURCES INSTITUTE
BOARD OF DIRECTORS MEETING
Video Conference Call**

**March 12, 2026
9:30 a.m.**

Members Present:

Jennifer Beathe, Starker Forests Inc.
Paul Betts, Miami Alternatives LLC
Gordon Culbertson, Whitewater Forests LLC
Daniella Giustina, Giustina Land and Timber Co.
Courtney Griesel, Sierra Pacific Industries
Mike Hicks, IAM-AW District W24
Garren Hitner, Century Forest Management
Kristin Rasmussen, Hampton Lumber & Family Forests
Brian Trenholm, Weyerhaeuser
Madeleine Thompson Rudolph, Thompson Tree Farm

Staff:

Jordan Benner
Rikki Heath
Jenna Mendenhall
Joni Nebril
Jim Paul
Kathy Storm
Julie Woodward

Guests:

Sara Duncan, Oregon Forest Industries Council
Jennifer Ward, Oregon Department of Forestry

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OregonForests.org

CALL TO ORDER

The meeting was called to order by Chair Paul Betts at 9:33 a.m.

EXECUTIVE DIRECTOR OPENING REMARKS AND REPORT

- The February Forest Products Harvest Tax (FPHT) payment came in at 27 percent below the budgeted amount. It was noted that for the past two years, this payment has consistently trended lower than projected and that this year's shortfall is not expected to significantly impact the overall financial outlook. Historically, the May FPHT payment compensates for the February shortfall. OFRI expects the updated FPHT projections from the Oregon Department of Forestry's revenue department well in advance of the October board meeting, which will help inform future budgeting discussions.
- Executive Director Paul reviewed fiscal year 2025-26 budget projections and the proposed fiscal year 2026-27 budget. Based on the most recent forecast, OFRI is on track to spend approximately 93 percent of the approved annual budget this year, indicating stable spending patterns and a flattening of expenditures for the remainder of the year. A discussion followed regarding budget scenarios. Two adjustments to the proposed fiscal year 2026-27 budget were presented:
 - K-12 program — The publications category was increased by an additional \$30,000 for a community engagement plan. Instead of entering into a new contract immediately, OFRI will issue an RFP for contract work next fiscal year.
 - Temporary employee support — Previous budgets included \$5,000 for temporary staffing; however, the funds were reallocated in the fiscal year 2025-26 budget. Executive Director Paul recommended restoring the amount to support staffing transitions associated with Director of Business Operations Kathy Storm's retirement and to provide additional program support during the transition. Board members concurred.

BOARD COMMENTS

Board Member Madeleine Thompson Rudolph expressed appreciation for the deliberate and thoughtful approach being taken with the contract and RFP process. She noted the value of not rushing the process and ensuring that the transition and scope of work are carefully evaluated before moving forward.

Board Chair Betts noted that continued efforts to tighten the budget have led to more efficient use of resources. With the new opportunities budget now being utilized from a 1 - 2 percent spend rate, the organization is on track to maintain an overall annual spend rate between 90 - 95 percent, contingent on revenue received through the FPHT.

PUBLIC COMMENT

None

ACTION ITEMS

Executive Director Paul reviewed the proposed fiscal year 2026-27 budget with \$5,000 allocated for temporary staffing work to support Director of Business Operations Storm's retirement and overall program support during the transition of staff.

Motion: Courtney Griesel moved to approve the proposed fiscal year 2026-27 budget and adding \$5,000 for temporary administrative help. The motion was seconded by Gordon Culbertson. Voting for the motion: Jennifer Beathe, Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Kristin Rasmussen, Madeleine Thompson Rudolph and Brian Trenholm. Vote against the motion: none. Motion passed.

REPORTS

Director of Business Operations Storm reminded board members to register for the upcoming Workforce Summit scheduled for May. Board members are encouraged to complete their registrations in a timely manner.

ADJOURNMENT

The meeting adjourned at 10:04 a.m.

Respectfully submitted,



Joni Nebril
Business Operations Assistant

OREGON FOREST RESOURCES INSTITUTE
2025-26
FINANCIAL MANAGEMENT REPORT

December 2025

	<u>APPROVED FY 2025-26</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2025-26 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2025	\$ 2,883,578			\$ 2,913,561 *	\$ 29,982
REVENUE - SALES/OTHER	15,000	384	20,160	50,000	35,000
INTEREST	75,000	12,676	75,863	75,000	-
HARVEST TAX	3,727,503	-	1,807,396	3,727,503	-
TOTAL REVENUE	\$ 6,701,081	\$ 13,060	\$ 1,903,418	\$ 6,766,064	\$ 64,982
	<u>APPROVED FY 2025-26</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2025-26 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 1,077,339	\$ 87,184	\$ 511,725	\$ 1,077,339	\$ -
OTHER PERSONNEL EXPENSES	\$ 672,920	53,260	312,384	672,920	-
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 140,444	\$ 824,109	\$ 1,750,259	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 30,247	\$ 161,041	\$ 450,570	\$ -
DUES AND SUBSCRIPTIONS	9,570	868	3,980	9,570	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	-	-	-
EMPLOYEE TRAINING	3,500	-	1,210	3,500	-
EXPENDABLE PROPERTY	26,525	5,128	15,028	26,525	-
FACILITIES MAINTENANCE	2,000	-	-	2,000	-
FACILITIES RENTAL	148,996	15,843	73,427	148,996	-
GOVERNMENT SERVICE CHARGES	6,036	11	5,147	6,036	-
LEGAL SERVICES	7,500	246	2,253	7,500	-
OFFICE EXPENSES	26,858	1,295	8,531	26,858	-
OTHER SERVICES AND SUPPLIES	3,500	-	-	3,500	-
PROFESSIONAL SERVICES	1,569,020	60,610	388,351	1,569,020	-
PUBLICATIONS / ADVERTISING	724,150	5,149	31,447	724,150	-
TELECOMMUNICATIONS	14,021	1,430	4,812	14,021	-
TRAVEL – INSTATE	93,466	5,153	21,392	93,466	-
TRAVEL – OUT OF STATE	15,400	756	3,405	15,400	-
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 126,737	\$ 720,025	\$ 3,101,112	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 267,181	\$ 1,544,133	\$ 4,851,371	\$ -
REVENUE	\$ 6,701,081		\$ 1,903,418	\$ 6,766,064	\$ 64,982
EXPENDITURES	\$ 4,851,371		\$ 1,544,133	\$ 4,851,371	\$ -
ENDING BALANCE	\$ 1,849,710		\$ 359,285	\$ 1,914,693	\$ 64,982

*Actual beginning balance, July 1, 2025

**OREGON FOREST RESOURCES INSTITUTE
FINANCIAL MANAGEMENT REPORT
Dec. 2025 Variance Explanation**

REVENUE

BEGINNING BALANCE: Higher due to cost savings from Fiscal Year 2024-25.

