



Board of Directors Meeting
Thursday, April 17, 2025
9:30 a.m.

Chemeketa Eola Event Center
215 Doaks Ferry Rd NW, Salem

Agenda

- I. Call to Order – Paul Betts, Miami Alternatives, LLC
- II. Welcome and Introductions

<p>Public Hearing on Proposed Fiscal Year 2025-26 Budget</p>

- III. Approval of Minutes*
- IV. Reports
 - Values and Beliefs Survey Results
Michelle Neiss, DHM Research
 - New Educational Media
Jordan Benner, OFRI
 - Board Member Compensation
Kathy Storm
- V. Action Items
 - Fiscal Year 2024-25 New Opportunities Proposal: Talk About Trees Curriculum Update*
Rikki Heath, OFRI
 - Adjustment to OFRI Tax Ceiling*
Jim Paul, OFRI
 - Adopt FY 2025-26 Budget*
Jim Paul

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OregonForests.org

- VI. Public Comment
- VII. Staff and Board Reports
 - Executive Director's Report
 - Chair's Report
 - Items from Board Members
 - Staff Reports
- VIII. Financial Reports – Kathy Storm, OFRI
- IX. Adjourn

*requires a motion

This meeting will be held in a facility that is accessible for persons with disabilities. If you need assistance to participate in this meeting due to a disability, please notify Kathy Storm at storm@ofri.org at least two working days prior to the meeting.



**OREGON FOREST RESOURCES INSTITUTE
BOARD OF DIRECTORS MEETING**

**Thursday, January 16, 2025
9:30 a.m.**

Chemeketa Community College Eola
215 Doaks Ferry Road NW, Salem

Members Present:

Paul Betts, Miami Alternatives, LLC
Gordon Culbertson, Whitewater Forests, LLC
Dr. Kristopher Elliott, Oregon State University Extension
Daniella Giustina, Giustina Land and Timber Co.
Courtney Griesel, Sierra Pacific Industries
Mike Hicks, IAM-AW District W24
Garren Hitner, Century Forest Management
Dan Newton, Newton Forestry LLC
Kristin Rasmussen, Hampton Lumber & Family Forests
Brian Trenholm, Weyerhaeuser

Staff:

Inka Bajandas
Jordan Benner
Rikki Heath
Jenna Mendenhall
Margaret Miller
Joni Nebril
Jim Paul
Kathy Storm
Julie Woodward

Guests:

Sara Duncan, Oregon Forest Industries Council
Michelle Neiss, DHM Research
John Plymale, Gard Communications
Jennifer Ward, Oregon Department of Forestry
Alexis Wong, Gard Communications

CALL TO ORDER

The meeting was called to order by Board Chair Paul Betts at 9:32 a.m.

APPROVAL OF MINUTES

Motion: Courtney Griesel moved to approve the October 17, 2024, board meeting minutes. The motion was seconded by Garren Hitner. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Voting against the motion: none. Motion passed.

STAFF AND BOARD REPORTS**K-12 Education (Rikki Heath and Jenna Mendenhall)**

- Rikki Heath welcomed new employee Jenna Mendenhall to the K-12 team as the environmental educator. She comes to the team with years of experience in environmental education.
- **Career Technical Education (CTE) conference and Envirothon training:** OFRI and the Oregon Natural Resources Education Program hosted a conference for high school teachers last month that covered an array of current issues related to forestry, natural resources and environmental education. The following day, OFRI provided a training session for 43 teachers whose students are planning to participate in this year's Oregon Envirothon, an annual statewide natural resources knowledge and skills competition for high school students. The teachers who attended the training learned about the 2025 competition's current issue category, "Roots and Resiliency: Fostering Forest Stewardship in a Canopy of Change."

Landowner Education (Julie Woodward and Margaret Miller)

- **Recent events:**
 - **Matteson Demonstration Forest Community Day:** October 26, attended this community event as a project partner.
 - **Oregon Tree Farm System awards lunch and annual meeting:** November 16, 2024, hosted at The Oregon Garden. Congratulations to the 2025 Tree Farmers of the Year, Gary and Seth Williamson with Big K Guest Ranch and Kesterson Bros. Logging.
 - **Partnership for Forestry Education fall meeting:** November 18, a well-attended meeting where we completed an "actions, challenges and triumphs" (ACT) analysis. Currently preparing for the spring meeting.

