



**Board of Directors Meeting**

**Thursday, January 15, 2026  
9:30 a.m.**

Chemeketa Community College Eola  
215 Doaks Ferry Rd NW, Salem

**Agenda**

- |      |   |         |
|------|---|---------|
| I.   | Call to order – Paul Betts, Miami Alternatives, LLC   | 9:30 am |
| II.  | Welcome and introductions   |         |
| III. | Approval of minutes   |         |
| IV.  | Staff and board reports   | 9:40    |
|      | <ul style="list-style-type: none"><li>• Executive Director’s report</li><li>• Staff reports</li><li>• Chair’s report</li><li>• Items from board members</li></ul>         |         |
| V.   | Financial reports – Kathy Storm, OFRI   |         |
| VI.  | Public comment  |         |
| VII. | Reports   |         |
|      | <ul style="list-style-type: none"><li>- Spring 2026 advertising buy</li></ul>   | 11:00   |
|      | <ul style="list-style-type: none"><li><ul style="list-style-type: none"><li>• Alexis Wong and Tony Baker, Gard Communications</li><li>• Jordan Benner</li></ul></li></ul> |         |
|      | <ul style="list-style-type: none"><li>- New creative advertising review</li></ul>   | 11:30   |
|      | <ul style="list-style-type: none"><li><ul style="list-style-type: none"><li>• Alexis Wong and Tony Baker, Gard Communications</li><li>• Jordan Benner</li></ul></li></ul> |         |
|      | Lunch   | Noon    |
|      | <ul style="list-style-type: none"><li>- May Workforce Summit and October board meeting</li></ul>  | 1:00 pm |
|      | <ul style="list-style-type: none"><li><ul style="list-style-type: none"><li>• Rikki Heath and Julie Woodward, OFRI</li></ul></li></ul>                                    |         |

- Proposed Fiscal Year 2026-27 budget 1:20
  - Jim Paul, OFRI
- 2026 Working group assignments 2:00
  - Jim Paul

VIII. Action item

- Fiscal Year 2025-26 new opportunities proposals\* 2:10
  - Oregon Women in Timber Outdoor Education Center, Rikki Heath, OFRI
  - K-12 Community Engagement Roadmap, Rikki Heath

IX. Adjourn 2:30

*\*requires a motion*

*Note: agenda timing is an estimate*

This meeting will be held in a facility that is accessible for persons with disabilities. If you need assistance to participate in this meeting due to a disability, please notify Kathy Storm at [storm@ofri.org](mailto:storm@ofri.org) at least two working days prior to the meeting.



**OREGON FOREST RESOURCES INSTITUTE  
Board of Directors Meeting**

**Monday, October 6, 2025  
1:00 p.m.**

**Chemeketa Community College, Eola  
215 Doaks Ferry Road NW, Salem**

**Members Present:**

Jennifer Beathe, Starker Forests Inc.  
Paul Betts, Miami Alternatives LLC  
Gordon Culbertson, Whitewater Forests LLC  
Dr. Thomas DeLuca, Oregon State University  
Daniella Giustina, Giustina Land and Timber Co.  
Courtney Griesel, Sierra Pacific Industries  
Mike Hicks, IAM-AW District W24  
Garren Hitner, Century Forest Management  
Dan Newton, Newton Forestry LLC  
Kristin Rasmussen, Hampton Lumber & Family Forests  
Madeleine Thompson Rudolph, Thompson Tree Farm  
Brian Trenholm, Weyerhaeuser

**Staff:**

Inka Bajandas (via Zoom)  
Jordan Benner  
Rikki Heath  
Jenna Mendenhall  
Margaret Miller  
Joni Nebril  
Jim Paul  
Kathy Storm  
Julie Woodward

9755 SW Barnes Rd., Suite 210  
Portland, OR 97225  
971-673-2944  
971-673-2946 facsimile

[OregonForests.org](http://OregonForests.org)

**Guests:**

Sara Duncan, Oregon Forest Industries Council (via Zoom)  
John Plymale, Gard Communications  
Joan Mason Ruud, Talk About Trees  
Stacy Savona, Oregon Department of Forestry  
Diann Washburn, Talk About Trees  
Alexis Wong, Gard Communications

**CALL TO ORDER**

The meeting was called to order by Board Chair Paul Betts at 1:02 p.m.

**APPROVAL OF MINUTES**

**MOTION:** Jennifer Beathe moved to approve July 17, 2025, board meeting minutes. The motion was seconded by Gordon Culbertson. Voting for the motion: Jennifer Beathe, Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen, Madeleine Thompson Rudolph and Brian Trenholm. Motion passed.

**STAFF AND BOARD REPORTS****Director of Business Services (Kathy Storm)**

- OFRI was \$359,000 under budget in Forest Products Harvest Tax revenue for fiscal year 2024-25; however, the ending balance was \$2.9 million. Savings were due to reduced travel, facility rental and employment costs.

**Executive Director (Jim Paul)**

- Deputy Director Julie Woodward received the Society of American Foresters Fellow Award.
- The OFRI Values and Beliefs survey will go on the road in October and will be presented at the Oregon Forest Industries Council's annual meeting; DHM Research will co-present. In addition, staff and DHM will be presenting at the January Board of Forestry meeting.
- The board of directors' work session tomorrow will focus on the economic reporting of Oregon's forest sector.

**Landowner Education Program (Julie Woodward and Margaret Miller)**

- **New KnowYourForest.org website**
  - The joint Partnership for Forestry Education webpage, KnowYourForest.org, was revamped to include updated landowner resources
- **Tree School Field Days, September 27**
  - OFRI tabled the event and assisted with the landowner opportunities session
- **Partnership for Forestry Education, November 6**
  - Fall meeting scheduled for Thursday, November 6 in Salem
  - New information sheet
  - Working on a members' charter

- **Digital management plan**
  - Survey ended on September 30
  - All stakeholder input sessions are also wrapping up
  - Heading into Phase 1B, analyzing results and working on wireframing
- **Ties to the Land**
  - Fall programming is currently underway
  - Learn more at [Upcoming Events | OSU Extension Service](#)
- **Forest Vegetation Management Conference**, World Forestry Center, December 2-4
  - Registration is now open
  - OFRI is offering a partial registration sponsorship to the first 20 landowners
  - OFRI is assisting partners with the Day 3 pesticides communication training
- **Reforestation Network**
  - Working on a joint publication designed for landowner application
  - OFRI has joined the PNW Reforestation Network, which is being facilitated by American Forests
  - Creating a cross-agency committee to update the more comprehensive *Guide to Reforestation in Oregon*
- **Oregon Forest Sector Economic Report**
  - Board of directors' work session, October 7
  - Final and summary report done by end of fiscal year
- **Forest Wildlife Research Summit**, Oregon State University, October 30
  - Registration is open for this inaugural event celebrating 20 years of Wildlife in Managed Forests
  - Includes applied management strategies landowners can implement to help support wildlife
- **Wildlife in Managed Forests special edition**
  - New draft of Wildlife in Managed Forests special edition publication
  - Landowner working group is working on a publication review
- **Upcoming educational programming and events**
  - Tree School – Lane County, October 25 – exhibitor and sponsor
  - Forest Wildlife Research Summit at Oregon State University, October 30 – leading sponsor, facilitating and tabling
  - Partnership for Forestry Education Fall Meeting, November 6 – facilitator
  - Oregon Tree Farm System, Annual Meeting and Awards Banquet, November 15 – sponsor, exhibitor, facilitator
  - PNW Forest Vegetation Management Conference, December 2-4 – sponsor, exhibitor, facilitator
  - Resource Education and Agricultural Leadership (REAL) Oregon – Forestry Session, December 16-17 – sponsor
  - Associated Oregon Loggers Annual Meeting, January 23-24, 2026 – sponsor, exhibitor
  - Oregon Family Forest Convention and Tour, June 25-27 – sponsor, exhibitor

#### **Public Education (Jordan Benner and Inka Bajandas)**

- **Educational advertising:** Managing the production of the new animated educational advertising assets. GARD Communications has been working with Deep Sky Studios to create illustrations and animations for the first two spots. Production will be ongoing between now and February 2026, with plans for a spring 2026 campaign launch.

- **Websites:** OFRI has been working with our new web contractor, Hounder, to build the new forest landowner website, KnowYourForest.org. Unlike our previous websites that were a refresh and a rebuilding of the bones, this one doubled the content provided and was structurally created new. It matches the theme of other OFRI websites. In the coming year, we will look to add new features.
- **Hood to Coast display:** OFRI was at the finish line village of Hood to Coast to hand out our commemorative posters and talk with folks about forestry in Oregon. This was the final event in our Hood to Coast sponsorship for 2025.
- **New social media intern:** We have hired a new student social media intern to help create and manage content for OFRI's social media accounts. Emma Knapton is a senior at the Pacific Northwest College of Art at Willamette University in Portland, studying intermedia with an emphasis on stop-motion animation. Emma grew up in north-central Idaho and has worked in various forest-related positions, including as a fish biology technician and volunteer fire lookout on the Nez Perce-Clearwater National Forest. Since joining OFRI last month, she's hit the ground running and we're looking forward to giving her a chance to use her art and animation skills to develop creative and engaging content for our social media.
- **New public education publications:** The public education program has two publications that are in the early stages of development. The first is one emphasizing that all of Oregon's forests provide wildlife habitat and how forest management intersects with wildlife management. The second will focus on the use of fire in forest management and the benefits of prescribed fire and other intentional uses of fire in forestry.

#### K-12 Education (Rikki Heath and Jenna Mendenhall)

- **Updated program publication:** PAWS Outdoor School *Nature Notes*
- **Oregon Garden Natural Resources Education Program:** This program began in September and will run through mid-November. We partner with the Oregon Garden Foundation to provide natural resource education. The Oregon Garden has four returning educators to help serve up to 90 students a day; OFRI provides the coordinator. Students are provided with field note journals and pencils to guide them in the lesson(s) of the day. Teachers can choose up to four lessons depending on time: Wildlife Habitat, Food Webs in Ecosystems, Plant and Animal Adaptation, and Healthy Forests. They are provided with a packet of OFRI materials to support pre- and post-lesson connections for their students' field experience.
- **Home School Day:** This event took place at The Oregon Garden on Wednesday, September 3. There were over 341 participants with 14 stations and over 40 volunteers. In addition to OFRI, stations were run by Marion Soil and Water Conservation District, City of Keizer, Talk About Trees, Salem Environmental Education, Marion County Master Gardeners, Marion County 4-H of Oregon State University, Oregon Aglink, Oregon Livestock Council, Oregon Department of Forestry, Oregon Agriculture in the Classroom, Oregon Garden Foundation, City of Salem and Oregon Dairy Women. Activities included creating living necklaces and turf buddies, learning about and experiencing the inside of an inflatable orca whale to better understand watershed connections, learning how to better prepare for disasters and prevent fires, identifying beneficial insects while also learning about the plants we eat and the adaptations they have, exploring soil textures and how to create a garden, using renewable energy (via a bike) to make a smoothie, and using tracks and skulls to identify wildlife in the forest.
- **PAWS Outdoor School (ODS):** Salem-Keizer students will visit four sites each day during the week of October 13. This is a non-residential ODS, put on by a coalition of agencies to provide an outdoor learning experience rooted in natural resources topics and community building based on the directive of the Outdoor School bill. Partners of the PAWS ODS coalition are Salem

Environmental Education, The Oregon Garden, Keizer Public Works, Marion County 4-H of Oregon State University, Marion Soil and Water Conservation District and City of Salem. This year there is a new partner and site at the Ankeny National Wildlife Refuge.

- **Forest Resiliency in a Changing Climate workshop**

OFRI and the Oregon Natural Resources Education Program (ONREP) hosted 14 educators for a two-day workshop in August in the Santiam Canyon focused on forest resilience and climate solutions. Participants learned how land managers are adapting forests to withstand climate change and wildfire, explored carbon sequestration techniques, and discovered innovative uses of wood in sustainable building design.

- **Outreach and education activities**

- We staffed an education table at ONREP's 50th anniversary celebration on October 4.
- The Oregon Science Teachers Association's fall conference in Newport is October 10-11, and we will lead a forest field trip for science teachers and present a session during the conference.
- On October 25, our staff and partners from Experience Life Science Outdoors will host an educational booth at Prescott Elementary's Harvest Party in Portland.