REVENUE - SALES/OTHER: SPOTS Visa rebate: \$917.13. ODF forest landowner grant \$19,242.61.

HARVEST TAX: First quarter payment \$34,923.64 (4%) more than approved budget. Second quarter payment \$61,035 (6.4%) less than approved budget.

Vouchers - December 2025

Voucher Number	Vendor	Description of Service	Amount	Date
VU187291	OREGON STATE UNIVERSITY	IGA 26-1002: JULY-SEPTEMBER 2025	\$ 8,906.55	12/3/2025
VU187298	ASSOCIATED OREGON LOGGERS INC	CONVENTION SPONSORSHIP	2,000.00	12/3/2025
VU187286	ACCURATE CORPORATE SERVICES INC	PUBLICATION STORAGE: DECEMBER 2025	564.48	12/4/2025
VU187297	FOREST GROVE COMMUNITY SCHOOL	BUS REIMBURSEMENT	208.35	12/4/2025
VU187299	FORESTS TODAY & FOREVER	BUS REIMBURSEMENT	229.92	12/4/2025
VU187300	OREGON GARDEN FOUNDATION	SILVERTON OFFICE LEASE: OCTOBER-DECEMBER 2025	3,000.00	12/4/2025
BTTE2620	DEPARTMENT OF ADMINISTRATIVE SERVICES	PRINTING: WIMF STICKERS	39.48	12/8/2025
BTTE2621	OREGON DEPARTMENT OF FORESTRY	ODF SERVICES: OCTOBER 2025	511.31	12/8/2025
VU188962	DALLAS SCHOOL DISTRICT #2	BUS REIMBURSEMENT	553.35	12/11/2025
VU188963	WASHINGTON CO SCH DIST 88J	BUS REIMBURSEMENT	2,509.12	12/11/2025
VU188967	ECOLOGY IN CLASSROOMS & OUTDOORS	BUS REIMBURSEMENT	2,072.25	12/11/2025
VU188968	CAFFERATA CONSULTING LLC	PS 628-1045-17: OCTOBER 2025	17,286.14	12/11/2025
VU188970	UNITED PARCEL SERVICE	SHIPPING	328.58	12/11/2025
VU188982	SALEM KEIZER SCH DIST 24J	BUS REIMBURSEMENT	1,588.53	12/11/2025
VU188996	ASSOCIATED OREGON LOGGERS INC	CONFERENCE REGISTRATION: PAUL/WOODWARD	880.00	12/11/2025
VU189006	YAMHILL CO SCH DIST 29J	BUS REIMBURSEMENT	465.92	12/11/2025
VU189009	RADCO CORP	PRINTING: NATIVE TREES STICKERS	5,110.00	12/11/2025
VU189012	CAWOOD	PS 628-1032-12: NOVEMBER 2025	5,123.00	12/11/2025
VU189015	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: NOVEMBER 2025	2,800.00	12/11/2025
VU189027	WORD JONES WRITING & EDITING LLC	PO-62800-0005369: NOVEMBER 2025	1,530.00	12/11/2025
VU189038	LESLIE COMNES	PO 62800-00010575: NOVEMBER 2025	1,021.25	12/11/2025
VU189045	CAFFERATA CONSULTING LLC	PS 628-1045-17: NOVEMBER 2025	2,401.25	12/11/2025
VU189049	SOUTHWESTERN OREGON CC	MILEAGE REIMBURSEMENT	160.65	12/11/2025
VU189051	OREGON STATE UNIVERSITY	WIMF CONFERENCE FACILITY RENTAL	2,498.00	12/11/2025
VU189052	SHI INTERNATIONAL CORP	SOFTWARE	815.32	12/11/2025
VPV26031	ERIKA HEATH	TRAVEL REIMBURSEMENT: NOVEMBER 2025	158.80	12/15/2025
VPV26032	JENNA MENDENHALL	TRAVEL REIMBURSEMENT: OCTOBER 2025	269.65	12/15/2025
VPV26033	MARGARET MILLER	TRAVEL REIMBURSEMENT: SEPT.-DEC. 2025	841.40	12/15/2025
VPV26034	JONI NEBRIL	TRAVEL REIMBURSEMENT: NOVEMBER 2025	35.98	12/15/2025
VPV26035	JAMES T PAUL	TRAVEL REIMBURSEMENT: AUGUST-NOV. 2025	202.30	12/15/2025
VPV26036	KATHY STORM	TRAVEL REIMBURSEMENT: NOVEMBER 2025	1,063.82	12/15/2025
VPV26037	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: NOVEMBER 2025	14,767.61	12/15/2025
VPV26038	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: NOVEMBER 2025	436.76	12/15/2025
BTTE2622	OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: NOVEMBER 2025	246.40	12/17/2025
BTTE2623	DEPT. OF ADMINISTRATIVE SERVICES	MOTOR POOL: NOVEMBER 2025	857.60	12/17/2025
VU190776	HOUNDER LLC	PO 62800-00041289: NOVEMBER 2025	1,900.00	12/17/2025
VU190777	FORESTS TODAY & FOREVER	BUS REIMBURSEMENT	789.39	12/17/2025
VU190778	PETERKORT CENTRE II LLC	PORTLAND OFFICE LEASE: JANUARY 2026	8,411.13	12/17/2025
VU191811	PACIFIC OFFICE AUTOMATION INC	COPIER LEASES: NOVEMBER 2025	473.09	12/22/2025
VU191812	SERVER LOGIC CORPORATION	PO-62800-00046106: NOVEMBER 2025	813.00	12/22/2025
VU191814	MARION COUNTY SCHOOL DISTRICT 24J	BUS REIMBURSEMENT	850.09	12/22/2025
VU192902	JACKSON CO SCH DIST 6	BUS REIMBURSEMENT	391.31	12/30/2025
VU192908	MARION CO SCH DIST 91	BUS REIMBURSEMENT	135.72	12/30/2025
VU192910	BEAVERTON SCHOOL DISTRICT #48	BUS REIMBURSEMENT	799.49	12/30/2025
VU192911	OREGON WOMEN IN TIMBER	PO 62800-00013933: NOVEMBER 2025	15,987.00	12/30/2025
VU192912	FOREST GROVE COMMUNITY SCHOOL	BUS REIMBURSEMENT	200.02	12/30/2025
VU192913	PORTLAND PUBLIC SCHOOL DISTRICT #1	BUS REIMBURSEMENT	3,599.89	12/30/2025
VU192954	COLUMBIA CO SCH DIST 1J	BUS REIMBURSEMENT	294.22	12/30/2025
VU192956	ACCURATE CORPORATE SERVICES INC	PUBLICATION DELIVERY: DECEMBER 2025	321.50	12/30/2025
VU192959	YAMHILL CO SCH DIST 40	BUS REIMBURSEMENT	123.24	12/30/2025
VU192961	JACKSON CO SCH DIST 6	BUS REIMBURSEMENT	740.71	12/30/2025
VU192967	OREGON SMALL WOODLANDS ASSN.	CONVENTION SPONSORSHIP	7,500.00	12/30/2025
VU192968	WASHINGTON CO SCH DIST 1J	BUS REIMBURSEMENT	880.00	12/30/2025
VU192970	LANE CO SCH DIST 1	BUS REIMBURSEMENT	302.93	12/30/2025
VU192971	SUTHERLIN SCHOOL DISTRICT 130	LODGING REIMBURSEMENT	486.21	12/30/2025
VU192972	CRATER LAKE ACADEMY INC	LODGING REIMBURSEMENT	243.10	12/30/2025