- **Pacific Northwest Vegetation Management conference:** December 3-5, OFRI tabled this event and provided a lecture on helicopter spray e-notification requirements, per the request of our Oregon Department of Forestry partners.
- **Rediscovery Forest:** New interpretive signage was installed in the Christmas tree demonstration area. New fall plugs were planted to replace seedlings lost in summer heat, and fresh mulch was spread.
- **Oregon's Forest Protection Laws: An Illustrated Manual:** All reviews and revisions have been completed and we're at the printing stage. Expect availability by early March.
- **Wildlife in Managed Forests series:** Recently updated *The North American Beaver* publication and are close to publishing a new fact sheet, *Little Brown Bats and Forestry*.
- **Other recent events and programming highlights:**
 - WOWNet book club meetings: fall 2024 to winter 2025, attended and sponsored
 - REAL Oregon: December 4-6, 2024, attended and sponsored
 - Christmas tree interpretive signage; growers social media campaign: winter 2025
 - Oregon State University (OSU) Ties to the Land program and Train the Trainer program: January, attended and sponsored
- **Upcoming educational programming and events:**
 - Associated Oregon Loggers annual meeting: January 24-25, 2025, will attend/table
 - Oregon Wildlife Society & Society of American Foresters joint annual meeting: February 5-7, 2025, will attend/speak/table
 - Oregon Logging Conference: February 20-22, 2025, will attend/table
 - Partnership for Forestry Education (PFE) strategic planning subcommittee meetings: winter 2025, will attend/moderate/speak
 - PFE spring meeting: February 25, 2025, will attend/moderate/speak
 - OSU Tree School: March 22, 2025, will attend/table; Cafferata Consulting will present *Wildlife in Managed Forests* on OFRI's behalf
 - Forest Wildlife Research Summit: October 30, 2025

Public Education (Jordan Benner and Inka Bajandas)

- **Educational advertising campaign:** The fall campaign concluded on Nov. 10. The campaign ran statewide in the digital space only — no broadcast media until the spring campaign. Campaign reporting and post-campaign test results will be shared later in the board meeting. New creative for Fiscal Year 2025-26 has begun, and you will see scripts later in the board meeting.
- **Trade advertising:** In preparation for the release of the printed version of the illustrated manual, OFRI will be placing ads in various trade publications in the February-April timeframe. Publications include *Western Forester*, *Northwest Woodlands*, *AOL Mainline*, and the OSU Tree School brochures. Additional trade ads promoting OFRI's special report on sustainability will be placed in the *Daily Journal of Commerce* leading up to OFRI's display dates at the International Mass Timber Conference.
- **Web development contractor:** OFRI has awarded a new web development contract to Hounder LLC. The contract was awarded in November, and the transfer of website assets is ongoing between Hounder and former contractor Parallel Public Works. The transfer is scheduled to be completed by the end of January. Rebuilds of two websites, KnowYourForest.org and OregonEnvirothon.org, will be initiated in the next quarter.

- **Oregon Forest Facts update:** We've begun putting together the 2025-26 edition of *Oregon Forest Facts*. It will include a focus on forest sustainability, like our *Sourcing from Sustainable Forests* special report. We currently plan to publish the new edition this March.
- **Wildlife special report:** Julie Woodward and Inka Bajandas are working with contract wildlife biologist Fran Cafferata on an initial draft of the text for OFRI's next special report, which will be about Oregon's forest wildlife. It will emphasize the contributions of Oregon's working forests and the forest sector to providing and improving wildlife habitat for an array of species.
- **Mass Timber Conference:** Executive Director Jim Paul and Bajandas plan to attend the International Mass Timber Conference in March at the Oregon Convention Center. We will be staffing the OFRI booth and promoting *Sourcing from Sustainable Forests*. If board members are also attending the conference, please stop by OFRI's booth.

Board Chair (Paul Betts)

- Chair Betts acknowledged the board and staff's work on the new strategic plan and looks forward to future projects.

Board Members

- Jennifer Ward introduced herself and is reporting on behalf of acting State Forester Kate Skinner. State Forester Cal Mukumoto's last day is January 23. Cal enjoyed working with OFRI and supports our work.
- Gordon Culbertson announced that Oregon Small Woodlands Association Executive Director Rick Zenn is retiring March 31, and Dan Newton is leading the search committee for Rick's replacement.

FINANCIAL REPORTS

Director of Business Operations Kathy Storm highlighted the July-October 2024 financial reports, noting that the first two harvest tax payments are slightly under budget.

PUBLIC COMMENT

None

ACTION ITEMS

Executive Director Jim Paul proposed adopting revisions to OFRI's administrative rules so they can be permanently filed. At the October board meeting, the board approved OFRI staff to move forward with filing proposed administrative rule changes.

MOTION: Courtney Griesel moved to adopt revised OAR 628-010-0005: Definitions. The motion was seconded by Daniella Giustina. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

MOTION: Courtney Griesel moved to adopt OAR 628-010-0030: Compensation for OFRI Board Members, Officers and Employees. The motion was seconded by Brian Trenholm.

Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

MOTION: Garren Hitner moved to repeal OAR 628-010-0210: IRS Retirement "Pick Up." The motion was seconded by Daniella Giustina. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

MOTION: Gordon Culbertson moved to adopt the revised OAR 628-020-0000: Definitions. The motion was seconded by Dan Newton. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

MOTION: Gordon Culbertson moved to adopt the revised OAR 628-020-0010: Process for Determining Producer Class Qualifications. The motion was seconded by Kristin Rasmussen. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

Director of K-12 Education Rikki Heath reviewed a new opportunity on behalf of Forests Today & Forever to fund professional education publications for the Forest Field Day program.