- **Planning for the Natural Resources Career and Technical Education's (CTE) Educator Conference and Envirothon Training**

This event will take place December 2-3 at The Oregon Garden in Silverton, in partnership with ONREP. The conference fulfills the professional development requirements for the Oregon Department of Education's statewide Natural Resources/Forestry CTE Program of Study. This year's Envirothon theme is *"Non-Point Source Pollution: It Begins at Home!"*

#### **Board Chair (Paul Betts)**

- Betts reflected on his tenure as board chair, highlighting internal and external challenges including staff, budget and financial issues.
- OFRI is adapting by experimenting with new advertising strategies.
- Workforce challenges are being actively addressed, which is an exciting development.

#### **PUBLIC COMMENT**

None

#### **ACTION ITEMS**

OFRI has four board positions open beginning January 1: Classes 1, 2 and 3, and an employee representative. Madeleine Thompson Rudolph, Class 1; Daniella Giustina, Class 2; Kristin Rasmussen, Class 3; and Mike Hicks, employee representative, have submitted applications for reappointment. There were no objections from the nominations working group to the four appointments.

**Motion: Courtney Griesel moved to recommend the following to the state forester:**

- **Reappoint Madeleine Thompson Rudolph to Class 1;**
- **Reappoint Daniella Giustina to Class 2;**
- **Reappoint Kristin Rasmussen to Class 3; and**
- **Reappoint Mike Hicks to the employee representative position.**



**The motion was seconded by Dan Newton. Voting for the motion: Jennifer Beathe, Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton and Kristin Rasmussen. Motion passed.** (Madeleine Thompson Rudolph and Brian Trenholm were not present at the time of voting.)

Board Chair Paul Betts announced that his and Dan Newton's terms as chair and vice-chair, respectively, on the board expire December 31, 2025. Betts and board member Kristin Rasmussen are interested in serving for a one-year term beginning January 1, 2026. Betts asked for nominations from the floor; no further nominations were received. Ballots were distributed to voting board members, resulting in 11 unanimous votes for Paul Betts as chair and 11 unanimous votes for Kristin Rasmussen as vice-chair.

## **REPORTS**

Director of K-12 Education Programs Rikki Heath introduced Diann Washburn and Joan Mason Ruud of Oregon Women in Timber, who provided an update on the Talk About Trees program.

Executive Director Paul reviewed OFRI's budget scenario projection for our next two fiscal years and reviewed OFRI's fiscal year 2025-26 program and administrative expenses. Paul requested that the board be given context on the budget and weigh in before the budget working group meets again. Board Chair Betts suggested evaluating budget items to see what's required/needed.

Director of Communications Jordan Benner introduced Alexis Wong and John Plymale of Gard Communications, who played OFRI's new animated ads. They previewed the advertising schedule from the present time to the spring 2026 campaign, which begins in March 2026.

Public Affairs Manager Inka Bajandas reviewed OFRI's new fiscal year 2024-25 annual report.

Executive Director Paul and staff reviewed OFRI's performance measurements for last fiscal year.

## **ADJOURNMENT**

The meeting adjourned at 4:13 p.m.

Respectfully submitted,



Joni Nebril  
Executive Assistant





**OREGON FOREST RESOURCES INSTITUTE  
Board of Directors Work Session  
Oregon's Forest Sector Economy**

**Monday, October 7, 2025  
8:30 a.m.**

**Chemeketa Community College, Eola  
215 Doaks Ferry Road NW, Salem**

**Members Present:**

Jennifer Beathe, Starker Forests Inc.  
Paul Betts, Miami Alternatives LLC  
Gordon Culbertson, Whitewater Forests LLC  
Dr. Thomas DeLuca, Oregon State University  
Daniella Giustina, Giustina Land and Timber Co.  
Courtney Griesel, Sierra Pacific Industries  
Mike Hicks, IAM-AW District W24  
Garren Hitner, Century Forest Management  
Dan Newton, Newton Forestry LLC  
Kristin Rasmussen, Hampton Lumber & Family Forests  
Madeleine Thompson Rudolph, Thompson Tree Farm  
Brian Trenholm, Weyerhaeuser

**Staff:**

Jordan Benner  
Rikki Heath  
Jenna Mendenhall  
Margaret Miller  
Joni Nebril  
Jim Paul  
Kathy Storm  
Julie Woodward

9755 SW Barnes Rd., Suite 210  
Portland, OR 97225  
971-673-2944  
971-673-2946 facsimile

[OregonForests.org](http://OregonForests.org)

**Guests:**

Mindy Crandall, Oregon State University  
Sara Duncan, Oregon Forest Industries Council  
Betsy Earls, Weyerhaeuser  
Tyler Ernst, Oregon Forest Industries Council  
Brennan Garrelts, Lone Rock Resources  
Anna Johnson, Oregon Employment Department  
Marcus Kauffman, Oregon Department of Forestry  
Greg Latta, University of Idaho  
Anna Maher, USDA USFS  
Craig Pope, Polk County  
Stacy Savona, Oregon Department of Forestry  
Peter Sikora, Giustina Resources  
Rex Storm, Associated Oregon Loggers Inc.  
Amanda Sullivan-Astor, Associated Oregon Loggers Inc.  
John Tokarczyk, Oregon Department of Forestry  
Chad Washington, Oregon Forest Industries Council

The board of directors work session was called to order by Deputy Director Julie Woodward at 8:35 a.m. Woodward welcomed the group and introduced the work session presenters.

Oregon Department of Forestry's Marcus Kauffman reviewed the impact of mass timber on Oregon's economy, highlighting the use of available surveys and various industry data.

Mindy Crandall of Oregon State University reported on Oregon's forest resources, highlighting growth and harvest measures and the forest industry's impact on infrastructure and workforce.

Greg Latta of University of Idaho presented the economic contributions of the forest sector, focusing on key metrics related to output, employment and labor income, and including challenges to collecting standardized data.

Discussions followed the presentations.

Executive Director Jim Paul and Director of K-12 Education Programs Rikki Heath led the session on gathering input to further OFRI's strategies and objectives in support of advancing Oregon's forest sector workforce.

The work session adjourned at 3:00 p.m.

Respectfully submitted,



Joni Nebril  
Executive Assistant

**OREGON FOREST RESOURCES INSTITUTE**  
**2025-26**  
**FINANCIAL MANAGEMENT REPORT**

**July 2025**

	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>REVENUE</u></b>					
BEGINNING BALANCE 7/1/2025	\$ 2,883,578			\$ 2,913,561 *	\$ 29,982
REVENUE - SALES/OTHER	15,000	-	-	15,000	-
INTEREST	75,000	12,276		75,000	-
HARVEST TAX	3,727,503	-		3,727,503	-
TOTAL REVENUE	\$ 6,701,081	\$ 12,276	\$ -	\$ 6,731,064	\$ 29,982
	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>EXPENDITURES</u></b>					
<b><u>PERSONAL SERVICES</u></b>					
SALARY & WAGES	\$ 1,077,339	\$ 79,774	\$ 79,774	\$ 1,077,339	\$ -
OTHER PERSONNEL EXPENSES	\$ 672,920	50,321	50,321	\$ 672,920	-
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 130,095	\$ 130,095	\$ 1,750,259	\$ -
<b><u>SERVICES AND SUPPLIES</u></b>					
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 39,658	\$ 39,658	\$ 450,570	\$ -
DUES AND SUBSCRIPTIONS	9,570	-	-	\$ 9,570	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	-	\$ -	-
EMPLOYEE TRAINING	3,500	-	-	\$ 3,500	-
EXPENDABLE PROPERTY	26,525	1,258	1,258	\$ 26,525	-
FACILITIES MAINTENANCE	2,000	-	-	\$ 2,000	-
FACILITIES RENTAL	148,996	8,798	8,798	\$ 148,996	-
GOVERNMENT SERVICE CHARGES	6,036	2,030	2,030	\$ 6,036	-
LEGAL SERVICES	7,500	-	-	\$ 7,500	-
OFFICE EXPENSES	26,858	471	471	\$ 26,858	-
OTHER SERVICES AND SUPPLIES	3,500	-	-	\$ 3,500	-
PROFESSIONAL SERVICES	1,569,020	-	-	\$ 1,569,020	-
PUBLICATIONS / ADVERTISING	724,150	1,640	1,640	\$ 724,150	-
TELECOMMUNICATIONS	14,021	-	-	\$ 14,021	-
TRAVEL – INSTATE	93,466	70	70	\$ 93,466	-
TRAVEL – OUT OF STATE	15,400	881	881	\$ 15,400	-
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 54,804	\$ 54,804	\$ 3,101,112	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 184,899	\$ 184,899	\$ 4,851,371	\$ -
REVENUE	\$ 6,701,081		\$ -	\$ 6,731,064	\$ 29,982
EXPENDITURES	\$ 4,851,371		\$ 184,899	\$ 4,851,371	\$ -
ENDING BALANCE	\$ 1,849,710		\$ (184,899)	\$ 1,879,693	\$ 29,982

*\*Actual beginning balance, July 1, 2025*

**OREGON FOREST RESOURCES INSTITUTE**  
**FINANCIAL MANAGEMENT REPORT**  
**July 2025 Variance Explanation**

**REVENUE**

BEGINNING BALANCE: Higher due to cost savings from Fiscal Year 2024-25.

Vouchers - July 2025

Voucher Number	Vendor	Description of Service	Amount	Date
VU152113	LYNX GROUP INC	PRINTING: HOOD TO COAST POSTER	\$ 575.61	7/1/2025
VU152122	PETERKORT CENTRE II LLC	OFFICE LEASE: JULY 2025	8,233.38	7/1/2025
VU153749	CASCADE CENTERS INC	EMPLOYEE ASSISTANCE PROGRAM	345.60	7/3/2025
VU153761	ACCURATE CORPORATE SERVICES INC	PUBLICATION STORAGE: JULY 2025	564.48	7/3/2025
VU153798	OREGON GARDEN FOUNDATION	OG EDUCATION PROGRAM AGR.: JULY-DEC 2025	10,000.00	7/7/2025
VU153800	OREGON GARDEN FOUNDATION	REDISCOVERY FOREST AGR.: JULY-DEC 2025	3,750.00	7/7/2025
VU153740	UNITED PARCEL SERVICE	SHIPPING	115.61	7/9/2025
VU153752	WASHINGTON FARM FORESTRY ASSN.	ADVERTISING	1,064.00	7/9/2025
VU154826	SHI INTERNATIONAL CORP	COMPUTER SOFTWARE	1,257.90	7/15/2025
BTTE2600	DEPARTMENT OF ADMINISTRATIVE SERVICES	RISK CHARGES	1,673.00	7/22/2025
VPV26000	US BANK CORPORATE PAYMENT SYSTEMS	AIRFARE: WOODWARD	880.78	7/22/2025
VPV26001	JONI NEBRIL	TRAVEL REIMBURSEMENT: JULY 2025	70.00	7/22/2025
VU156444	WILD PEAR DOWNTOWN LLC	BOARD MEETING CATERING	907.83	7/22/2025
VU156446	UNITED PARCEL SERVICE	SHIPPING	355.04	7/24/2025
VU156551	OREGON SMALL WOODLANDS ASSN.	GRANT 101-26	25,000.00	7/24/2025
CR002537	OREGON STATE TREASURY	BANK FEES: JULY 2025	11.00	7/31/2025
<b>TOTAL VOUCHERS - JULY 2025</b>			<b>\$ 54,804.23</b>	
<b>TOTAL PERSONNEL SERVICES - JULY 2025</b>			<b>\$ 130,094.86</b>	
<b>GRAND TOTAL EXPENDITURES</b>			<b>\$ 184,899.09</b>	