Vouchers - December 2025

CR001258 OREGON STATE TREASURY

BANK FEES: DECEMBER 2025	<u>11.20</u>	12/31/2025
TOTAL VOUCHERS - DECEMBER 2025	\$ 126,737.01	
TOTAL PERSONNEL SERVICES - DECEMBER 2025	<u>\$ 140,444.48</u>	
GRAND TOTAL EXPENDITURES	\$ 267,181.49	

OREGON FOREST RESOURCES INSTITUTE
2025-26
FINANCIAL MANAGEMENT REPORT

January 2026

	<u>APPROVED FY 2025-26</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2025-26 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2025	\$ 2,883,578			\$ 2,913,561 *	\$ 29,982
REVENUE - SALES/OTHER	15,000	-	20,160	50,000	35,000
INTEREST	75,000	11,585	87,448	75,000	-
HARVEST TAX	3,727,503	-	1,807,396	3,727,503	-
TOTAL REVENUE	\$ 6,701,081	\$ 11,585	\$ 1,915,003	\$ 6,766,064	\$ 64,982
	<u>APPROVED FY 2025-26</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2025-26 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 1,077,339	\$ 87,317	\$ 599,042	\$ 1,077,339	\$ -
OTHER PERSONNEL EXPENSES	\$ 672,920	52,932	365,316	672,920	-
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 140,249	\$ 964,358	\$ 1,750,259	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 16,999	\$ 178,040	\$ 450,570	\$ -
DUES AND SUBSCRIPTIONS	9,570	2,023	6,003	9,570	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	-	-	-
EMPLOYEE TRAINING	3,500	-	1,210	3,500	-
EXPENDABLE PROPERTY	26,525	-	15,028	26,525	-
FACILITIES MAINTENANCE	2,000	-	-	2,000	-
FACILITIES RENTAL	148,996	4,854	78,281	148,996	-
GOVERNMENT SERVICE CHARGES	6,036	467	5,614	6,036	-
LEGAL SERVICES	7,500	345	2,598	7,500	-
OFFICE EXPENSES	26,858	1,575	10,107	26,858	-
OTHER SERVICES AND SUPPLIES	3,500	-	-	3,500	-
PROFESSIONAL SERVICES	1,569,020	123,529	511,880	1,569,020	-
PUBLICATIONS / ADVERTISING	724,150	-	31,447	724,150	-
TELECOMMUNICATIONS	14,021	990	5,802	14,021	-
TRAVEL – INSTATE	93,466	1,985	23,377	93,466	-
TRAVEL – OUT OF STATE	15,400	-	3,405	15,400	-
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 152,767	\$ 872,791	\$ 3,101,112	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 293,016	\$ 1,837,149	\$ 4,851,371	\$ -
REVENUE	\$ 6,701,081		\$ 1,915,003	\$ 6,766,064	\$ 64,982
EXPENDITURES	\$ 4,851,371		\$ 1,837,149	\$ 4,851,371	\$ -
ENDING BALANCE	\$ 1,849,710		\$ 77,854	\$ 1,914,693	\$ 64,982

*Actual beginning balance, July 1, 2025

**OREGON FOREST RESOURCES INSTITUTE
FINANCIAL MANAGEMENT REPORT
Jan. 2026 Variance Explanation**

REVENUE

BEGINNING BALANCE: Higher due to cost savings from Fiscal Year 2024-25.

REVENUE - SALES/OTHER: SPOTS Visa rebate: \$917.13. ODF forest landowner grant \$19,242.61.

HARVEST TAX: First quarter payment \$34,923.64 (4%) more than approved budget. Second quarter payment \$61,035 (6.4%) less than approved budget.

Vouchers - January 2026

Voucher Number	Vendor	Description of Service	Amount	Date
VU194941	UNITED PARCEL SERVICE	SHIPPING	\$ 371.80	1/5/2026
BTTE2626	OREGON DEPARTMENT OF FORESTRY	ODF SERVICES NOV 2025	509.06	1/13/2026
BTTE2627	DEPT. OF ADMINISTRATIVE SERVICES	MOTOR POOL: DECEMBER 2025	902.13	1/13/2026
VPV26039	INKA BAJANDAS	TRAVEL REIMBURSEMENT: DECEMBER 2025	34.80	1/13/2026
VPV26040	JORDAN BENNER	TRAVEL REIMBURSEMENT: DECEMBER 2025	176.04	1/13/2026
VPV26041	ERIKA HEATH	TRAVEL REIMBURSEMENT: DECEMBER 2025	115.60	1/13/2026
VPV26042	JENNA MENDENHALL	TRAVEL REIMBURSEMENT: DECEMBER 2025	40.00	1/13/2026
VPV26043	KATHY STORM	TRAVEL REIMBURSEMENT: DECEMBER 2025	142.80	1/13/2026
VU196641	ACCURATE CORPORATE SERVICES INC	OFF-SITE PUBLICATION STORAGE: JANUARY 2026	691.20	1/14/2026
VU196642	CAWOOD	PS 628-1032-12: DECEMBER 2025	4,010.00	1/14/2026
VU196643	UNITED PARCEL SERVICE	SHIPPING	308.62	1/14/2026
VU196645	JACKSON CO SCH DIST 6	BUS REIMBURSEMENT	1,650.26	1/14/2026
VU196655	LINCOLN COUNTY SCHOOL DISTRICT	BUS REIMBURSEMENT	796.36	1/14/2026
VU196656	OR AG IN THE CLASSROOM FOUNDATION	SPONSORSHIP	500.00	1/14/2026
VU196657	WORD JONES WRITING & EDITING LLC	PO-62800-0005369: DECEMBER 2025	315.00	1/14/2026
VU196658	CAFFERATA CONSULTING LLC	PS 628-1045-17: DECEMBER 2025	2,393.00	1/14/2026
VU196660	LESLIE COMNES	PO 62800-00010575: DECEMBER 2025	1,229.55	1/14/2026
VU198042	WOMEN IN FOREST MANAGEMENT	SPONSORSHIP	2,500.00	1/16/2026
VU198044	LEBANON COMMUNITY SCHOOL DISTRICT #9	BUS REIMBURSEMENT	233.51	1/16/2026
VU198033	MARION COUNTY SCHOOL DISTRICT 24J	BUS REIMBURSEMENT	321.58	1/20/2026
VU198035	JACKSON CO SCH DIST 5	SUBSTITUTE AND LODGING REIMBURSEMENT	853.52	1/20/2026
VU198036	CHEMEKETA COMMUNITY COLLEGE FOUNDATIO	BOARD MEETING ROOM RENTAL: JANUARY 2026	1,163.00	1/20/2026
VU198037	NETWORK CHARTER SCHOOL	SUBSTITUTE AND LODGING REIMBURSEMENT	317.30	1/20/2026
VU198038	WILLABYS CATERING	BOARD MEETING CATERING	739.00	1/20/2026
VU198041	OREGON GARDEN FOUNDATION	EVENT SPACE RENTAL	3,000.00	1/20/2026
BTTE2628	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES - DEC 2025	345.40	1/21/2026
BTTE2629	STATE OF OREGON SECRETARY OF STATE	BUSINESS SERVICES: QTR 3	454.75	1/21/2026
VPV26044	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: DECEMBER 2025	12,907.27	1/21/2026
VPV26045	JORDAN BENNER	TRAVEL REIMBURSEMENT: DECEMBER 2025	181.42	1/21/2026
VPV26046	JONI NEBRIL	TRAVEL REIMBURSEMENT: DECEMBER 2025	123.25	1/21/2026
VU199822	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: DECEMBER 2025	7,095.00	1/23/2026
VU199828	HOUNDER LLC	PO 62800-00041289: DECEMBER 2025	1,200.00	1/23/2026
VU199819	PACIFIC OFFICE AUTOMATION INC	COPIERS RENTAL: DECEMBER 2025	461.27	1/26/2026
VU199821	OREGON STATE UNIVERSITY	IGA 26-1000: OCTOBER-DECEMBER 2025	91,598.80	1/26/2026
VU199827	SERVER LOGIC CORPORATION	PO 62800-00046106: DECEMBER 2025	844.25	1/26/2026
VU199829	OREGON WOMEN IN TIMBER	PO 62800-00013933: DECEMBER 2025	14,229.00	1/26/2026
CR001284	OREGON STATE TREASURY	BANK FEES: JANUARY 2026	12.00	1/31/2026
TOTAL VOUCHERS - JANUARY 2026			\$ 152,766.54	
TOTAL PERSONNEL SERVICES - JANUARY 2026			\$ 140,249.31	
GRAND TOTAL EXPENDITURES			\$ 293,015.85	