MOTION: Courtney Griesel moved to approve up to \$40,000 from the Fiscal Year 2024-25 New Opportunities budget for Forests Today & Forever professional education publications for the Forest Field Day program. The motion was seconded by Gordon Culbertson. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

Forest Landowner Education Manager Margaret Miller reviewed a new opportunity for \$20,000 to support the digitally unified management planning project.

MOTION: Gordon Culbertson moved to approve \$20,000 from the Fiscal Year 2024-25 New Opportunities budget for the digitally unified management planning project. The motion was seconded by Daniella Giustina. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

Director of Communications Jordan Benner presented a new opportunity to sponsor the 2025 Hood to Coast relay (silver level).

MOTION: Kristin Rasmussen moved to approve up to \$20,000 from the Fiscal Year 2024-25 New Opportunities budget to sponsor the 2025 Hood to Coast relay. The motion was seconded by Mike Hicks. Voting for the motion: Paul Betts, Gordon Culbertson, Daniella Giustina, Courtney Griesel, Mike Hicks, Garren Hitner, Dan Newton, Kristin Rasmussen and Brian Trenholm. Motion passed.

REPORTS

Director of Communications Jordan Benner introduced Michelle Neiss of DHM Research. Michelle reviewed the public opinion research results.

Director of Communications Jordan Benner introduced Alexis Wong and John Plymale of Gard Communications. They reported on the fall advertising run and ideas for new creative. Discussion followed.

Executive Director Jim Paul led the board through draft proposed Fiscal Year 2025-26 budget documents, including a pie chart of proposed program percentages and the program budget.

Deputy Director Julie Woodward discussed options for the October two-day board meeting. Several board members expressed support for having a work session rather than a forest tour.

Executive Director Jim Paul reviewed the proposed board working groups for the 2025 calendar year 2025.

ADJOURNMENT

The meeting adjourned at 2:32 p.m.

Respectfully submitted,



Joni Nebril
Executive Assistant



OREGON FOREST RESOURCES INSTITUTE

PUBLIC HEARING ON PROPOSED CHANGES TO OREGON ADMINISTRATIVE RULES 628-010-0005, 628-010-0030, 628-010-0210, 628-020-0000 AND 628-020-0010

January 16, 2025

Officer: Paul Betts, Chair, Oregon Forest Resources Institute Board of Directors

A public hearing was held on January 16, 2025, to hear testimony on the Oregon Forest Resources Institute's proposed changes to the following Oregon Administrative Rules:

- 628-010-0005 Definitions;
- 628-010-0030 Compensation for OFRI board members, officers and employees;
- 628-010-0210 IRS Retirement "Pick Up";
- 628-020-0000 Definitions; and
- 628-020-0010 Process for determining producer class qualifications.

Copies of the proposed changes were mailed to entities listed in Oregon Administrative Rule 628-001-0000 Administrative Rule Notification, announced in eNews and posted on Oregon Forest Resources Institute's website.

The public hearing was opened at 9:35 a.m., and no one testified.

The hearing closed at 9:37 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kathy Storm".

Kathy Storm
Director of Business Operations



**OREGON FOREST RESOURCES INSTITUTE
BOARD OF DIRECTORS MEETING
Video Conference Call**

**Thursday, March 13, 2025
9:30 a.m.**

Members Present:

Jennifer Beathe, Starker Forests, Inc.
Paul Betts, Miami Alternatives, LLC
Gordon Culbertson, Whitewater Forests, LLC
Tom DeLuca, Oregon State University
Daniella Giustina, Giustina Land and Timber Co.
Mike Hicks, IAM-AW District W24
Garren Hitner, Century Forest Management
Kristin Rasmussen, Hampton Lumber & Family Forests

Staff:

Inka Bajandas
Jordan Benner
Rikki Heath
Jenna Mendenhall
Margaret Miller
Joni Nebril
Jim Paul
Kathy Storm
Julie Woodward

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Portland, OR 97225
971-673-2944
971-673-2946 facsimile

Guests:

Sara Duncan, Oregon Forest Industries Council
Tim Holschbach, Oregon Department of Forestry

CALL TO ORDER

The meeting was called to order by Chair Paul Betts at 9:35 a.m.

EXECUTIVE DIRECTOR OPENING REMARKS

- The legislative session has reconvened, and Oregon's House Bill 3489 was introduced. The bill proposes a new severance tax on timber harvests and replaces the current harvest tax. Executive Director Jim Paul will continue to monitor the outcome of the bill.
- OFRI is working with the Oregon Department of Forestry regarding the aggregation of the forest product harvest data. County economic facts sheet will be delayed until more information is available. In addition, OFRI continues to work with Oregon Department of Forestry to determine the reason for the drop in last quarter's harvest tax payment.

PUBLIC COMMENT

None

ACTION ITEMS

Executive Director Paul reviewed the proposed Fiscal Year 2025-26 budget. The proposed budget will go out for public review from April 2-16, and there will be a public hearing at the April 17 board meeting to adopt the proposed budget.

Motion: Garren Hitner moved to approve the proposed Fiscal Year 2025-26 budget as presented. The motion was seconded by Mike Hicks. Voting for the motion: Jennifer Beathe, Paul Betts, Gordon Culbertson, Daniella Giustina, Mike Hicks, Garren Hitner and Kristin Rasmussen. Voting against the motion: none. Motion passed.