**OREGON FOREST RESOURCES INSTITUTE**  
**2025-26**  
**FINANCIAL MANAGEMENT REPORT**

**August 2025**

	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>REVENUE</u></b>					
BEGINNING BALANCE 7/1/2025	\$ 2,883,578			\$ 2,913,561 *	\$ 29,982
REVENUE - SALES/OTHER	15,000	-	-	15,000	-
INTEREST	75,000	-	12,276	75,000	-
HARVEST TAX	3,727,503	-	-	3,727,503	-
TOTAL REVENUE	\$ 6,701,081	\$ -	\$ 12,276	\$ 6,731,064	\$ 29,982
	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>EXPENDITURES</u></b>					
<b><u>PERSONAL SERVICES</u></b>					
SALARY & WAGES	\$ 1,077,339	\$ 82,008	\$ 161,782	\$ 1,077,339	\$ -
OTHER PERSONNEL EXPENSES	\$ 672,920	52,515	102,836	\$ 672,920	-
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 134,523	\$ 264,618	\$ 1,750,259	\$ -
<b><u>SERVICES AND SUPPLIES</u></b>					
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 34,592	\$ 74,250	\$ 450,570	\$ -
DUES AND SUBSCRIPTIONS	9,570	1,565	1,565	\$ 9,570	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	-	\$ -	-
EMPLOYEE TRAINING	3,500	710	710	\$ 3,500	-
EXPENDABLE PROPERTY	26,525	36	1,294	\$ 26,525	-
FACILITIES MAINTENANCE	2,000	-	-	\$ 2,000	-
FACILITIES RENTAL	148,996	18,569	27,367	\$ 148,996	-
GOVERNMENT SERVICE CHARGES	6,036	455	2,484	\$ 6,036	-
LEGAL SERVICES	7,500	-	-	\$ 7,500	-
OFFICE EXPENSES	26,858	1,877	2,348	\$ 26,858	-
OTHER SERVICES AND SUPPLIES	3,500	-	-	\$ 3,500	-
PROFESSIONAL SERVICES	1,569,020	19,507	19,507	\$ 1,569,020	-
PUBLICATIONS / ADVERTISING	724,150	-	1,640	\$ 724,150	-
TELECOMMUNICATIONS	14,021	303	303	\$ 14,021	-
TRAVEL – INSTATE	93,466	728	798	\$ 93,466	-
TRAVEL – OUT OF STATE	15,400	77	958	\$ 15,400	-
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 78,418	\$ 133,222	\$ 3,101,112	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 212,941	\$ 397,840	\$ 4,851,371	\$ -
REVENUE	\$ 6,701,081		\$ 12,276	\$ 6,731,064	\$ 29,982
EXPENDITURES	\$ 4,851,371		\$ 397,840	\$ 4,851,371	\$ -
ENDING BALANCE	\$ 1,849,710		\$ (385,564)	\$ 1,879,693	\$ 29,982

*\*Actual beginning balance, July 1, 2025*

**OREGON FOREST RESOURCES INSTITUTE**  
**FINANCIAL MANAGEMENT REPORT**  
**Aug. 2025 Variance Explanation**

**REVENUE**

BEGINNING BALANCE: Higher due to cost savings from Fiscal Year 2024-25.



Vouchers - August 2025

Voucher Number	Vendor	Description of Service	Amount	Date
VU158954	PETERKORT CENTRE II LLC	OFFICE LEASE: AUGUST 2025	\$ 8,411.13	8/5/2025
BTTE2601	OREGON DEPARTMENT OF FORESTRY	ODF SERVICES: MARCH 2025	379.26	8/12/2025
BTTE2602	STATE OF OREGON SECRETARY OF STATE	RECORDS MGMT ASSESSMENT: QTR 1	454.75	8/12/2025
BTTE2603	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTORPOOL: JULY 2025	757.60	8/12/2025
VPV26002	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: JULY 2025	3,094.18	8/12/2025
VU162224	UNITED PARCEL SERVICE	SHIPPING	846.49	8/18/2025
VU162262	ACCURATE CORPORATE SERVICES INC	OFF-SITE PUBLICATION STORAGE: AUGUST 2025	564.48	8/18/2025
VU162274	CHEMEKETA COMM. COLLEGE FOUNDATION	BOARD MEETING ROOM RENTAL: JULY 2025	1,182.00	8/18/2025
VU162216	CAWOOD	PS 628-1032-12: JULY 2025	5,463.06	8/20/2025
VU162248	HOUNDER LLC	PO 62800-00041289: JULY 2025	400.00	8/20/2025
VU162250	WORD JONES WRITING & EDITING LLC	PS 628-1042-15: JULY 2025	1,800.00	8/20/2025
VU162260	PETERKORT CENTRE II LLC	OFFICE LEASE: SEPTEMBER 2025	8,411.13	8/20/2025
VU162265	SERVER LOGIC CORPORATION	PO 62800-00046106: JULY 2025	700.00	8/20/2025
VU162277	LESLIE COMNES	PO 62800-00010575: JULY 2025	1,543.75	8/20/2025
VU163726	PACIFIC OFFICE AUTOMATION INC	COPIERS LEASE: JULY 2025	433.42	8/22/2025
VU163737	FORESTS FOREVER INC	GRANT 100-26	15,000.00	8/22/2025
VU163746	CAFFERATA CONSULTING LLC	PO 62800-00044398: JULY 2025	1,660.00	8/22/2025
VU163747	CAFFERATA CONSULTING LLC	PS 628-1045-17: JULY 2025	4,783.50	8/22/2025
VU163284	CAWOOD	PS 628-1032-12: AUGUST 2025	2,777.60	8/26/2025
VU163744	FORESTS TODAY & FOREVER	GRANT 103-26	18,000.00	8/26/2025
VU163731	UNITED PARCEL SERVICE	SHIPPING	499.78	8/27/2025
VU163738	CANBY SCHOOL DISTRICT 86	BUS TRANSPORTATION	868.98	8/27/2025
VU163739	WASHINGTON CO SCH DIST 15	BUS TRANSPORTATION	387.00	8/28/2025
<b>TOTAL VOUCHERS - AUGUST 2025</b>			<b>\$ 78,418.11</b>	
<b>TOTAL PERSONNEL SERVICES - AUGUST 2025</b>			<b>\$ 134,522.87</b>	
<b>GRAND TOTAL EXPENDITURES</b>			<b>\$ 212,940.98</b>	

**OREGON FOREST RESOURCES INSTITUTE**  
**2025-26**  
**FINANCIAL MANAGEMENT REPORT**

**September 2025**

	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>REVENUE</u></b>					
BEGINNING BALANCE 7/1/2025	\$ 2,883,578			\$ 2,913,561 *	\$ 29,982
REVENUE - SALES/OTHER	15,000	533	533	15,000	-
INTEREST	75,000	25,739	38,015	75,000	-
HARVEST TAX	3,727,503	908,212	908,212	3,727,503	-
TOTAL REVENUE	\$ 6,701,081	\$ 934,484	\$ 946,760	\$ 6,731,064	\$ 29,982
	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>EXPENDITURES</u></b>					
<b><u>PERSONAL SERVICES</u></b>					
SALARY & WAGES	\$ 1,077,339	\$ 87,489	\$ 249,271	\$ 1,077,339	\$ -
OTHER PERSONNEL EXPENSES	\$ 672,920	53,034	155,870	\$ 672,920	-
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 140,523	\$ 405,141	\$ 1,750,259	\$ -
<b><u>SERVICES AND SUPPLIES</u></b>					
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 11,534	\$ 85,784	\$ 450,570	\$ -
DUES AND SUBSCRIPTIONS	9,570	41	1,606	\$ 9,570	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	-	\$ -	-
EMPLOYEE TRAINING	3,500	-	710	\$ 3,500	-
EXPENDABLE PROPERTY	26,525	-	1,294	\$ 26,525	-
FACILITIES MAINTENANCE	2,000	-	-	\$ 2,000	-
FACILITIES RENTAL	148,996	9,126	36,492	\$ 148,996	-
GOVERNMENT SERVICE CHARGES	6,036	352	2,837	\$ 6,036	-
LEGAL SERVICES	7,500	-	-	\$ 7,500	-
OFFICE EXPENSES	26,858	994	3,341	\$ 26,858	-
OTHER SERVICES AND SUPPLIES	3,500	-	-	\$ 3,500	-
PROFESSIONAL SERVICES	1,569,020	59,378	78,885	\$ 1,569,020	-
PUBLICATIONS / ADVERTISING	724,150	4,202	5,841	\$ 724,150	-
TELECOMMUNICATIONS	14,021	957	1,260	\$ 14,021	-
TRAVEL – INSTATE	93,466	4,677	5,474	\$ 93,466	-
TRAVEL – OUT OF STATE	15,400	363	1,321	\$ 15,400	-
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 91,622	\$ 224,845	\$ 3,101,112	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 232,146	\$ 629,986	\$ 4,851,371	\$ -
REVENUE	\$ 6,701,081		\$ 946,760	\$ 6,731,064	\$ 29,982
EXPENDITURES	\$ 4,851,371		\$ 629,986	\$ 4,851,371	\$ -
ENDING BALANCE	\$ 1,849,710		\$ 316,774	\$ 1,879,693	\$ 29,982

*\*Actual beginning balance, July 1, 2025*

**OREGON FOREST RESOURCES INSTITUTE**  
**FINANCIAL MANAGEMENT REPORT**  
**Sept. 2025 Variance Explanation**

**REVENUE**

BEGINNING BALANCE: Higher due to cost savings from Fiscal Year 2024-25.

REVENUE - SALES/OTHER: SPOTS Visa rebate: \$533.46

HARVEST TAX: First quarter payment \$34,923.64 (4%) more than approved budget.

Voucher Number	Vendor	Description of Service	Amount	Date
BTTE2604	STATE OF OREGON SECRETARY OF STATE	AUDIT ASSESSMENT: QTR 1	\$ 297.00	9/2/2025
BTTE2605	DEPARTMENT OF ADMIN. SERVICES	STATE LIBRARY ASSESSMENT	33.00	9/2/2025
VPV26003	INKA BAJANDAS	TRAVEL REIMBURSEMENT: JULY 2025	84.00	9/2/2025
VPV26004	INKA BAJANDAS	TRAVEL REIMBURSEMENT: AUGUST 2025	509.96	9/2/2025
VPV26005	JORDAN BENNER	TRAVEL REIMBURSEMENT: JULY 2025	182.20	9/2/2025
VPV26006	JENNA MENDENHALL	TRAVEL REIMBURSEMENT: JULY 2025	149.80	9/2/2025
VPV26007	KATHY STORM	TRAVEL REIMBURSEMENT: AUGUST 2025	156.10	9/2/2025
VPV26008	JONI NEBRIL	TRAVEL REIMBURSEMENT: AUGUST 2025	163.94	9/2/2025
VU164868	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: JULY 2025	21,319.00	9/2/2025
VU164872	OREGON WOMEN IN TIMBER	PO 62800-00013933: JULY 2025	7,731.00	9/2/2025
VU164865	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: JULY 2025	1,757.70	9/4/2025
VU166683	ACCURATE CORPORATE SERVICES INC	OFF-SITE PUBLICATION STORAGE: SEPTEMBER 2025	564.48	9/10/2025
VU166684	DESCHUTES CO SCH DIST 2J	BUS REIMBURSEMENT	123.00	9/10/2025
VU166685	CAWOOD	PS 628-1032-12: AUGUST 2025	9,882.00	9/10/2025
VU166686	OPAL CREEK ANCIENT FOREST CENTER	LODGING REIMBURSEMENT	124.85	9/10/2025
VU166687	WORD JONES WRITING & EDITING LLC	PS 628-1042-15: AUGUST 2025	900.00	9/10/2025
VU166688	CAFFERATA CONSULTING LLC	PO 62800-00044398: AUGUST 2025	2,975.00	9/10/2025
VU166689	CAFFERATA CONSULTING LLC	PS 628-1045-17: AUGUST 2025	3,648.80	9/10/2025
BTTE2606	OREGON DEPARTMENT OF FORESTRY	ODF SERVICES: JULY 2025	789.44	9/16/2025
BTTE2607	DEPARTMENT OF ADMIN. SERVICES	MOTOR POOL: AUGUST 2025	1,330.67	9/16/2025
BTTE2608	DEPARTMENT OF ADMIN. SERVICES	W-2 PRINTING	15.00	9/16/2025
VPV26009	JENNA MENDENHALL	TRAVEL REIMBURSEMENT: AUGUST 2025	415.13	9/16/2025
VPV26010	ERIKA HEATH	TRAVEL REIMBURSEMENT: AUGUST 2025	842.84	9/16/2025
VPV26011	HENRY THOMAS	TRAVEL REIMBURSEMENT: JULY-SEPTEMBER 2025	300.30	9/16/2025
VPV26012	JORDAN BENNER	TRAVEL REIMBURSEMENT: AUGUST 2025	532.84	9/16/2025
VPV26013	JONI NEBRIL	TRAVEL REIMBURSEMENT: SEPTEMBER 2025	48.58	9/16/2025
VPV26014	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: AUGUST 2025	3,160.61	9/16/2025
VU168131	HOUNDER LLC	PO 62800-00041289: AUGUST 2025	1,300.00	9/16/2025
VU168132	OREGON SOCIETY OF AMERICAN FORESTERS	ADVERTISING	1,700.00	9/16/2025
VU170329	NORTHWEST TREE IMPROVEMENT COOP.	SPONSORSHIP	5,700.00	9/25/2025
VU171866	PACIFIC OFFICE AUTOMATION INC	COPIERS LEASE: AUGUST 2025	377.12	9/29/2025
VU171875	OREGON TREE FARM SYSTEM	SPONSORSHIP	2,500.00	9/29/2025
VU171878	SERVER LOGIC CORPORATION	PO 62800-00046106: AUGUST 2025	5,012.50	9/29/2025
VU171879	OREGON AGLINK FOUNDATION	SPONSORSHIP	2,500.00	9/29/2025
VU171882	PETERKORT CENTRE II LLC	OFFICE LEASE: OCTOBER 2025	8,411.13	9/29/2025
VU171884	OREGON WOMEN IN TIMBER	PO 62800-00013933: AUGUST 2025	5,421.00	9/29/2025
VU171886	LESLIE COMNES	PO 62800-00010575: AUGUST 2025	641.25	9/29/2025
CR002540	OREGON STATE TREASURY	BANK FEES: AUGUST 2025	11.00	9/1/2025
CR002543	OREGON STATE TREASURY	BANK FEES: SEPTEMBER 2025	11.20	9/30/2025
<b>TOTAL VOUCHERS - SEPTEMBER 2025</b>			<b>\$ 91,622.44</b>	
<b>TOTAL PERSONNEL SERVICES - SEPTEMBER 2025</b>			<b>\$ 140,523.33</b>	
<b>GRAND TOTAL EXPENDITURES</b>			<b>\$ 232,145.77</b>	