OREGON FOREST RESOURCES INSTITUTE
2025-26
FINANCIAL MANAGEMENT REPORT

February 2026

	<u>APPROVED FY 2025-26</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2025-26 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2025	\$ 2,883,578			\$ 2,913,561 *	\$ 29,982
REVENUE - SALES/OTHER	15,000	40,000	60,160	50,000	35,000
INTEREST	75,000	-	87,448	75,000	-
HARVEST TAX	3,727,503	656,535	2,425,249	3,727,503	-
TOTAL REVENUE	\$ 6,701,081	\$ 696,535	\$ 2,572,857	\$ 6,766,064	\$ 64,982
	<u>APPROVED FY 2025-26</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2025-26 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 1,077,339	\$ 85,333	\$ 684,375	\$ 1,077,339	\$ -
OTHER PERSONNEL EXPENSES	\$ 672,920	52,320	417,636	672,920	-
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 137,653	\$ 1,102,012	\$ 1,750,259	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 62,404	\$ 240,445	\$ 450,570	\$ -
DUES AND SUBSCRIPTIONS	9,570	176	6,179	9,570	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	-	-	-
EMPLOYEE TRAINING	3,500	6,355	7,565	3,500	-
EXPENDABLE PROPERTY	26,525	-	15,028	26,525	-
FACILITIES MAINTENANCE	2,000	-	-	2,000	-
FACILITIES RENTAL	148,996	23,763	102,044	148,996	-
GOVERNMENT SERVICE CHARGES	6,036	539	6,153	6,036	-
LEGAL SERVICES	7,500	-	2,598	7,500	-
OFFICE EXPENSES	26,858	1,969	12,076	26,858	-
OTHER SERVICES AND SUPPLIES	3,500	-	-	3,500	-
PROFESSIONAL SERVICES	1,569,020	56,775	568,655	1,569,020	-
PUBLICATIONS / ADVERTISING	724,150	11,731	43,178	724,150	-
TELECOMMUNICATIONS	14,021	995	6,797	14,021	-
TRAVEL – INSTATE	93,466	1,341	24,718	93,466	-
TRAVEL – OUT OF STATE	15,400	-	3,405	15,400	-
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 166,049	\$ 1,038,840	\$ 3,101,112	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 303,702	\$ 2,140,852	\$ 4,851,371	\$ -
REVENUE	\$ 6,701,081		\$ 2,572,857	\$ 6,766,064	\$ 64,982
EXPENDITURES	\$ 4,851,371		\$ 2,140,852	\$ 4,851,371	\$ -
ENDING BALANCE	\$ 1,849,710		\$ 432,005	\$ 1,914,693	\$ 64,982

*Actual beginning balance, July 1, 2025

OREGON FOREST RESOURCES INSTITUTE
FINANCIAL MANAGEMENT REPORT
Feb. 2026 Variance Explanation

REVENUE

BEGINNING BALANCE: Higher due to cost savings from Fiscal Year 2024-25.

REVENUE - SALES/OTHER: SPOTS Visa rebate: \$917.13. ODF forest landowner grant \$59,242.61.

HARVEST TAX: First quarter payment \$34,923.64 (4%) more than approved budget. Second quarter payment \$61,035 (6.4%) less than approved budget. Third quarter payment \$244,482.49 (27.1%) less than approved budget.