ADJOURNMENT

The meeting adjourned at 10:18 a.m.

Respectfully submitted,

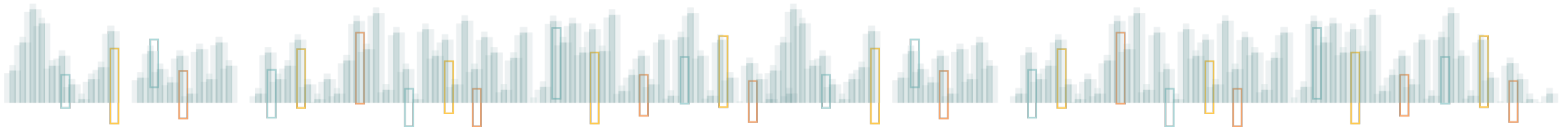


Joni Nebril
Executive Assistant



OFRI Values & Beliefs

February 2025



Research purpose

- Gauge Oregonians' values and beliefs related to forests
- Explore Oregonians' knowledge of key forest-related facts
- Assess opinions about and awareness of forest management issues in Oregon
- Benchmark attitudes over time



Methodology

- Hybrid survey of N=800 Oregon residents
- Conducted January 30–February 6, 2025; 16 minutes to complete
- Quotas were set by age, gender, region, education and ethnicity to ensure a representative sample
- Margin of error $\pm 3.5\%$
- Due to rounding, some totals may differ by ± 1 from the sum of separate responses