**OREGON FOREST RESOURCES INSTITUTE**  
**2025-26**  
**FINANCIAL MANAGEMENT REPORT**

**October 2025**

	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>REVENUE</u></b>					
BEGINNING BALANCE 7/1/2025	\$ 2,883,578			\$ 2,913,561 *	\$ 29,982
REVENUE - SALES/OTHER	15,000	19,243	19,776	50,000	35,000
INTEREST	75,000	12,539	50,554	75,000	-
HARVEST TAX	3,727,503	-	908,212	3,727,503	-
TOTAL REVENUE	\$ 6,701,081	\$ 31,781	\$ 978,541	\$ 6,766,064	\$ 64,982
	<b>APPROVED FY 2025-26</b>	<b>CURRENT MONTH</b>	<b>ACTUAL YTD</b>	<b>FY 2025-26 YEAR END PROJECTION</b>	<b>(UNDER) OVER</b>
<b><u>EXPENDITURES</u></b>					
<b><u>PERSONAL SERVICES</u></b>					
SALARY & WAGES	\$ 1,077,339	\$ 87,635	\$ 336,906	\$ 1,077,339	\$ -
OTHER PERSONNEL EXPENSES	\$ 672,920	52,067	207,937	\$ 672,920	-
TOTAL PERSONAL SERVICES	\$ 1,750,259	\$ 139,702	\$ 544,843	\$ 1,750,259	\$ -
<b><u>SERVICES AND SUPPLIES</u></b>					
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 6,313	\$ 92,096	\$ 450,570	\$ -
DUES AND SUBSCRIPTIONS	9,570	1,049	2,655	\$ 9,570	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	-	\$ -	-
EMPLOYEE TRAINING	3,500	500	1,210	\$ 3,500	-
EXPENDABLE PROPERTY	26,525	-	1,294	\$ 26,525	-
FACILITIES MAINTENANCE	2,000	-	-	\$ 2,000	-
FACILITIES RENTAL	148,996	9,926	46,418	\$ 148,996	-
GOVERNMENT SERVICE CHARGES	6,036	12	2,849	\$ 6,036	-
LEGAL SERVICES	7,500	-	-	\$ 7,500	-
OFFICE EXPENSES	26,858	1,271	4,613	\$ 26,858	-
OTHER SERVICES AND SUPPLIES	3,500	-	-	\$ 3,500	-
PROFESSIONAL SERVICES	1,569,020	109,582	188,467	\$ 1,569,020	-
PUBLICATIONS / ADVERTISING	724,150	1,950	7,791	\$ 724,150	-
TELECOMMUNICATIONS	14,021	957	2,216	\$ 14,021	-
TRAVEL – INSTATE	93,466	3,513	8,987	\$ 93,466	-
TRAVEL – OUT OF STATE	15,400	-	1,321	\$ 15,400	-
TOTAL SERVICES AND SUPPLIES	\$ 3,101,112	\$ 135,073	\$ 359,917	\$ 3,101,112	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,851,371	\$ 274,775	\$ 904,761	\$ 4,851,371	\$ -
REVENUE	\$ 6,701,081		\$ 978,541	\$ 6,766,064	\$ 64,982
EXPENDITURES	\$ 4,851,371		\$ 904,761	\$ 4,851,371	\$ -
ENDING BALANCE	\$ 1,849,710		\$ 73,781	\$ 1,914,693	\$ 64,982

*\*Actual beginning balance, July 1, 2025*

**OREGON FOREST RESOURCES INSTITUTE**  
**FINANCIAL MANAGEMENT REPORT**  
**Oct. 2025 Variance Explanation**

**REVENUE**

BEGINNING BALANCE: Higher due to cost savings from Fiscal Year 2024-25.

REVENUE - SALES/OTHER: SPOTS Visa rebate: \$533.46. ODF forest landowner grant \$19,242.61.

HARVEST TAX: First quarter payment \$34,923.64 (4%) more than approved budget.

Vouchers - October 2025

Voucher Number	Vendor	Description of Service	Amount	Date
VU173691	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: AUGUST 2025	\$ 25,225.00	10/6/2025
VU173696	UNITED PARCEL SERVICE	SHIPPING	589.19	10/6/2025
VPV26019	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: SEPTEMBER 2025	5,461.61	10/22/2025
VPV26020	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: SEPTEMBER 2025	5,798.89	10/22/2025
VPV26021	KATHY STORM	TRAVEL REIMBURSEMENT: SEPTEMBER 2025	150.50	10/22/2025
VPV26022	INKA BAJANDAS	TRAVEL REIMBURSEMENT: SEPTEMBER 2025	79.80	10/22/2025
VU178709	CAWOOD	PS 628-1032-12: SEPTEMBER 2025	9,518.00	10/23/2025
VU178711	OREGON STATE UNIVERSITY	IGA 25-1000: JULY-SEPTEMBER 2025	48,379.65	10/23/2025
VU178714	HR ANSWERS INC	SALARY STUDIES	1,750.00	10/23/2025
VU178715	ACCURATE CORPORATE SERVICES INC	PUBLICATION DELIVERY/STORAGE: OCTOBER 2025	819.69	10/23/2025
VU178717	SERVER LOGIC CORPORATION	PO 62800-00046106: SEPTEMBER 2025	2,481.25	10/23/2025
VU178720	COLUMBIA CO SCH DIST 1J	LODGING REIMBURSEMENT	249.70	10/23/2025
VU178721	OREGON WOMEN IN TIMBER	PO 62800-00013933: SEPTEMBER 2025	9,231.00	10/23/2025
VU178722	LESLIE COMNES	PO 62800-00010575: SEPTEMBER 2025	475.00	10/23/2025
VU178723	PETERKORT CENTRE II LLC	OFFICE LEASE: NOVEMBER 2025	8,411.13	10/23/2025
VU178724	WORD JONES WRITING & EDITING LLC	PS 628-1042-15: SEPTEMBER 2025	900.00	10/23/2025
VU178725	WILD PEAR DOWNTOWN LLC	BOARD MTG./WORK SESSION CATERING: OCTOBER	3,831.69	10/23/2025
VU178713	OREGON STATE UNIVERSITY	IGA 26-1004: JULY-SEPTEMBER 2025	4,060.50	10/27/2025
VU178718	CAFFERATA CONSULTING LLC	PO 62800-00044398: SEPTEMBER 2025	807.50	10/27/2025
VU178719	CAFFERATA CONSULTING LLC	PS 628-1045-17: SEPTEMBER 2025	5,646.85	10/27/2025
VU178728	SHAVONNE E SARGENT	PO 62800-00043962: JULY-SEPTEMBER 2025	747.50	10/27/2025
VU178703	PACIFIC OFFICE AUTOMATION INC	COPIERS LEASE: SEPTEMBER 2025	446.21	10/28/2025
CR002546	OREGON STATE TREASURY	BANK FEES: OCTOBER 2025	12.00	10/31/2025
<b>TOTAL VOUCHERS - OCTOBER 2025</b>			<b>\$ 135,072.66</b>	
<b>TOTAL PERSONNEL SERVICES - OCTOBER 2025</b>			<b>\$ 139,702.35</b>	
<b>GRAND TOTAL EXPENDITURES</b>			<b>\$ 274,775.01</b>	



# OREGON FOREST RESOURCES INSTITUTE PROPOSED FISCAL YEAR 2026-27 BUDGET

	APPROVED FY 2025-26	PROJECTED FY 2025-26	PROPOSED FY 2026-27	OVER/ (UNDER)
<b><u>REVENUE</u></b>				
BEGINNING BALANCE JULY	\$ 2,883,578	\$2,913,561	\$ 2,119,180	\$ (764,399)
REVENUE - SALES/OTHER	\$ 15,000	\$ 15,000	\$ -	\$ (15,000)
INTEREST	\$ 75,000	\$75,000	\$ 95,000	\$ 20,000
HARVEST TAX	\$ 3,727,503	\$ 3,966,990	\$ 3,934,847	\$ 207,344
<b>TOTAL REVENUE - CASH AVAILABLE</b>	<b>\$ 6,701,081</b>	<b>\$ 6,970,551</b>	<b>6,149,027</b>	<b>\$ (552,055)</b>
<b><u>EXPENDITURES</u></b>				
<b><u>PERSONNEL SERVICES:</u></b>				
SALARY & WAGES	\$ 1,077,339	\$1,077,339	\$ 1,162,608	\$ 85,269
OTHER PERSONNEL EXPENSES	\$ 672,920	\$ 672,920	\$ 694,315	\$ 21,396
<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 1,750,259</b>	<b>\$ 1,750,259</b>	<b>\$ 1,856,923</b>	<b>\$ 106,665</b>
<b><u>SERVICES AND SUPPLIES:</u></b>				
INSTATE TRAVEL	\$ 93,466	\$ 93,466	\$ 88,016	\$ (5,450)
OUT OF STATE TRAVEL	\$ 15,400	\$ 15,400	\$ 14,500	\$ (900)
OFFICE EXPENSES	\$ 26,858	\$ 26,858	\$ 27,358	\$ 500
TELECOMMUNICATIONS	\$ 14,021	\$ 14,021	\$ 17,251	\$ 3,230
GOVERNMENT SERVICE CHARGES	\$ 6,036	\$ 6,036	\$ 7,474	\$ 1,438
PUBLICATIONS / EDUCATIONAL MEDIA	\$ 724,150	\$ 724,150	\$ 803,300	\$ 79,150
PROFESSIONAL SERVICES	\$ 1,569,020	\$ 1,569,020	\$ 1,250,953	\$ (318,067)
LEGAL SERVICES	\$ 7,500	\$ 7,500	\$ 15,000	\$ 7,500
EMPLOYEE TRAINING	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
EMPLOYEE RECRUIT., WELLNESS & SAFETY	\$ -	\$ -	\$ -	\$ -
DUES AND SUBSCRIPTIONS	\$ 9,570	\$ 9,570	\$ 8,683	\$ (887)
FACILITIES RENTAL	\$ 148,996	\$ 148,996	\$ 150,158	\$ 1,162
FACILITIES MAINTENANCE	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
AGENCY SERVICES AND SUPPLIES	\$ 450,570	\$ 450,570	\$ 356,970	\$ (93,600)
OTHER SERVICES AND SUPPLIES	\$ 3,500	\$ 3,500	\$ 2,300	\$ (1,200)
EXPENDABLE PROPERTY	\$ 26,525	\$ 26,525	\$ 21,840	\$ (4,685)
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>\$ 3,101,112</b>	<b>\$ 3,101,112</b>	<b>\$ 2,769,303</b>	<b>\$ (331,809)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 4,851,371</b>	<b>\$ 4,851,371</b>	<b>\$ 4,626,226</b>	<b>\$ (225,144)</b>
<b>TOTAL REVENUE - CASH AVAILABLE</b>	<b>\$ 6,701,081</b>	<b>\$ 6,970,551</b>	<b>\$ 6,149,027</b>	<b>\$ (552,055)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,851,371</b>	<b>\$ 4,851,371</b>	<b>\$ 4,626,226</b>	<b>\$ (225,144)</b>
<b>ENDING BALANCE</b>	<b>\$ 1,849,710</b>	<b>\$ 2,119,180</b>	<b>\$ 1,522,801</b>	<b>\$ (326,909)</b>