Vouchers - February 2026

Voucher Number	Vendor	Description of Service	Amount	Date
VU201082	ACCURATE CORPORATE SERVICES INC	OFF-SITE PUBLICATION STORAGE: FEBRUARY 2026	\$ 691.20	2/3/2026
VU201085	PETERKORT CENTRE II LLC	OFFICE LEASE: JANUARY 2026	8,411.13	2/3/2026
VU201089	UNITED PARCEL SERVICE	SHIPPING	677.92	2/3/2026
BTTE2630	STATE OF OREGON SECRETARY OF STATE	AUDIT ASSESSMENT: QTR 3	297.00	2/6/2026
BTTE2631	DEPT. OF ADMINISTRATIVE SERVICES	PAYROLL SERVICES: QTR 2	1,175.40	2/6/2026
BTTE2632	DEPT. OF ADMINISTRATIVE SERVICES	PRINTING: TREE STICKERS	357.70	2/6/2026
BTTE2633	DEPT. OF ADMINISTRATIVE SERVICES	PROFESSIONAL DEVELOPMENT TRAINING	650.00	2/6/2026
BTTE2634	DEPT. OF ADMINISTRATIVE SERVICES	FINANCIAL BUSINESS SERVICES: QTR 2	241.99	2/6/2026
VU203399	TILLAMOOK CO SCH DIST 9	SUBSTITUTE AND LODGING REIMBURSEMENT	827.42	2/6/2026
VU203400	LANE CO SCH DIST 45J	SUBSTITUTE AND LODGING REIMBURSEMENT	1,158.65	2/6/2026
VU203391	CAWOOD	PS 628-PS1032-12: JANUARY 2026	4,405.00	2/11/2026
VU203392	CAFFERATA CONSULTING LLC	PS 628-1045-17: JANUARY 2026	3,375.00	2/11/2026
VU203401	OREGON WOMEN IN TIMBER	GRANT 104-26	40,000.00	2/11/2026
VU203402	OREGON WOMEN IN TIMBER	PO 62800-00013933: JANUARY 2026	16,683.00	2/11/2026
VU203403	LESLIE COMNES	PO 62800-00010575: JANUARY 2026	285.00	2/11/2026
VU203404	OREGON GARDEN FOUNDATION	NATURAL EDUCATION PROGRAM: JAN.-JUNE 2026	10,000.00	2/11/2026
VU203405	OREGON GARDEN FOUNDATION	REDISCOVERY FOREST AGREEMENT: JAN-JUNE 2026	3,750.00	2/11/2026
VU203406	OREGON GARDEN FOUNDATION	SILVERTON OFFICE LEASE: JANUARY-MARCH 2026	3,000.00	2/11/2026
VU203407	OREGON GARDEN FOUNDATION	SILVERTON OFFICE LEASE: JULY-SEPTEMBER 2025	3,000.00	2/11/2026
VU203408	SHAVONNE E SARGENT	PO-62800-00043962: DECEMBER 2025	3,047.50	2/11/2026
VU203409	WORD JONES WRITING & EDITING LLC	PO 62800-0005369: JANUARY 2026	1,350.00	2/11/2026
BTTE2635	OREGON DEPARTMENT OF FORESTRY	ODF SERVICES: DECEMBER 2025	203.44	2/17/2026
BTTE2636	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL: JANUARY 2026	731.40	2/17/2026
VPV26047	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: JANUARY 2026	8,908.04	2/17/2026
VPV26048	INKA BAJANDAS	TRAVEL REIMBURSEMENT: JANUARY 2026	162.40	2/17/2026
VPV26049	JAMES T PAUL	TRAVEL REIMBURSEMENT: JANUARY 2026	134.85	2/17/2026
VPV26050	KATHY STORM	TRAVEL REIMBURSEMENT: JANUARY 2026	312.53	2/17/2026
VU204649	OREGON STATE UNIVERSITY	IGA 26-1004: OCTOBER-DECEMBER 2025	19,331.50	2/18/2026
VU204644	GARTEN SERVICES INC	DOCUMENT SHREDDING	256.00	2/19/2026
VU204651	JACKSON CO SCH DIST 6	BUS REIMBURSEMENT	898.82	2/19/2026
VU204656	LANE CO SCH DIST 4J	SUBSTITUTE REIMBURSEMENT	655.63	2/19/2026
VU204657	SERVER LOGIC CORPORATION	PO-62800-00046106: JANUARY 2026	906.75	2/19/2026
VU204662	PETERKORT CENTRE II LLC	OFFICE LEASE: FEBRUARY 2026	8,411.13	2/19/2026
VU206240	LYNX GROUP INC	PRINTING: LIFE IN THE FOREST	4,970.68	2/20/2026
VU206249	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: JANUARY 2026	4,807.47	2/20/2026
VU206256	JACKSON CO SCH DIST 6	BUS TRANSPORTATION	585.00	2/20/2026
VU206263	OREGON SMALL WOODLANDS ASSOC	ADVERTISING	375.00	2/20/2026
VU206265	HOUNDER LLC	PO 62800-00041289: JANUARY 2026	1,100.00	2/20/2026
VU206272	PORTLAND STATE UNIVERSITY FOUNDATION	SPONSORSHIP	220.00	2/20/2026
VU206273	FUTURE NATURAL RESOURCE LEADERS	SPONSORSHIP	2,500.00	2/20/2026
VU206274	OREGON SOCIETY OF AMERICAN FORESTERS	ADVERTISING	850.00	2/20/2026
VU206241	UNITED PARCEL SERVICE	SHIPPING	509.06	2/23/2026
VU206266	SELECT IMPRESSIONS	PRINTING: FORESTS WORKING FOR WILDLIFE	5,177.25	2/23/2026
VU206282	MARION COUNTY SCHOOL DISTRICT 24J	SUBSTITUTE REIMBURSEMENT	658.00	2/24/2026
TOTAL VOUCHERS - FEBRUARY 2026			\$ 166,048.86	
TOTAL PERSONNEL SERVICES - FEBRUARY 2026			\$ 137,653.42	
GRAND TOTAL EXPENDITURES			\$ 303,702.28	

OFRI TAX CEILING

OFRI legislation grants the Board authority to adjust the maximum tax rate annually in an amount equal to the previous year's increase in the U.S. Bureau of Labor Statistics Consumer Price Index, West Region.

The Board has elected to adjust the tax ceiling each year from \$0.75 MBF in the enabling legislation to \$1.87 MBF in the Fiscal Year 2025-26 budget.

The **actual** harvest tax rate set in the legislation was \$0.31 MBF has the following adjustments to date:

- increased to \$0.51 MBF in January 1996;
- increased to \$0.79 MBF in January 1999;
- increased to \$0.99 MBF in January 2003;
- reduced to \$0.89 MBF in January 2005;
- increased to \$0.99 MBF in January 2014;
- increased to \$1.00 MBF in January 2016;
- increased to \$1.02 MBF in January 2017;
- increased to \$1.04 MBF in January 2018;
- increased to \$1.12 MBF in January 2019;
- increased to \$1.17 MBF in January 2025; and
- increased to \$1.87 MBF in January 2026.

The U.S. Bureau of Labor Statistics Consumer Price Index, West Region for the past 12 months is 3.1 percent. Based on 3.1 percent, the adjusted tax ceiling for the Fiscal Year 2026-27 budget would be \$1.93 MBF.