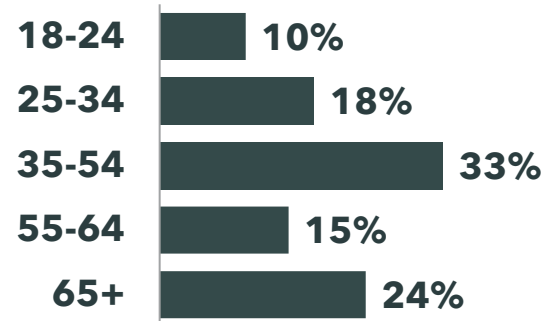


Demographics

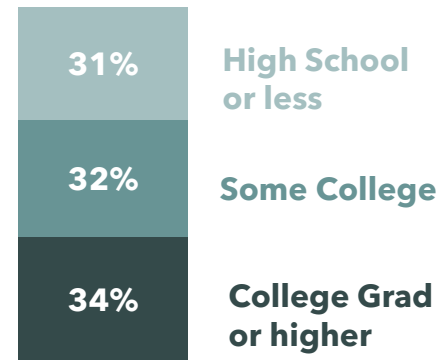


Demographic Snapshot

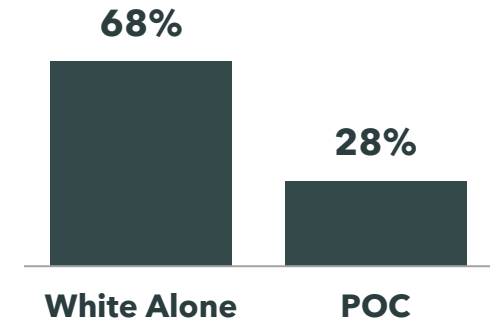
AGE



EDUCATION

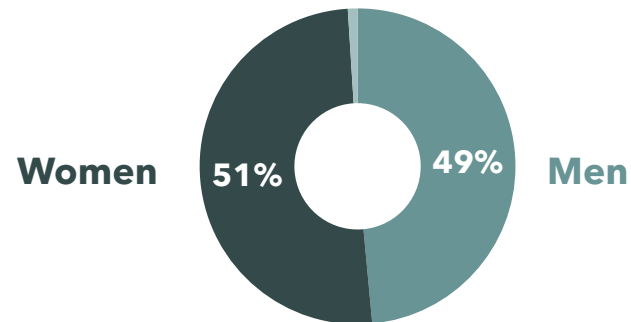


RACE / ETHNICITY

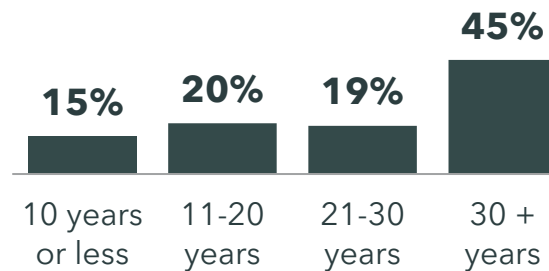


**Note: POC definition & individual category %s in notes*

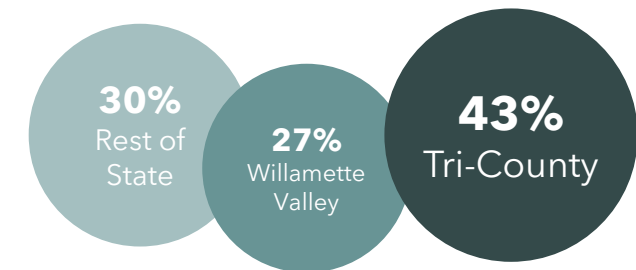
GENDER



YEARS IN OREGON



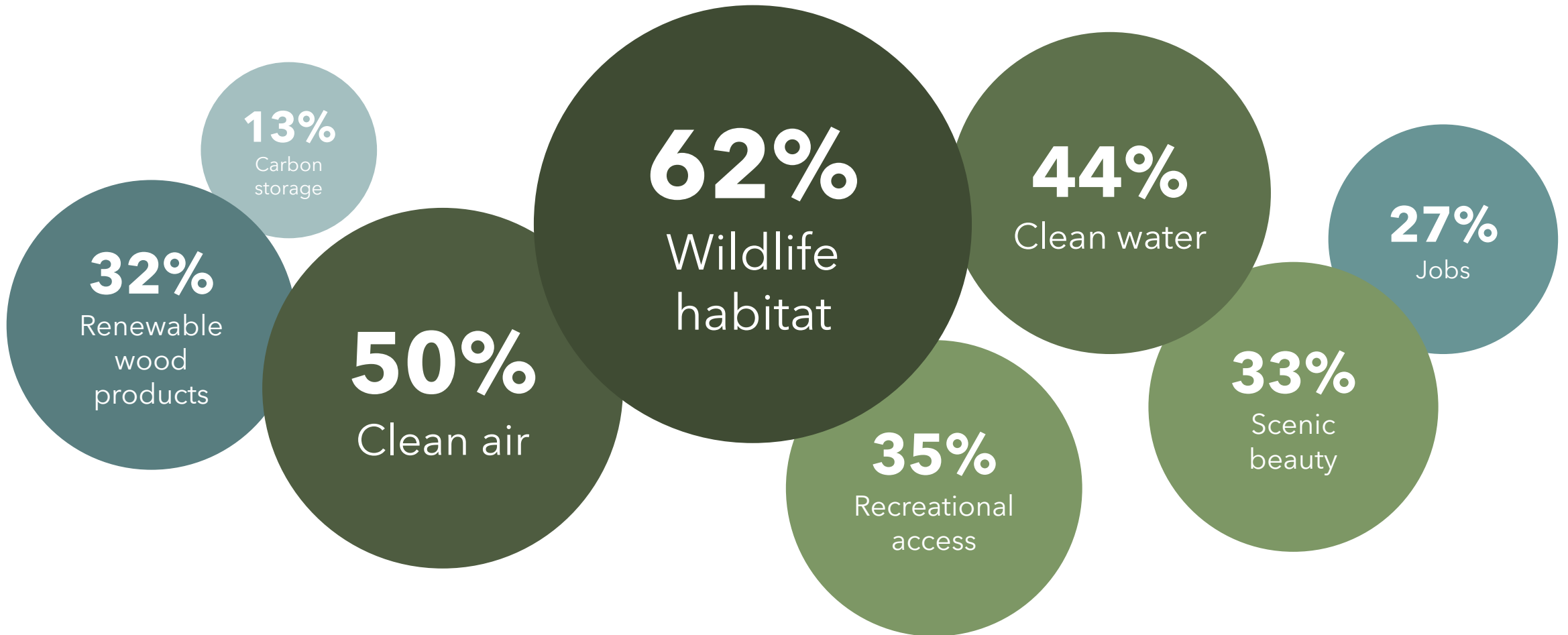
AREA



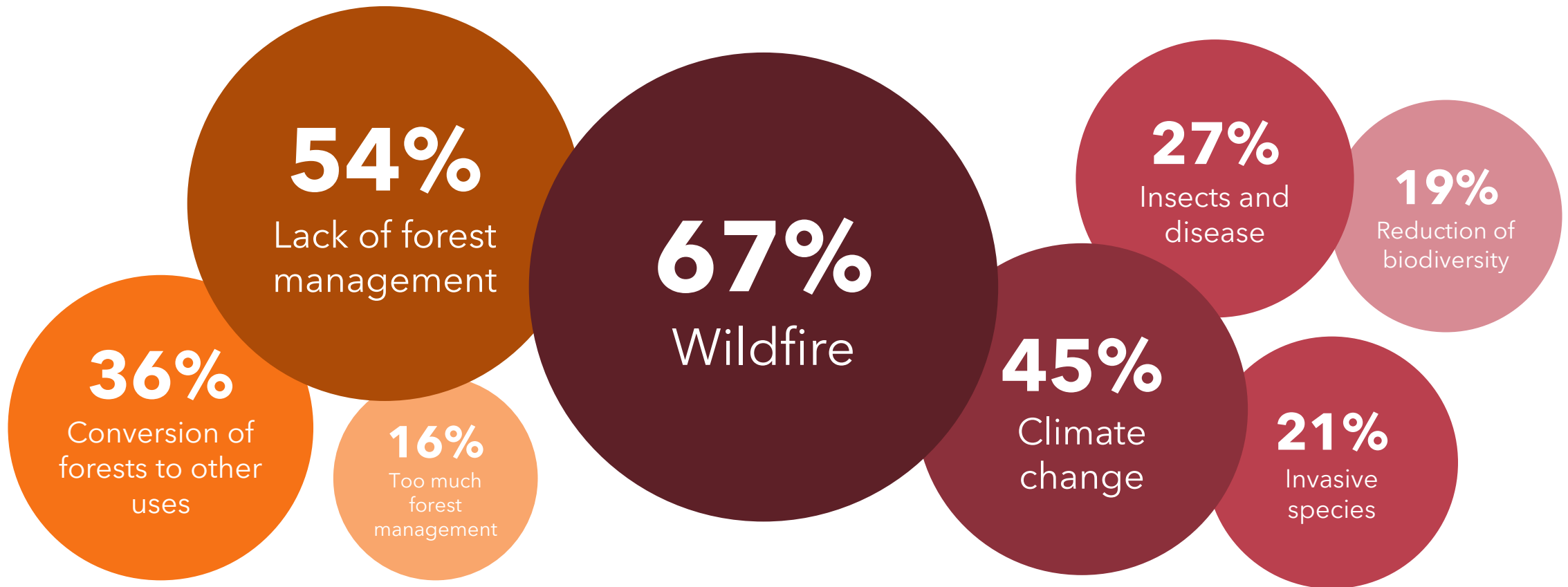