**Oregon Forest Resources Institute  
Program and Administrative Expenses  
Proposed Fiscal Year 2026-27**

**REVENUE**

	<b>Approved FY 25-26</b>	<b>Projected FY 25-26</b>	<b>Proposed FY 26-27</b>
Beginning Balance as of July 1	\$2,883,578	\$2,913,561 *	\$2,119,180
Revenue – Interest	\$75,000	\$75,000	\$95,000
Revenue – Other	\$15,000	\$15,000	\$0
Harvest Tax	\$3,727,503	\$3,966,990	\$3,934,847
Proposed budget based on statewide timber harvest of 2.461 BBF at \$1.17 MBF and .8648 BBF at \$1.22. Total 3.326 BBF.			
<b>Total Revenue - Cash Available</b>	<b>\$6,701,081</b>	<b>\$6,970,551</b>	<b>\$6,149,027</b>

\* Represents actual beginning balance as of July 1, 2025

**EXPENDITURES**

	<b>Approved FY 25-26</b>	<b>Proposed FY 26-27</b>	<b>Variance</b>
Public Education	\$1,324,850	\$1,130,750	-\$194,100
K-12 Teacher Education	\$802,270	\$790,370	-\$11,900
Landowner Education	\$443,016	\$453,716	\$10,700
New Opportunities	\$200,000	\$60,000	-\$140,000
Office Services	\$275,226	\$284,067	\$8,841
Staff Travel	\$55,750	\$50,400	-\$5,350
Personnel	\$1,750,259	\$1,856,923	\$106,664
<b>Total Expenditures</b>	<b>\$4,851,371</b>	<b>\$4,626,226</b>	<b>-\$225,145</b>

**SUMMARY**

	<b>Approved FY 25-26</b>	<b>Proposed FY 26-27</b>	<b>Variance</b>
<b>TOTAL REVENUE - CASH AVAILABLE</b>	<b>\$6,701,081</b>	<b>\$6,149,027</b>	<b>-\$552,054</b>
<b>TOTAL EXPENDITURES</b>	<b>\$4,851,371</b>	<b>\$4,626,226</b>	<b>-\$225,145</b>
<b>RESERVE FOR FOLLOWING FISCAL YEAR</b>	<b>\$1,849,710</b>	<b>\$1,522,801</b>	<b>-\$326,909</b>

	Approved FY 25-26	Proposed FY 26-27	Variance
<b>PUBLIC EDUCATION</b>			
Educational Advertising	\$ 825,000	\$ 800,500	\$ (24,500)
Two media campaigns (fall, spring), including digital and broadcast advertising. Budget includes agency fees and trade media.			
Publications	\$ 186,850	\$ 98,500	\$ (88,350)
Design and printing of annual report and public education publications. Proofreading of all OFRI materials.			
Videos/Timelapse	\$ 8,500	\$ 8,500	\$ -
Software, stock footage and video/audio services needed to produce videos to serve OFRI programs.			
Public Opinion Research	\$ 87,000	\$ 86,600	\$ (400)
Online panel testing for new creative, and two statewide post-ad tracking surveys and consulting.			
Website Development	\$ 41,600	\$ 41,750	\$ 150
Website development and maintenance.			
Sponsorships	\$ 20,000	\$ 13,000	\$ (7,000)
Oregon Business Leadership Summit, Starker Lecture Series, Mass Timber Conference and other TBD public events sponsorships.			
Public Interpretation	\$ 26,000	\$ 26,000	\$ -
New signage at the Rediscovery Forest.			
Forest Tours	\$ 18,900	\$ 18,900	\$ -
Estimated cost of OFRI board event in fall 2026.			
Rediscovery Forest Site Management	\$ 27,500	\$ 27,500	\$ -
Supplies, site maintenance, tools and service contracts needed to execute long-term forest management planning activities.			
Workforce	\$ 75,000	\$ 5,000	\$ (70,000)
To be determined.			
Public Education Advisory Group (new)	\$ 500	\$ 500	\$ -
Catering for one in-person advisory group meeting.			
Landowner Signage	\$ 8,000	\$ 4,000	\$ (4,000)
Provide "Planted" landowner signage.			
<b>Total Public Education</b>	<b>\$ 1,324,850</b>	<b>\$ 1,130,750</b>	<b>\$ (194,100)</b>

	Approved FY 25-26	Proposed FY 26-27	Variance
<b>K-12 TEACHER AND YOUTH EDUCATION</b>			
Oregon Natural Resources Education Program (ONREP) Statewide program in collaboration with OSU Extension that provides professional development for K-12 teachers, helping them incorporate forestry and natural resources education in their classrooms.	\$ 278,300	\$ 278,300	\$ -
Statewide Classroom Program Statewide program that delivers a unique and effective classroom forestry education program for pre-kindergarten through eighth-grade students presented by trained facilitators. Administered by Oregon Women in Timber.	\$ 217,600	\$ 200,600	\$ (17,000)
Field Trip Transportation Reimbursement to school districts for students to attend forestry education programs at partner sites, including the Rediscovery Forest, and field programs provided by ODF, Port Blakely, Forests Today & Forever, Starker Forests, OSU and others.	\$ 105,000	\$ 95,000	\$ (10,000)
Rediscovery Forest K-12 Forestry Education Program Includes student journals and equipment for field use for the Oregon Garden Natural Resources Education Program sponsored by OFRI.	\$ 31,200	\$ 32,400	\$ 1,200
K-12 Teacher Professional Development OFRI-led professional development for high school natural resources teachers. Supports substitutes, lodging and catering for the CTE conference, Envirothon training and summer workshops.	\$ 44,500	\$ 42,000	\$ (2,500)
Secondary Student Programs Support for FFA career development, PSU science expo, Forests Today & Forever, Oregon State Teaching Assn., Adopt a Farmer, Future Natural Resource Leaders, Outdoor School conference, North American Assn. for Environmental Education, and Ag in the Classroom.	\$ 25,670	\$ 25,070	\$ (600)
Publications Reprint and create new publications for distribution to K-12 teachers and students.	\$ 50,000	\$ 69,000	\$ 19,000
K-12 Teacher Website Website maintenance.	\$ 20,000	\$ 5,000	\$ (15,000)
Envirothon Continuation of statewide Envirothon, presented by OFRI.	\$ 30,000	\$ 43,000	\$ 13,000
<b>Total Teacher/Youth Education</b>	<b>\$ 802,270</b>	<b>\$ 790,370</b>	<b>\$ (11,900)</b>

	Approved FY 25-26	Proposed FY 26-27	Variance
<b>FOREST LANDOWNER EDUCATION</b>			
Woodland Owner/Master Woodland Manager Agreement with OSU Forestry Extension to coordinate the Master Woodland Manager Program and provide forest management training and education to underserved audiences such as the Women Owning Woodlands Network.	\$ 120,000	\$ 120,000	\$ -
Forestry Extension Landowner Education Agreement with OSU Extension to support Tree Schools and provide new landowner education programs.	\$ 50,000	\$ 50,000	\$ -
Wildlife in Managed Forests Program Continuation of Wildlife in Managed Forests program including outreach.	\$ 69,000	\$ 67,000	\$ (2,000)
Publications Design and printing landowner publications as needed. Revision of Guide to Reforestation and Establishing and Managing Forest Trees publications.	\$ 50,000	\$ 72,500	\$ 22,500
Hopkins Educational Consortium Continues funding for Forests Forever, Inc. to support landowner education at Hopkins Demonstration Forest.	\$ 15,000	\$ 15,000	\$ -
OFRI Landowner Workshops/Sponsorships Continues support for OSAF Annual Meeting, Family Forest Convention (OSWA & OTFS), Landmapper, Oregon Women in Lumber, Forest Vegetation Managemet, AOL sponsorship, OSU State of Forests and Biomass Utilization Group.	\$ 50,300	\$ 45,500	\$ (4,800)
OSWA Landowner Workshops Maintains support for OSWA landowner workshops and tours.	\$ 25,000	\$ 25,000	\$ -
Landowner Website Maintenance Maintains KnowYourForest.org content.	\$ 20,000	\$ 15,000	\$ (5,000)
Rediscovery Forest Landowner Education Program and contractor support for landowner classes at the OGRF for family forest landowners.	\$ 6,500	\$ 6,500	\$ -
Display Booth Maintains presence at Tree School, OSWA, OSAF, The Wildlife Society, AOL, Western Forestry & Conservation Association, Oregon Logging, Oregon Community Trees and NCASI.	\$ 6,000	\$ 6,000	\$ -
Motor Pool Vehicles Operation and maintenance of two motor pool vehicles.	\$ 31,216	\$ 31,216	\$ -
<b>Total Landowner Education</b>	<b>\$ 443,016</b>	<b>\$ 453,716</b>	<b>\$ 10,700</b>

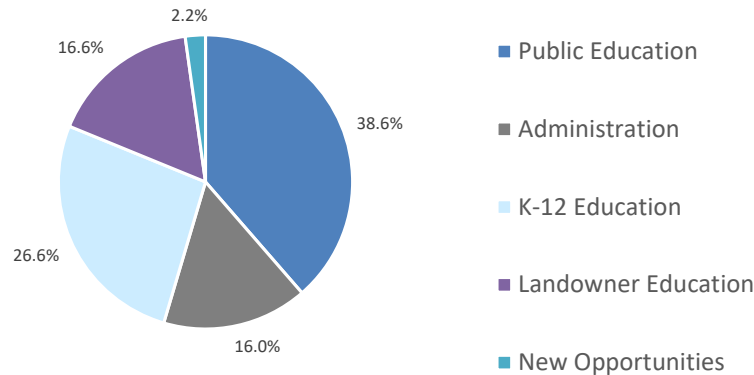
	Approved FY 25-26	Proposed FY 26-27	Variance
<b>NEW OPPORTUNITIES</b>			
To be designated	\$ 200,000	\$ 60,000	\$ (140,000)
<b>Total New Opportunities</b>	<b>\$ 200,000</b>	<b>\$ 60,000</b>	<b>\$ (140,000)</b>

	Approved FY 25-26	Proposed FY 26-27	Variance
<b>PERSONNEL</b>			
Salary & Wages	\$ 1,077,339	\$ 1,162,608	\$ 85,269
COLA increase of 3.5% plus other payroll expenses			
Other Personnel Expenses	\$ 672,920	\$ 694,315	\$ 21,395
Based on estimates for PERS and health care.			
Staff Travel	\$ 55,750	\$ 50,400	\$ (5,350)
<b>Total Personnel</b>	<b>\$ 1,806,009</b>	<b>\$ 1,907,323</b>	<b>\$ 101,314</b>

	Approved FY 25-26	Proposed FY 26-27	Variance
<b>OFFICE SERVICES</b>			
General Office	\$ 242,956	\$ 242,264	\$ (692)
Includes office lease, office supplies, utilities, government charges, office equipment.			
Computer Support	\$ 20,100	\$ 20,400	\$ 300
Contractor support for all computer equipment.			
ODF/DAS Support	\$ 12,170	\$ 21,403	\$ 9,233
ODF and DAS support for finance and payroll.			
<b>Total Office Services</b>	<b>\$ 275,226</b>	<b>\$ 284,067</b>	<b>\$ 8,841</b>
<b>Total Expenditures</b>	<b>\$ 4,851,371</b>	<b>\$ 4,626,226</b>	<b>\$ (225,145)</b>