**OREGON FOREST RESOURCES INSTITUTE
PROPOSED FISCAL YEAR 2026-27 BUDGET**

	<u>APPROVED FY 2025-26</u>	<u>PROJECTED FY 2025-26</u>	<u>PROPOSED FY 2026-27</u>	<u>OVER/ (UNDER)</u>
<u>REVENUE</u>				
BEGINNING BALANCE JULY	\$ 2,883,578	\$2,913,561	\$ 2,273,720	\$ (609,859)
REVENUE - SALES/OTHER	\$ 15,000	\$ 59,243	\$ -	\$ (15,000)
INTEREST	\$ 75,000	\$135,000	\$ 95,000	\$ 20,000
HARVEST TAX	<u>\$ 3,727,503</u>	<u>\$ 3,727,503</u>	<u>\$ 4,058,181</u>	<u>\$ 330,678</u>
TOTAL REVENUE - CASH AVAILABLE	\$ 6,701,081	\$ 6,835,307	\$ 6,426,901	\$ (274,181)
<u>EXPENDITURES</u>				
<u>PERSONNEL SERVICES:</u>				
SALARY & WAGES	\$ 1,077,339	\$1,077,339	\$ 1,162,608	\$ 85,269
OTHER PERSONNEL EXPENSES	<u>\$ 672,920</u>	<u>\$ 672,920</u>	<u>\$ 694,315</u>	<u>\$ 21,396</u>
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 1,750,259	\$ 1,856,923	\$ 106,665
<u>SERVICES AND SUPPLIES:</u>				
INSTATE TRAVEL	\$ 93,466	\$ 73,582	\$ 84,516	\$ (8,950)
OUT OF STATE TRAVEL	\$ 15,400	\$ 9,400	\$ 14,500	\$ (900)
OFFICE EXPENSES	\$ 26,858	\$ 22,758	\$ 27,858	\$ 1,000
TELECOMMUNICATIONS	\$ 14,021	\$ 16,222	\$ 17,251	\$ 3,230
GOVERNMENT SERVICE CHARGES	\$ 6,036	\$ 6,036	\$ 7,474	\$ 1,438
PUBLICATIONS / EDUCATIONAL MEDIA	\$ 724,150	\$ 695,325	\$ 803,300	\$ 79,150
PROFESSIONAL SERVICES	\$ 1,569,020	\$ 1,390,383	\$ 1,294,953	\$ (274,067)
LEGAL SERVICES	\$ 7,500	\$ 5,000	\$ 15,000	\$ 7,500
EMPLOYEE TRAINING	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
EMPLOYEE RECRUIT., WELLNESS & SAFETY	\$ -	\$ -	\$ -	\$ -
DUES AND SUBSCRIPTIONS	\$ 9,570	\$ 7,264	\$ 8,683	\$ (887)
FACILITIES RENTAL	\$ 148,996	\$ 142,194	\$ 150,158	\$ 1,162
FACILITIES MAINTENANCE	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 421,850	\$ 350,970	\$ (99,600)
OTHER SERVICES AND SUPPLIES	\$ 3,500	\$ 1,500	\$ 2,300	\$ (1,200)
EXPENDABLE PROPERTY	<u>\$ 26,525</u>	<u>\$ 14,314</u>	<u>\$ 21,840</u>	<u>\$ (4,685)</u>
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 2,811,328	\$ 2,804,303	\$ (296,809)
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 4,561,587	\$ 4,661,226	\$ (190,144)
TOTAL REVENUE - CASH AVAILABLE	\$ 6,701,081	\$ 6,835,307	\$ 6,426,901	\$ (274,181)
TOTAL EXPENDITURES	<u>\$ 4,851,371</u>	<u>\$ 4,561,587</u>	<u>\$ 4,661,226</u>	<u>\$ (190,144)</u>
ENDING BALANCE	\$ 1,849,710	\$ 2,273,720	\$ 1,765,675	\$ (84,035)

**Oregon Forest Resources Institute
Program and Administrative Expenses
Proposed Fiscal Year 2026-27**

REVENUE

	Approved FY 25-26	Projected FY 25-26	Proposed FY 26-27
Beginning Balance as of July 1	\$2,883,578	\$2,913,561 *	\$2,273,720
Revenue – Interest	\$75,000	\$135,000	\$95,000
Revenue – Other	\$15,000	\$59,243	\$0
Harvest Tax	\$3,727,503	\$3,727,503	\$4,058,181
Proposed budget based on statewide timber harvest of 2.487 BBF at \$1.17 MBF and .941 BBF at \$1.22. Total 3.428 BBF.			
Total Revenue - Cash Available	\$6,701,081	\$6,835,307	\$6,426,901

* Represents actual beginning balance as of July 1, 2025

EXPENDITURES

	Approved FY 25-26	Proposed FY 26-27	Variance
Public Education	\$1,324,850	\$1,130,750	-\$194,100
K-12 Teacher Education	\$802,270	\$820,370	\$18,100
Landowner Education	\$443,016	\$453,716	\$10,700
New Opportunities	\$200,000	\$60,000	-\$140,000
Office Services	\$275,226	\$289,067	\$8,841
Staff Travel	\$55,750	\$50,400	-\$5,350
Personnel	\$1,750,259	\$1,856,923	\$106,664
Total Expenditures	\$4,851,371	\$4,661,226	-\$195,145

SUMMARY

	Approved FY 25-26	Proposed FY 26-27	Variance
TOTAL REVENUE - CASH AVAILABLE	\$6,701,081	\$6,426,901	-\$274,180
TOTAL EXPENDITURES	\$4,851,371	\$4,661,226	-\$190,145
RESERVE FOR FOLLOWING FISCAL YEAR	\$1,849,710	\$1,765,675	-\$84,035

	Approved FY 25-26	Proposed FY 26-27	Variance
PUBLIC EDUCATION			
Educational Advertising Two media campaigns (fall, spring), including digital and broadcast advertising. Budget includes agency fees and trade media.	\$ 825,000	\$ 800,500	\$ (24,500)
Publications Design and printing of annual report and public education publications. Proofreading of all OFRI materials.	\$ 186,850	\$ 98,500	\$ (88,350)
Videos/Timelapse Software, stock footage and video/audio services needed to produce videos to serve OFRI programs.	\$ 8,500	\$ 8,500	\$ -
Public Opinion Research Online panel testing for new creative, and two statewide post-ad tracking surveys and consulting.	\$ 87,000	\$ 86,600	\$ (400)
Website Development Website development and maintenance.	\$ 41,600	\$ 41,750	\$ 150
Sponsorships Oregon Business Leadership Summit, Starker Lecture Series, Mass Timber Conference and other TBD public events sponsorships.	\$ 20,000	\$ 13,000	\$ (7,000)
Public Interpretation New signage at the Rediscovery Forest.	\$ 26,000	\$ 26,000	\$ -
Forest Tours Estimated cost of OFRI board event in fall 2026.	\$ 18,900	\$ 18,900	\$ -
Rediscovery Forest Site Management Supplies, site maintenance, tools and service contracts needed to execute long-term forest management planning activities.	\$ 27,500	\$ 27,500	\$ -
Workforce To be determined.	\$ 75,000	\$ 5,000	\$ (70,000)
Public Education Advisory Group (new) Catering for one in-person advisory group meeting.	\$ 500	\$ 500	\$ -
Landowner Signage Provide "Planted" landowner signage.	\$ 8,000	\$ 4,000	\$ (4,000)
Total Public Education	\$ 1,324,850	\$ 1,130,750	\$ (194,100)