Overall sentiments



Oregonians value most the benefits forests have for wildlife habitat, clean air, and clean water.

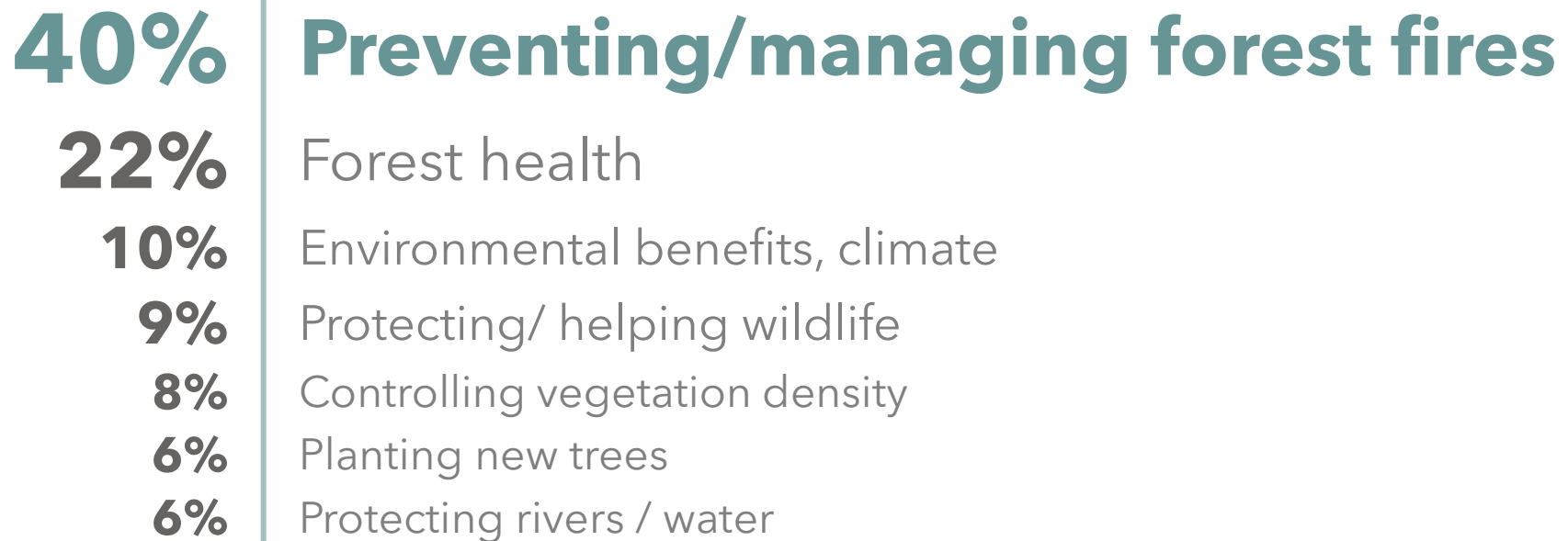


Oregonians perceive a lack of forest management (including logging), climate change, and wildfires as the biggest threats to the state's forests.



Oregonians feel that the major benefits of forest management include preventing and managing forest fires, as well as maintaining forest health.

“What do you feel are the major benefits of forest management?”