**OREGON FOREST RESOURCES INSTITUTE**  
**Proposed Fiscal Year 2026-27**

**Administration and Program Expenses as a Percentage of Overall Proposed 2026-27 Budget**



	Public Education	K-12 Education	Landowner Education	New Opportunities	Administration
<b>FY 26-27 Budget</b>	38.6%	26.6%	16.6%	2.2%	16.0%

**FTE Allocation as a Percentage of Programs**

Public Education		K-12 Education		Landowner Education		New Opportunities		Administration	
Joni	8%	Joni	10%	Joni	8%	Joni	0%	Joni	75%
Jordan	80%	Jordan	8%	Jordan	10%	Jordan	2%	Jordan	0%
Margaret	15%	Margaret	3%	Margaret	82%	Margaret	0%	Margaret	0%
Kathy	5%	Kathy	5%	Kathy	5%	Kathy	0%	Kathy	85%
Rikki	5%	Rikki	90%	Rikki	0%	Rikki	5%	Rikki	0%
Jenna	1%	Jenna	99%	Jenna	0%	Jenna	0%	Jenna	0%
Jim	40%	Jim	15%	Jim	15%	Jim	5%	Jim	25%
Inka	90%	Inka	5%	Inka	5%	Inka	0%	Inka	0%
Julie	45%	Julie	10%	Julie	30%	Julie	5%	Julie	10%
Intern	98%	Intern	1%	intern	1%	Intern	0%	Intern	0%
4		2		2		0		2	

10

**DESCRIPTIONS**

**Public Education:** Program and salary expenses, including other personnel expenses (OPE), to direct OFRI's educational advertising, prepare publications, conduct public opinion research and sponsor or co-sponsor conferences, and workshops and public presentations on forest-related topics. Also includes monitoring news coverage of the forest sector, building and maintaining relationships with the press, sending out news releases; and writing, distributing and marketing OFRI's electronic newsletters, blogs and social media. Finally, sponsor and support outreach education through public tours and interpretive signage, as well as to manage forestry exhibits and the Oregon Garden Rediscovery Forest.

**K-12 Education:** Program and salary expenses, including OPE, to build understanding and support among teachers to teach students about forests, forestry and forest management. The program includes workshops for teachers on natural resources topics and programs for K-12 students at the Rediscovery Forest, and transportation support for field trips at partner facilities. Produces grade-specific student materials. OFRI also conducts statewide forest careers outreach to high school students, teachers and adults.

**Landowner Education:** Program and salary expenses, including OPE, to provide training to forest landowners and managers through support for programs such as OSU Forestry Extension Master Woodland Manager program, and workshops and development of educational tools.

**New Opportunities:** Program and salary expenses, including OPE, to fund new opportunities, which support various one-time projects.

**Administration:** Expenses incurred in controlling and directing the organization that are not directly identifiable with program expenses.



**OFRI Budget Scenario Projections**  
**(actual /projected)**

**Scenario 1A: No one-time spends, with future cuts and FPHT increases and projecting 95% spend**

Assumed future	Q1-Q3	2.461
harvest levels	Q4	0.865
(BBF):	Total	3.326

Assumed annual budget growth (post-2027-28)	3.0%
Assumed projected spend	95%
Assumed annual interest rate on reserve	4%

	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	<u>2029-2030</u>	<u>2030-2031</u>	<u>2031-2032</u>
Projected budget reduction target	--		-\$225,000	-\$100,000	\$0	\$0	\$0	\$0
Annual Harvest (BBFT)	2.924	3.390	3.326	3.326	3.326	3.326	3.326	3.326
FPHT (per MBF)	\$1.17	\$1.17	\$1.22	\$1.22	\$1.25	\$1.25	\$1.25	\$1.25

	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	<u>2029-2030</u>	<u>2030-2031</u>	<u>2031-2032</u>
Reserve Balance on July 1	\$3,465,156	\$2,913,560	\$2,361,748	\$1,996,542	\$1,834,267	\$1,562,443	\$1,220,715	\$728,460
Interest/Other Income	\$193,096	\$90,000	\$95,000	\$79,862	\$73,371	\$62,498	\$48,829	\$29,138
FPHT Revenues	\$3,420,788	\$3,966,990	\$3,934,847	\$4,057,915	\$4,083,859	\$4,157,700	\$4,157,700	\$4,157,700
Subtotal	\$7,079,040	\$6,970,550	\$6,391,595	\$6,134,319	\$5,991,497	\$5,782,641	\$5,427,243	\$4,915,298
Budget	\$4,165,480	\$4,851,371	\$4,626,371	\$4,526,371	\$4,662,162	\$4,802,027	\$4,946,088	\$5,094,470
<b>ENDING RESERVE BALANCE</b>	<b>\$2,913,560</b>	<b>\$2,361,748</b>	<b>\$1,996,542</b>	<b>\$1,834,267</b>	<b>\$1,562,443</b>	<b>\$1,220,715</b>	<b>\$728,460</b>	<b>\$75,552</b>

**Scenario 1A: Includes FY 24-25 actuals and revised forest harvest levels released May 2025. Includes future budget reductions, as well as FPHT increases in FY 26-27 and FY 28-29. Also assumes a 95% spend rate.**

**OFRI Budget Scenario Projections**  
**(actual /projected)**

**Scenario 1B: No one-time spends, with future cuts and FPHT increases and projecting 100% spend**

Assumed future	Q1-Q3	2.461
harvest levels	Q4	0.865
(BBF):	Total	3.326

Assumed annual budget growth (post-2027-28)	3.0%
Assumed projected spend	100%
Assumed annual interest rate on reserve	4%

	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	<u>2029-2030</u>	<u>2030-2031</u>	<u>2031-2032</u>
Projected budget reduction target	--		-\$225,000	-\$100,000	\$0	\$0	\$0	\$0
Annual Harvest (BBFT)	2.924	3.390	3.326	3.326	3.326	3.326	3.326	3.326
FPHT (per MBF)	\$1.17	\$1.17	\$1.22	\$1.22	\$1.25	\$1.25	\$1.25	\$1.25

	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	<u>2029-2030</u>	<u>2030-2031</u>	<u>2031-2032</u>
Reserve Balance on July 1	\$3,465,156	\$2,913,560	\$2,119,179	\$1,522,655	\$1,115,106	\$581,407	-\$39,664	-\$829,638
Interest/Other Income	\$193,096	\$90,000	\$95,000	\$60,906	\$44,604	\$23,256	-\$1,587	-\$33,186
FPHT Revenues	\$3,420,788	\$3,966,990	\$3,934,847	\$4,057,915	\$4,083,859	\$4,157,700	\$4,157,700	\$4,157,700
Subtotal	\$7,079,040	\$6,970,550	\$6,149,026	\$5,641,477	\$5,243,569	\$4,762,363	\$4,116,450	\$3,294,877
Budget	\$4,165,480	\$4,851,371	\$4,626,371	\$4,526,371	\$4,662,162	\$4,802,027	\$4,946,088	\$5,094,470
ENDING RESERVE BALANCE	\$2,913,560	\$2,119,179	\$1,522,655	\$1,115,106	\$581,407	-\$39,664	-\$829,638	-\$1,799,594

**Scenario 1B: Includes FY 24-25 actuals and revised forest harvest levels released May 2025. Includes future budget reductions, as well as FPHT increases in FY 26-27 and FY 28-29. Also assumes a 100% spend rate.**

## OREGON FOREST RESOURCES INSTITUTE

### Working Group Appointments for Calendar Year 2026

#### Principles:

- Strive to have one member from every class on the budget and nominations working groups
- Three to four board members per working group is adequate; more members can come from outside the board
- The chair or immediate past chair should serve on nominations
- The chair and/or vice chair should serve on budget
- With 18-24 possibilities and only 14 members, including the ODF rep, there is a need for each Board member to serve on at least two working groups

Board Member/Class		Budget	Nominations	Public Ed	K-12	Landowner
Beathe, Jennifer	II			X	X	
Betts, Paul	II	X	X			
Culbertson, Gordon	SWO		X			X
DeLuca, Tom	OSU				X	X
Elliott, Kris	Public			X	X	
Giustina, Daniella	II	X		X		
Griesel, Courtney	III			X		X
Hicks, Mike	Labor				X	X
Hitner, Garren	I		X	X		
Newton, Dan	I				X	X
Rasmussen, Kristin	III	X			X	
Holschbach, Tim	ODF		X			X
Thompson, Madeleine	I	X	X			
Trenholm, Brian	III	X		X		

OREGON FOREST RESOURCES INSTITUTE  
Fiscal Year 2025-26 New Opportunities Proposal

**Outdoor Shelter/Classroom (K-12 Education)**

**Goal:** The construction of this outdoor shelter/classroom will significantly enhance the student experience at the Sixth Grade Forestry Tour in Clatsop County. Located in the main gathering area where students begin the tour, eat lunch and conclude their day, the shelter will provide a reliable, covered space that supports both comfort and safety. In the event of rain, students and volunteers will have a dry, protected area to gather, ensuring some refuge from the rain.

Beyond serving as a central meeting point, the shelter will be versatile enough to host at least one of the tour's ten educational field stations. It may also function as the designated medical and rest area, replacing the temporary popup canopy historically used for students who need a break or additional support during the day. Each year's use may vary depending on weather, volunteer needs and teacher preferences, but the shelter will consistently provide a dependable, multi-purpose space that strengthens the overall field day experience.

We are especially excited that this structure is being built on public land, making it accessible not only to Forestry Tour participants but to the broader community. Visitors to the arboretum and the mile-long forest trails will be welcome to use the shelter at any time, free of charge. Teachers will also be able to incorporate the space into other outdoor field trips, and groups such as the Oregon Women in Timber (OWIT) and other community organizations will have an available space for gatherings, workshops and educational events. Clatsop OWIT would love to partner with the Astoria High School woodshop class to build picnic tables for the space, but that will be at some point in the future when the high school students and their teacher have the approval and time for the project.

This shelter will serve as a long-lasting, community-centered asset, supporting youth education, outdoor learning and public enjoyment of the forest for years to come. All donors will be recognized with permanent signage.

**Background:** The Sixth Grade Forestry Tour started in 1960 in Clatsop County. Spearheaded by the Oregon State University Extension Service, it has always been a collaborative effort that included partners such as the Oregon Department of Forestry (ODF), Hampton Lumber, Willamette Industries, Nuveen Natural Capitol, Oregon Department of Fish & Wildlife, Oregon Women in Timber, Clatsop County Fisheries, Oregon State Parks and others over the last 65 years. The tour consists of a one-day field trip for Clatsop County sixth graders out to a forested site where they can spend the day outdoors learning about different aspects of forestry, wildlife and natural resources. The field site location has varied over the years, first being located on the Oregon State Experimental Farm that is now the current site of the Clatsop County Fair & Expo. Later it was moved to a large tract of land nearby owned by [John Christie](#), who

worked for the Oregon Department of Forestry and later taught forestry courses at Clatsop Community College. After Mr. Christie passed away, the tour was moved to the Oregon Department of Forestry's Astoria office property, which includes over a mile of developed hiking trails, educational signage, as well as access to the C.J. Reed Arboretum. The current location is public land that is free for the public to access 365 days a year and has with good access for buses and large groups. It's also only about a ten-minute drive from Astoria so it is a doable field trip for the local schools to arrange. Documentation from 1960 noted 500 students attending and today we have approximately 400 students. We currently have attendance from all five school districts in Clatsop County, plus two private schools, a home school group and a co-op school group . Here are a few newsclips from the event in recent years:

[2025 Forestry in their hands | The Astorian](#)

[2024 Let's Get Out There | kgw.com](#)

[2024 Photo: Forestry Days | Local News | dailyastorian.com](#)

[2023 KPTV](#)

[2022 educational-forestry-class-to-return-after-hiatus](#)

[2022 KPTV \(kptv.com\)](#)

**Description:** The Timber Frame HQ Shelter will be 16' x 24' and built on a concrete pad. Below is a mockup of the shelter on the actual location where it will be built. You can see the "Tree Planting Station" for our tour in the forefront of the picture. The shelter will sit back on the edge of the grassy area that we currently use as a gathering area. The location has been approved and staked out with ODF staff. See attached Letter of Support from ODF.