	Approved FY 25-26	Proposed FY 26-27	Variance
K-12 TEACHER AND YOUTH EDUCATION			
Oregon Natural Resources Education Program (ONREP) Statewide program in collaboration with OSU Extension that provides professional development for K-12 teachers, helping them incorporate forestry and natural resources education in their classrooms.	\$ 278,300	\$ 278,300	\$ -
Statewide Classroom Program Statewide program that delivers a unique and effective classroom forestry education program for pre-kindergarten through eighth-grade students presented by trained facilitators. Administered by Oregon Women in Timber.	\$ 217,600	\$ 204,600	\$ (13,000)
Field Trip Transportation Reimbursement to school districts for students to attend forestry education programs at partner sites, including the Rediscovery Forest, and field programs provided by ODF, Port Blakely, Forests Today & Forever, Starker Forests, OSU and others.	\$ 105,000	\$ 95,000	\$ (10,000)
Rediscovery Forest K-12 Forestry Education Program Includes student journals and equipment for field use for the Oregon Garden Natural Resources Education Program sponsored by OFRI.	\$ 31,200	\$ 32,400	\$ 1,200
K-12 Teacher Professional Development OFRI-led professional development for high school natural resources teachers. Supports substitutes, lodging and catering for the CTE conference, Envirothon training and summer workshops.	\$ 44,500	\$ 38,000	\$ (6,500)
Secondary Student Programs Support for FFA career development, PSU science expo, Forests Today & Forever, Oregon State Teaching Assn., Adopt a Farmer, Future Natural Resource Leaders, Outdoor School conference, North American Assn. for Environmental Education, and Ag in the Classroom.	\$ 25,670	\$ 25,070	\$ (600)
Publications Reprint and create new publications for distribution to K-12 teachers and students, including Community Engagement Plan.	\$ 50,000	\$ 99,000	\$ 49,000
K-12 Teacher Website Website maintenance.	\$ 20,000	\$ 5,000	\$ (15,000)
Envirothon Continuation of statewide Envirothon, presented by OFRI.	\$ 30,000	\$ 43,000	\$ 13,000
Total Teacher/Youth Education	\$ 802,270	\$ 820,370	\$ 18,100

	Approved FY 25-26	Proposed FY 26-27	Variance
FOREST LANDOWNER EDUCATION			
Woodland Owner/Master Woodland Manager Agreement with OSU Forestry Extension to coordinate the Master Woodland Manager Program and provide forest management training and education to underserved audiences such as the Women Owning Woodlands Network.	\$ 120,000	\$ 120,000	\$ -
Forestry Extension Landowner Education Agreement with OSU Extension to support Tree Schools and provide new landowner education programs.	\$ 50,000	\$ 50,000	\$ -
Wildlife in Managed Forests Program Continuation of Wildlife in Managed Forests program including outreach.	\$ 69,000	\$ 67,000	\$ (2,000)
Publications Design and printing landowner publications as needed. Revision of Guide to Reforestation and Establishing and Managing Forest Trees publications.	\$ 50,000	\$ 72,500	\$ 22,500
Hopkins Educational Consortium Continues funding for Forests Forever, Inc. to support landowner education at Hopkins Demonstration Forest.	\$ 15,000	\$ 15,000	\$ -
OFRI Landowner Workshops/Sponsorships Continues support for OSAF Annual Meeting, Family Forest Convention (OSWA & OTFS), Landmapper, Oregon Women in Lumber, Forest Vegetation Management, AOL sponsorship, OSU State of Forests and Biomass Utilization Group.	\$ 50,300	\$ 45,500	\$ (4,800)
OSWA Landowner Workshops Maintains support for OSWA landowner workshops and tours.	\$ 25,000	\$ 25,000	\$ -
Landowner Website Maintenance Maintains KnowYourForest.org content.	\$ 20,000	\$ 15,000	\$ (5,000)
Rediscovery Forest Landowner Education Program and contractor support for landowner classes at the OGRF for family forest landowners.	\$ 6,500	\$ 6,500	\$ -
Display Booth Maintains presence at Tree School, OSWA, OSAF, The Wildlife Society, AOL, Western Forestry & Conservation Association, Oregon Logging, Oregon Community Trees and NCASI.	\$ 6,000	\$ 6,000	\$ -
Motor Pool Vehicles Operation and maintenance of two motor pool vehicles.	\$ 31,216	\$ 31,216	\$ -
Total Landowner Education	\$ 443,016	\$ 453,716	\$ 10,700

	Approved	Proposed	Variance
	<u>FY 25-26</u>	<u>FY 26-27</u>	

NEW OPPORTUNITIES

To be designated	\$ 200,000	\$ 60,000	\$ (140,000)
Total New Opportunities	\$ 200,000	\$ 60,000	\$ (140,000)

	Approved	Proposed	Variance
	<u>FY 25-26</u>	<u>FY 26-27</u>	

PERSONNEL

Salary & Wages	\$ 1,077,339	\$ 1,162,608	\$ 85,269
COLA increase of 3.5% plus other payroll expenses			
Other Personnel Expenses	\$ 672,920	\$ 694,315	\$ 21,395
Based on estimates for PERS and health care.			
Staff Travel	\$ 55,750	\$ 50,400	\$ (5,350)
Total Personnel	\$ 1,806,009	\$ 1,907,323	\$ 101,314

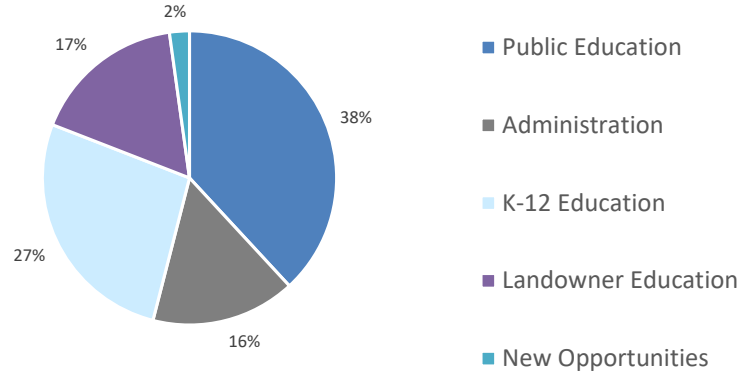
	Approved	Proposed	Variance
	<u>FY 25-26</u>	<u>FY 26-27</u>	

OFFICE SERVICES

General Office	\$ 242,956	\$ 242,264	\$ (692)
Includes office lease, office supplies, utilities, government charges, office equipment.			
Temporary Help			
Use temp service for assistance with shipping publications.	\$ -	\$ 5,000	
Computer Support	\$ 20,100	\$ 20,400	\$ 300
Contractor support for all computer equipment.			
ODF/DAS Support	\$ 12,170	\$ 21,403	\$ 9,233
ODF and DAS support for finance and payroll.			
Total Office Services	\$ 275,226	\$ 289,067	\$ 8,841
Total Expenditures	\$ 4,851,371	\$ 4,661,226	\$ (195,145)