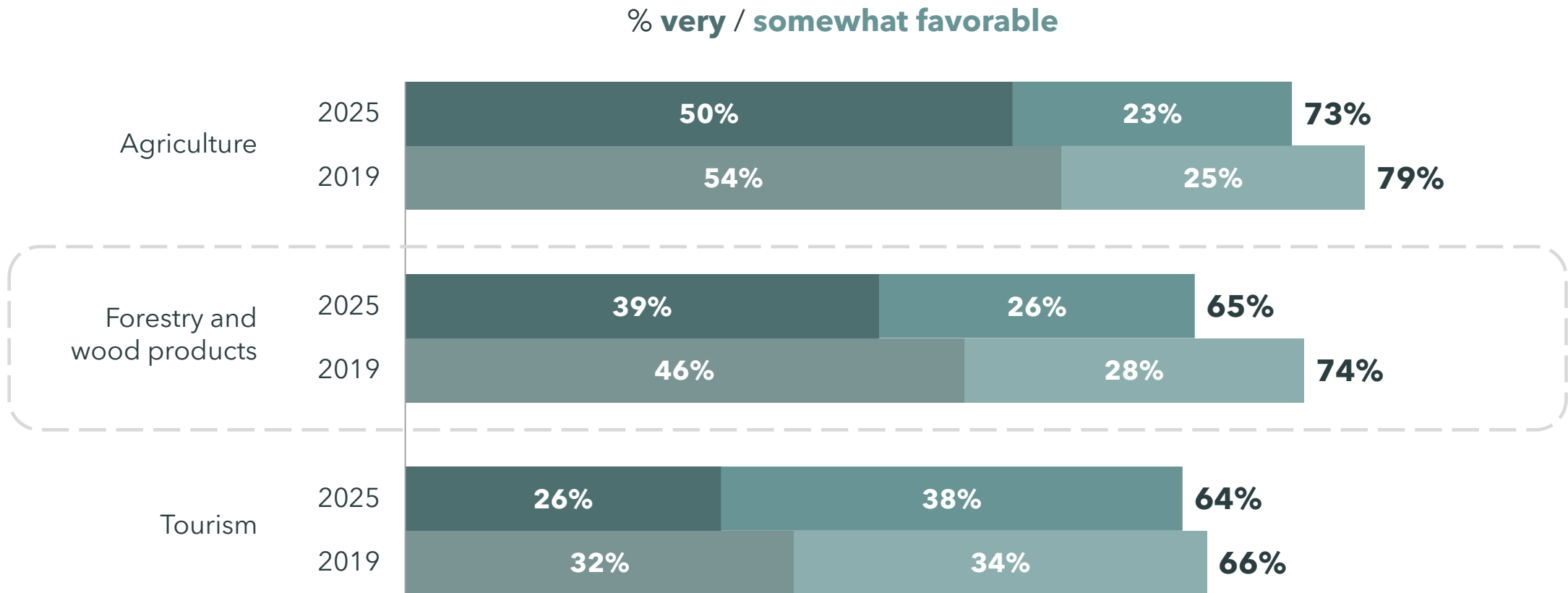


Nearly one in five Oregonians see no downside to forest management, although excessive logging is the most commonly-cited potential negative.

“ What do you feel are the potential negatives of forest management?



Oregonians largely hold a favorable impression of the forestry and wood products industry, but favorability has dropped compared to 2019.



Oregonians with favorable impressions of the industry cite economic benefits and that the industry does well at managing forests.

“ Why do you have a favorable impression of the forestry and wood products industry?

19%

Jobs

15%

Local/regional economic prosperity

13%

Creates better managed forest resources

11%

Wood products are a renewable resource

10%

Wood products are essential

9%

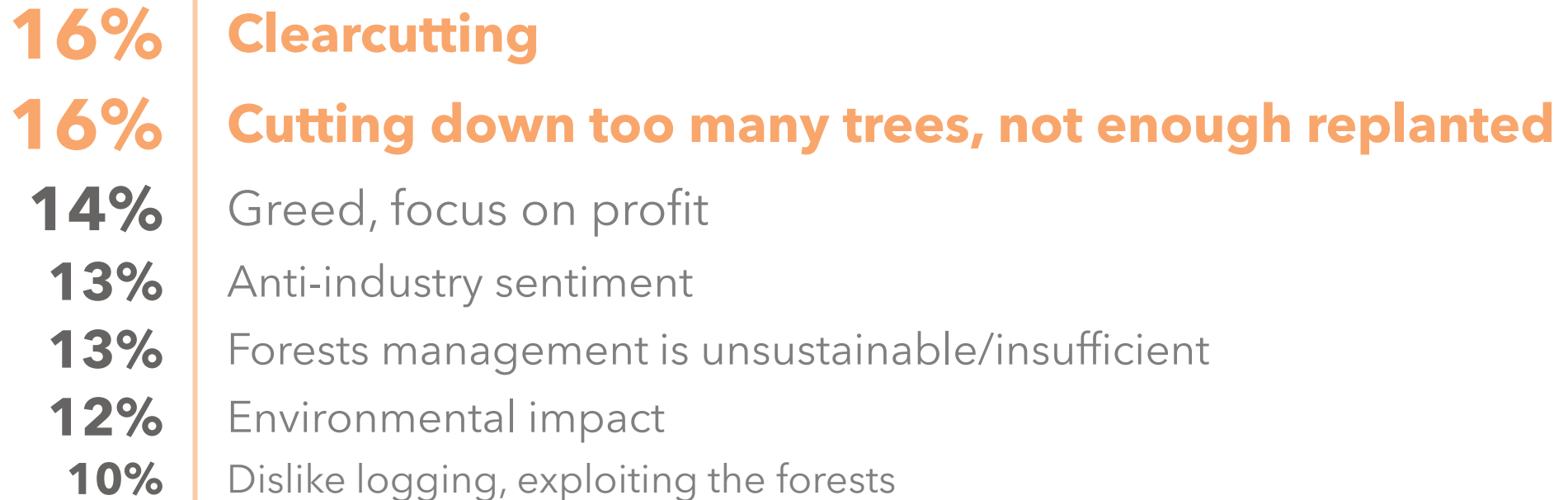
Environmental benefit

8%

Reduced risk of wildfires

Oregonians with unfavorable impressions point to clearcutting, insufficient replanting, and greed.