**Budget:** The total cost for the design, engineering and materials needed to complete construction of the shelter is \$55,470. OWIT has raised a total of \$15,470 in donations

and is seeking an additional \$40,000 to complete the project. Below is a breakdown of the design and construction budget and donations received to date for the project:

<b>Budget Items</b>		<b>Donations Received</b>	
Design & Plans	\$ 97	Logging Safety Council	\$ 1,000
Engineering	\$ 1,200	Weyerhaeuser Giving Fund	\$ 6,000
Geo-Tech Report	\$ 1,000	Pacific Power	\$ 2,500
County Planning Fees & Permits	\$ 1,500	Society of American Foresters	\$ 2,000
Site Prep & Land Clearing	\$ 2,500	Hampton	\$ 2,500
Concrete Pad	\$ 4,500	Brad Catton/MediaRites	\$ 200
<b>Materials</b>		Marlene Acker	\$ 25
Lumber	\$ 22,400	Faith Samuelson	\$ 250
Fasteners	\$ 1,700	Clatsop 100 Women Donation	\$ 375
Shelter Framing Labor	\$ 15,000	2024/2025 Booth	\$ 620
Roofing & Labor	\$ 2,088	Donations	<b>\$ 15,470</b>
Gutters & Labor	\$ 785		
Final Grading & Rock	\$ 700		
Sponsor Signage	\$ 2,000		
	<b>\$ 55,470</b>		

**Project Timeline:** Our goal is to have the project built in 2026 and ready for the September 2026 Sixth Grade Forestry Tour. If unforeseen circumstances occur, we will extend the timeline for completion of the shelter to September 2027.

<b>Task</b>	<b>Date</b>
Plan, Building Permits, & Engr.	Completed
Clearing & Grubbing	March 2026
Concrete Pad	March 2026
Construction (Framing, Roofing)	April – May 2026
Final Rock & Backfill	May – June 2026
Sponsor Signage Complete	September 2026

**Attachments:** Letter of Support from ODF, History of the event – Original maps and documentation from 1960, 2025 Event Map and 2025 Event Schedule





# Oregon

Tina Kotek, Governor

Department of Forestry  
Astoria District Office  
92219 Highway 202  
Astoria, OR 97103-8531  
503-325-5451  
[www.oregon.gov/ODF](http://www.oregon.gov/ODF)

April 30, 2024

RE: Letter of Support for Outdoor Educational Pavilion

To Whom It May Concern:

The Astoria District of the Oregon Department of Forestry (ODF) supports Oregon Women in Timber in their efforts to secure funds for an outdoor educational pavilion at the Demonstration Forest located on the Astoria District compound of ODF at 92219 Highway 202. The aim of this pavilion is to offer a year-round educational space for local students and user groups interested in natural resources, such as Sixth Grade Forestry Day.

We support fund raising for this endeavor, which will benefit the public through the establishment and enhancement of the pavilion in this designated area.

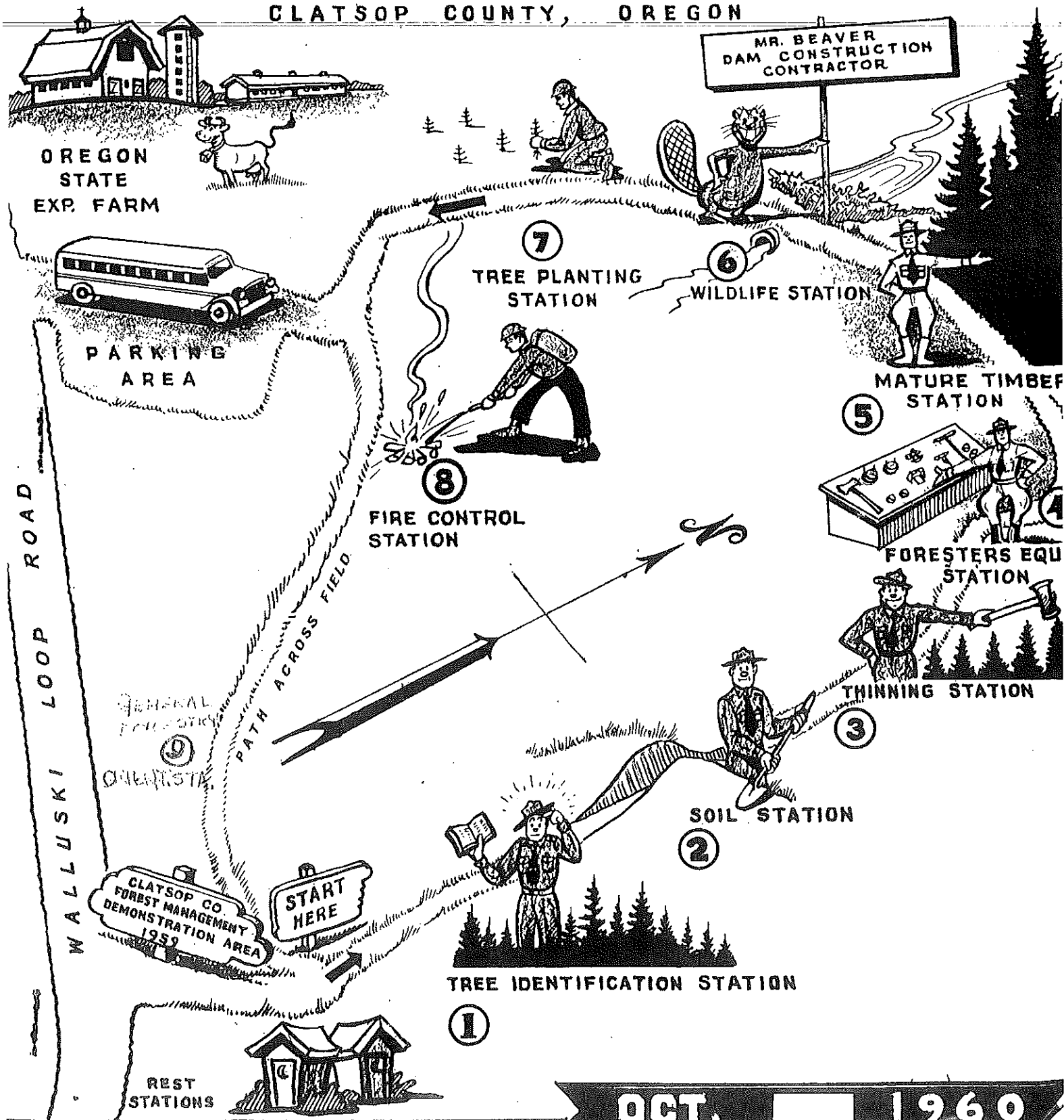
Best regards,

Dan Goody  
District Forester – Astoria District  
Oregon Department of Forestry



# The SCHOOL FORESTRY TOUR

CLATSOP COUNTY, OREGON



OCT. 1960

May 17, 1960

MEMO TO: Hugh Hayes - Salem  
FROM : Astoria Management Office

Would you draw us an animated map using the enclosed map as a guide?

The map can be distorted if necessary, but it must be on  $8\frac{1}{2}$  x 11 size paper that can be reproduced (probably by mimeograph or ozalid).

The main features it should show include;

- a. Walluski Loop Road
- b. Parking area & roads to and from (it)
- c. Roads from the school building around the stations.
- d. Beaver Dam and Lake
- e. The stations with a cartoon depicting the activity at some, or each station.

Description of Stations: each station is enclosed on one side w/leaning nails

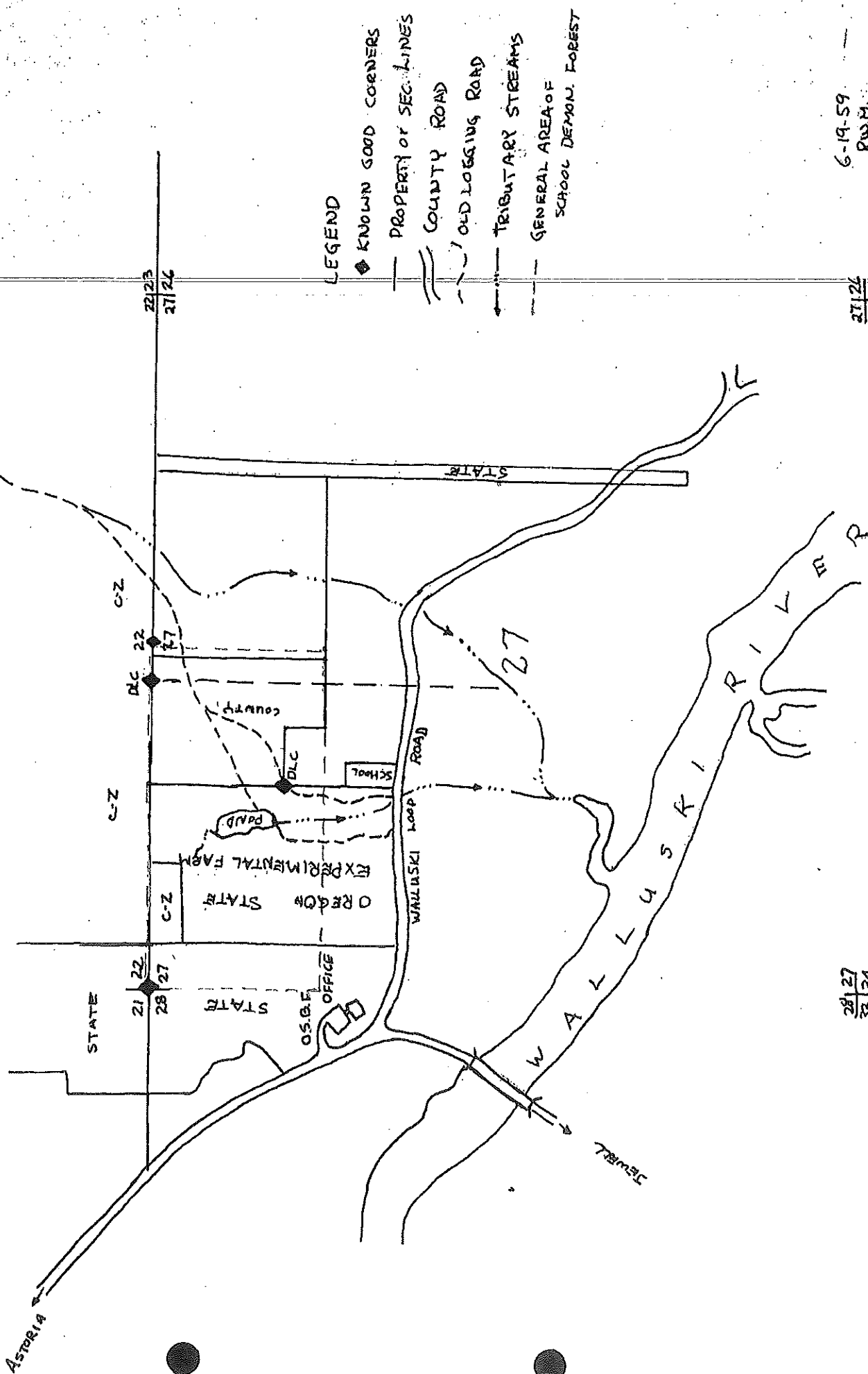
1. Tree Ident Station - Different species are planted varying in height but about four (4) ft.
2. Soil Station - A cut in road is used for demonstration of a soil profile
3. Thinning Station - Have a Hemlock stand about 6 to 10 inches diameter, fairly dense. Some trees thinned.
4. Foresters Equipment Station - Show & explain use of equipment used by forester.
5. Mature Timber Station - Located in nice stand of mature Hemlock & Spruce tr
6. Wildlife Station - Exhibit of stuffed animals & Birds. Has background of lake formed by beaver dam. Dam runs along road shown in map.
7. Tree Planting Station - Located in scarified planted area. Shows method of planting trees
8. Fire Control Station - Located in open field. Had a portable fire pump demonstration.
9. Rest Station - Boys and Girls 'Outhouses' - Benches for seats in area.

Description of area: Station 4 is on top of hill which slopes downward to stations 9 and 7.

Area between Station 9 & 7 is a wet bottom.

Area around station 8 is a field used for grazing.

SCALE 1" = 1000'



6-19-59  
R.W.H.

$$\begin{array}{r} 271.26 \\ 34 \overline{) 35} \end{array}$$
$$\begin{array}{r} 28 \overline{) 27} \\ 33 \overline{) 24} \end{array}$$

## CLATSOP COUNTY FORESTRY MANAGEMENT

### DEMONSTRATION AREA

A forty-acre tract of timber land on the John Jacob Astor Branch Experiment Station of Oregon State College, has been set aside as a forest management demonstration area and outdoor classroom.