OREGON FOREST RESOURCES INSTITUTE
Proposed Fiscal Year 2026-27

Administration and Program Expenses as a Percentage of Overall Proposed 2026-27 Budget



	Public Education	K-12 Education	Landowner Education	New Opportunities	Administration
FY 26-27 Budget	38%	27%	17%	2%	16%

FTE Allocation as a Percentage of Programs

Public Education		K-12 Education		Landowner Education		New Opportunities		Administration	
Joni	8%	Joni	10%	Joni	8%	Joni	0%	Joni	75%
Jordan	80%	Jordan	8%	Jordan	10%	Jordan	2%	Jordan	0%
Margaret	15%	Margaret	3%	Margaret	82%	Margaret	0%	Margaret	0%
Kathy	5%	Kathy	5%	Kathy	5%	Kathy	0%	Kathy	85%
Rikki	5%	Rikki	90%	Rikki	0%	Rikki	5%	Rikki	0%
Jenna	1%	Jenna	99%	Jenna	0%	Jenna	0%	Jenna	0%
Jim	40%	Jim	15%	Jim	15%	Jim	5%	Jim	25%
Inka	90%	Inka	5%	Inka	5%	Inka	0%	Inka	0%
Julie	45%	Julie	10%	Julie	30%	Julie	5%	Julie	10%
Intern	98%	Intern	1%	intern	1%	Intern	0%	Intern	0%
4		2		2		0		2	

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DESCRIPTIONS

Public Education: Program and salary expenses, including other personnel expenses (OPE), to direct OFRI's educational advertising, prepare publications, conduct public opinion research and sponsor or co-sponsor conferences, and workshops and public presentations on forest-related topics. Also includes monitoring news coverage of the forest sector, building and maintaining relationships with the press, sending out news releases; and writing, distributing and marketing OFRI's electronic newsletters, blogs and social media. Finally, sponsor and support outreach education through public tours and interpretive signage, as well as to manage forestry exhibits and the Oregon Garden Rediscovery Forest.

K-12 Education: Program and salary expenses, including OPE, to build understanding and support among teachers to teach students about forests, forestry and forest management. The program includes workshops for teachers on natural resources topics and programs for K-12 students at the Rediscovery Forest, and transportation support for field trips at partner facilities. Produces grade-specific student materials. OFRI also conducts statewide forest careers outreach to high school students, teachers and adults.

Landowner Education: Program and salary expenses, including OPE, to provide training to forest landowners and managers through support for programs such as OSU Forestry Extension Master Woodland Manager program, and workshops and development of educational tools.

New Opportunities: Program and salary expenses, including OPE, to fund new opportunities, which support various one-time projects.

Administration: Expenses incurred in controlling and directing the organization that are not directly identifiable with program expenses.



Right Tools, Right Place:

Combating Invasives & Restoring Oak Habitat

Friday, April 24th | 8:30 am - 4:00 pm
The Oregon Garden | Silverton, OR

Oregon's oak woodlands and savannas are under pressure from invasive plants, ice damage, and changing conditions that make it harder for oaks to thrive.

Join us for a one-day training focused on the ecology and restoration of Oregon oaks. Participants will learn about oak ecology, common invasive species, and management tools used to improve forest health and restore oak landscapes.

The program will include presentations from regional experts, field demonstrations and a tour of The Oregon Garden's oak restoration project.

This training is geared toward landowners, but is open to anyone interested in learning more about oak restoration.

Learn more and register at:
oregongarden.org/event/oak-workshop





Oregon

Tina Kotek, Governor

Department of Administrative Services

155 Cottage St NE

Salem, OR 97301

oregon.gov/das

March 5, 2026

Jim Paul, Executive Director
Oregon Forest Resources Institute
9755 SW Barnes Road, Suite 210
Portland, OR 97225

Re: GOLD STAR CERTIFICATE FOR FISCAL YEAR 2025

It is a great pleasure to inform you that your agency has earned the Chief Financial Office's Gold Star Certificate for fiscal year 2025.

The Chief Financial Office's Gold Star Certificate is awarded to state agencies that provide accurate and complete fiscal year end information in a timely manner. Clearly, the Gold Star is a challenge to earn, and its achievement is due primarily to your agency's diligent efforts to maintain accurate and complete accounting records throughout the year.

Your agency's participation in the Gold Star Certificate program is important in meeting statewide fiscal performance goals and key to the timely preparation of Oregon's Annual Comprehensive Financial Report (ACFR) and the statewide Schedule of Expenditures of Federal Awards. Your agency's success in accounting and financial reporting is also critical to Oregon's success in receiving a favorable audit opinion on both statewide documents.

The Chief Financial Office's Gold Star Certificate is Oregon's equivalent to the nationally recognized GFOA Certificate of Achievement for Excellence in Financial Reporting. Through the collaborative team effort of state agencies and the Chief Financial Office, Oregon has earned the GFOA Certificate every year since 1992. Gold Star agencies are key to making this possible.

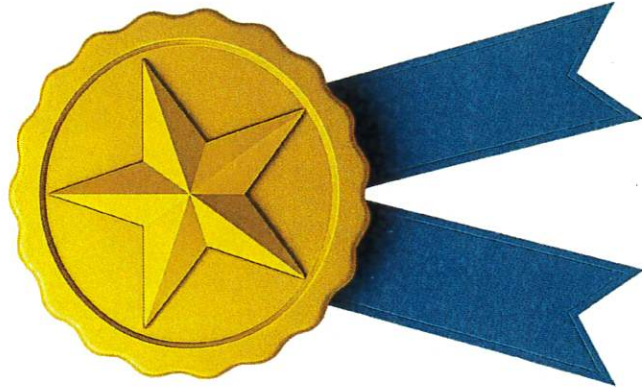
The Gold Star Certificate was delivered to your agency's lead ACFR accountant(s), Noah Sickles, Michelle Morin, Sarah Connally, and Brandon Cardwell. Congratulations to your agency and your fiscal team for this outstanding work!

Sincerely,

Kate Nass, Chief Financial Officer

Valya Rizzo, Manager
Statewide Accounting and Reporting Services

Chief Financial Office's Gold Star Certificate



Awarded to

*Oregon Forest Resources
Institute*

For Achieving Statewide Accounting Goals
and Excellence in Financial Reporting
Fiscal Year Ended June 30, 2025

State of Oregon
Department of Administrative Services
Chief Financial Office

A handwritten signature in blue ink, appearing to read "Kate Nass".

Kate Nass, Chief Financial Officer

March 5, 2026

Date

A handwritten signature in blue ink, appearing to read "Valya Rizzo".

Valya Rizzo, SARS Manager