A committee was formed early in 1959 to direct the management and use of the area. One of the main uses of the area will be the annual 6th grade tours when about 500 boys and girls from all over Clatsop County visit the area to learn about the county's main resource - timber.

The committee has also provided a fine staff of foresters and other technical men to instruct the 6th grade boys and girls in several aspects of forestry and wildlife at the nine different stations of the tour.

A brief discussion of the station subjects are given in the following pages, and it is intended that this booklet be helpful for classroom review of the tour.

The committee and staff people responsible for the project and who have contributed a great deal in time and material are as follows:

<u>Crown Zellerbach Corp</u>	<u>State Bd. of Forestry</u>	<u>Forest Owners &amp; Loggers</u>
Vernon Davis	Chet Reed	John Warila
Bob King	John Christie	Dave Wullger
Chuck Wood	Ray Miller	Vernon Bagley
Frank Deckebach	Otto Olson	Tim Bagley
Bob Mosher	Bruce Cottam	John Rankin
	Bill Berry	
<u>Clatsop County Court</u>	<u>Oregon State College</u>	
	Charles Ross, Extension Forester	
<u>Public Schools</u>	Herb Howell, Supt. J.J. Astor Exp. Station	
Emmett Towler, County	Jack H. Wood, County Extension Agent	
Douglas Olds, Astoria		
C. E. Young, Seaside	<u>Others</u>	
Richard Knotts, Warr	Austin Hamer and Maurice Taylor	
Robert Watson, Knappa	Oregon State Game Commission	
Tyrus Brown, L. & C.	George E. Otte, and Bryson Lausch	
John Robinson, L. & C.	Soil Conservation Service	

# FINAL

Wednesday, Sept 25  
Busses arrive 9:15  
Busses leave 1:00

total time=

3.75

## Sixth Grade Forestry Day

Wednesday, September 24, 2025

SESSION			1	2	3	4	5		6	7	8	9	10			
Bell			9:25	9:41	9:57	10:13	10:29	10:45	11:01	11:17	11:33	11:49	12:05	12:21	12:49	12:54
Station Begins		9:15	9:28	9:44	10:00	10:16	10:32	10:48	11:04	11:20	11:36	11:52	12:08	12:24	12:49	12:54
Station Ends		9:25	9:41	9:57	10:13	10:29	10:45	11:01	11:17	11:33	11:49	12:05	12:21	12:49	12:54	12:59
Booth 1	Tree Planting 101	Welcome (10 minutes)	AMS-Fromwiller	Break	WMS-Star-Hollow	WMS-Freeman	WMS-Anderson	Break (13 minutes, in place)	SHS-Agalzoff	AMS-Carter	AMS-Mikel	AMS-McLeod	AMS-Kaul	Lunch (25 minutes)	Closing (5 minutes)	Release (5 minutes)
Booth 2	Plant ID		AMS-Kaul	AMS-Fromwiller	Break	WMS-Star-Hollow	WMS-Freeman		WMS-Anderson	SHS-Agalzoff	AMS-Carter	AMS-Mikel	AMS-McLeod			
Booth 3	Tree Measurements		AMS-McLeod	AMS-Kaul	AMS-Fromwiller	Break	WMS-Star-Hollow		WMS-Freeman	WMS-Anderson	SHS-Agalzoff	AMS-Carter	AMS-Mikel			
Booth 4	Restoration		AMS-Mikel	AMS-McLeod	AMS-Kaul	AMS-Fromwiller	Break		WMS-Star-Hollow	WMS-Freeman	WMS-Anderson	SHS-Agalzoff	AMS-Carter			
Booth 5	Recreation		AMS-Carter	AMS-Mikel	AMS-McLeod	AMS-Kaul	AMS-Fromwiller		Break	WMS-Star-Hollow	WMS-Freeman	WMS-Anderson	SHS-Agalzoff			
Booth 6	Fire Fighting		SHS-Agalzoff	AMS-Carter	AMS-Mikel	AMS-McLeod	AMS-Kaul		AMS-Fromwiller	Break	WMS-Star-Hollow	WMS-Freeman	WMS-Anderson			
Booth 7	Wildlife Rescue		WMS-Anderson	SHS-Agalzoff	AMS-Carter	AMS-Mikel	AMS-McLeod		AMS-Kaul	AMS-Fromwiller	Break	WMS-Star-Hollow	WMS-Freeman			
Booth 8	Fisheries		WMS-Freeman	WMS-Anderson	SHS-Agalzoff	AMS-Carter	AMS-Mikel		AMS-McLeod	AMS-Kaul	AMS-Fromwiller	Break	WMS-Star-Hollow			
Booth 9	Mushrooms		WMS-Star-Hollow	WMS-Freeman	WMS-Anderson	SHS-Agalzoff	AMS-Carter		AMS-Mikel	AMS-McLeod	AMS-Kaul	AMS-Fromwiller	Break			
Booth 10	Wood Products		Break	WMS-Star-Hollow	WMS-Freeman	WMS-Anderson	SHS-Agalzoff		AMS-Carter	AMS-Mikel	AMS-McLeod	AMS-Kaul	AMS-Fromwiller			

13-minute booth timing; 3-min b/t booths; 13-minute break; 25-minute lunch

### EDIT TIMES HERE

Time at Stations	13
Time Between Stations	3
Break	13
Lunch	25
Closing	5

# FINAL

Thursday, Sept 26  
Busses arrive 9:30  
Busses leave 12:45      total time (hrs)=      3.25

## Sixth Grade Forestry Day Thursday, September 25, 2025

SESSION			1	2	3	4	5		6	7	8	9	10			
Bell			9:38	9:52	10:06	10:20	10:34	10:48	11:02	11:16	11:30	11:44	11:58	12:12	12:34	12:39
Station Begins		9:30 a.m.	9:40	9:54	10:08	10:22	10:36	10:50	11:04	11:18	11:32	11:46	12:00	12:14	12:34	12:39
Station Ends		9:38 a.m.	9:52	10:06	10:20	10:34	10:48	11:02	11:16	11:30	11:44	11:58	12:12	12:34	12:39	12:45
Booth 1	Tree Planting 101	Welcome ( 8 minutes )	AC-Bridges	Break	HL-Montgomery	SS-Wood	SS-Manship	Break (12 minutes, in place)	SS-Aydt	SS-Thompson	SS-Gooch	SS-Crater	JS-Stephens	Lunch (20 minutes)	Closing (5 minutes)	Release
Booth 2	Plant ID		JS-Stephens	AC-Bridges	Break	HL-Montgomery	SS-Wood		SS-Manship	SS-Aydt	SS-Thompson	SS-Gooch	SS-Crater			
Booth 3	Tree Measurements		SS-Crater	JS-Stephens	AC-Bridges	Break	HL-Montgomery		SS-Wood	SS-Manship	SS-Aydt	SS-Thompson	SS-Gooch			
Booth 4	Restoration		SS-Gooch	SS-Crater	JS-Stephens	AC-Bridges	Break		HL-Montgomery	SS-Wood	SS-Manship	SS-Aydt	SS-Thompson			
Booth 5	Recreation		SS-Thompson	SS-Gooch	SS-Crater	JS-Stephens	AC-Bridges		Break	HL-Montgomery	SS-Wood	SS-Manship	SS-Aydt			
Booth 6	Fire Fighting		SS-Aydt	SS-Thompson	SS-Gooch	SS-Crater	JS-Stephens		AC-Bridges	Break	HL-Montgomery	SS-Wood	SS-Manship			
Booth 7	Wildlife Rescue		SS-Manship	SS-Aydt	SS-Thompson	SS-Gooch	SS-Crater		JS-Stephens	AC-Bridges	Break	HL-Montgomery	SS-Wood			
Booth 8	Fisheries		SS-Wood	SS-Manship	SS-Aydt	SS-Thompson	SS-Gooch		SS-Crater	JS-Stephens	AC-Bridges	Break	HL-Montgomery			
Booth 9	Mushrooms		HL-Montgomery	SS-Wood	SS-Manship	SS-Aydt	SS-Thompson		SS-Gooch	SS-Crater	JS-Stephens	AC-Bridges	Break			
Booth 10	Wood Products		Break	HL-Montgomery	SS-Wood	SS-Manship	SS-Aydt		SS-Thompson	SS-Gooch	SS-Crater	JS-Stephens	AC-Bridges			

12-minute booth timing; 2-min b/t booths; 8-minute break; 20-minute lunch

Busses back to Seaside by 1:15

### EDIT TIMES HERE

Time at Stations	12
Time Between Stations	2
Break	12
Lunch	20
Closing	5

OREGON FOREST RESOURCES INSTITUTE  
Fiscal Year 2025-26 New Opportunities Proposal

**K-12 Community Engagement Roadmap (K-12 Education)**

**Goal:** To develop a comprehensive, culturally responsive Community Engagement Roadmap that guides OFRI's K-12 program in building trust, strengthening partnerships, and meaningfully engaging Black and Brown communities and other currently less-engaged audiences statewide, with alignment to education development goals.

**Background:** OFRI's Strategic Plan prioritizes strengthening OFRI's reputation, reaching less-engaged audiences, enhancing external communications and supporting forest sector workforce development. While OFRI's K-12 programs are implemented statewide, Oregon's diverse communities interact with forest landscapes, education systems and cultural practices in varied ways. To be effective, program materials, field experiences and outreach strategies must be culturally responsive and adapted to regional and community-specific contexts.

ELSO (Experience Life Science Outdoors) Inc. Consulting Services brings expertise in supporting organizations as they deepen community investment, partnerships, and engagement with Black and Brown communities. ELSO's work is guided by a Justice, Equity, Diversity, and Inclusion (JEDI) framework that supports the integration of culturally responsive practices into leadership, organizational structures and programming. Using a community development approach, ELSO centers critical listening, engages those closest to the issues, and emphasizes broad-based collaboration aligned with collective impact. Their process-driven approach recognizes that how engagement occurs—and who is involved—matters, and that lived experience is a vital form of knowledge.

By partnering with ELSO to develop a Community Engagement Roadmap, OFRI's K-12 program will identify strategies to build trust, deepen relationships, and support meaningful engagement across sectors and diverse communities. The resulting roadmap will provide adaptable engagement approaches that not only strengthen K-12 program goals and inform revisions to the Oregon Forest Literacy Plan but can be applied to expanding partnership impact and supporting long-term workforce development initiatives. Although OFRI's K-12 program has engaged new audiences, it has never documented a program-wide approach that examines all the ways it reaches students and teachers across the state. With this roadmap, OFRI will be able to assess its programs, publications and partnerships through a strategic lens to better serve targeted audiences. Developing this Community Engagement Roadmap is essential to ensuring OFRI's K-12 efforts are intentional, equitable and effective, positioning the organization to build lasting relationships, expand its impact, and meet the evolving needs of Oregon's diverse communities and future forest workforce.

**Description:** ELSO Consulting Services will partner with OFRI staff to develop a Community Engagement Roadmap using a community development and JEDI-informed

approach. This work will focus on reviewing existing knowledge and engagement practices, identifying trusted partners, and developing a scalable framework of responsive engagement strategies to support OFRI's K-12 program.

Key activities will include:

- Facilitating staff visioning and idea-mapping sessions to align engagement goals.
- Identifying new and existing partners to support outreach to less-engaged communities.
- Developing culturally responsive research questions and engagement strategies to gather meaningful community input.
- Creating a high-level roadmap outlining recommended strategies, timelines, potential challenges and next steps.

Guidance on developing practical tools and templates to support early-stage community engagement and implementation.

**Budget:**

<b>Activities</b>	<b>Timeline</b>	<b>Subtotal</b>
Project administration, meetings and collaboration	Ongoing	\$7,177.50
Research and preplanning	March	\$5,445.00
Community engagement and roadmap development	April-May	\$10,890.00
Finalization and launch preparation	June	\$1,485.00
<b>FINAL QUOTE FOR SERVICES:</b>		<b>\$24,997.50</b>

**Project Timeline:**

<b>Task</b>	<b>Date</b>
Contract execution and project planning	January 2026
Staff visioning and engagement design sessions	February- March 2026
Partner identification and engagement strategy development	March- April 2026
Draft Community Engagement Roadmap and tools	May 2026
Final roadmap, implementation plan and next steps	June 2026