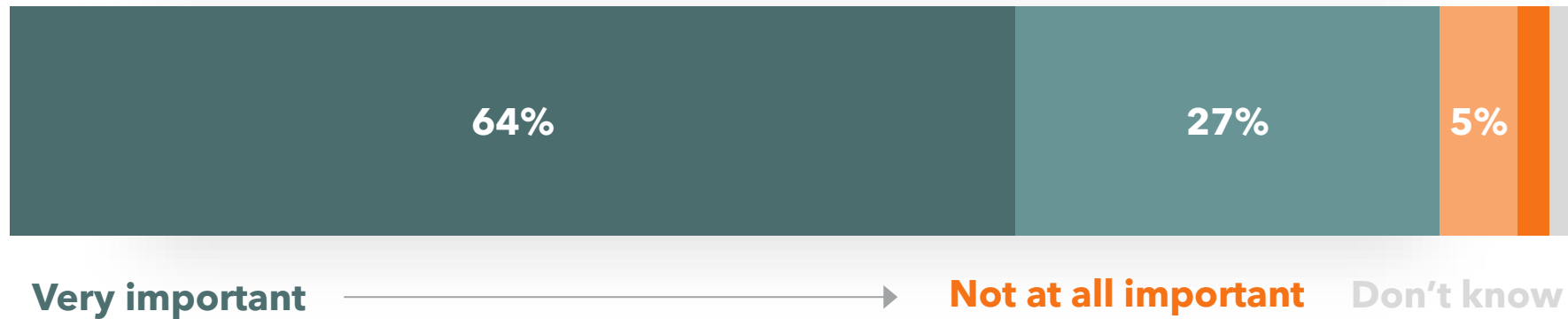
“ Why do you have an unfavorable impression of the forestry and wood products industry?



A strong majority of Oregonians believe forestry, logging, and forest products are important to Oregon's economic well-being.

91%

Think forestry, logging, and forest products are **very/somewhat** important to the economic well-being of Oregon.

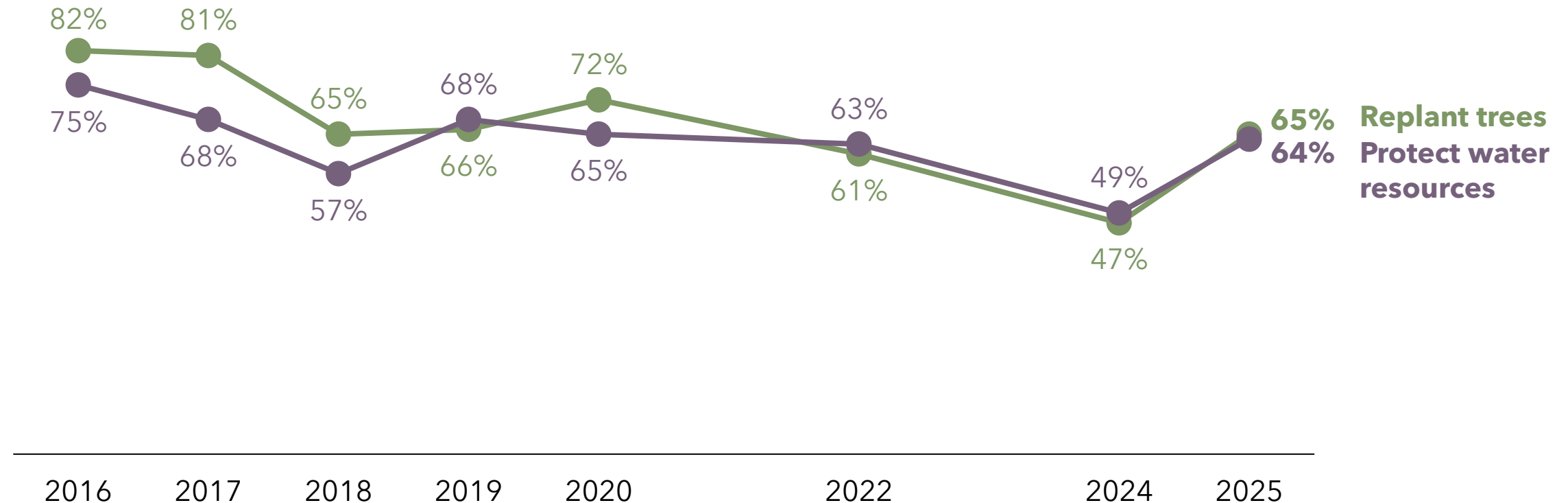


Forestry knowledge



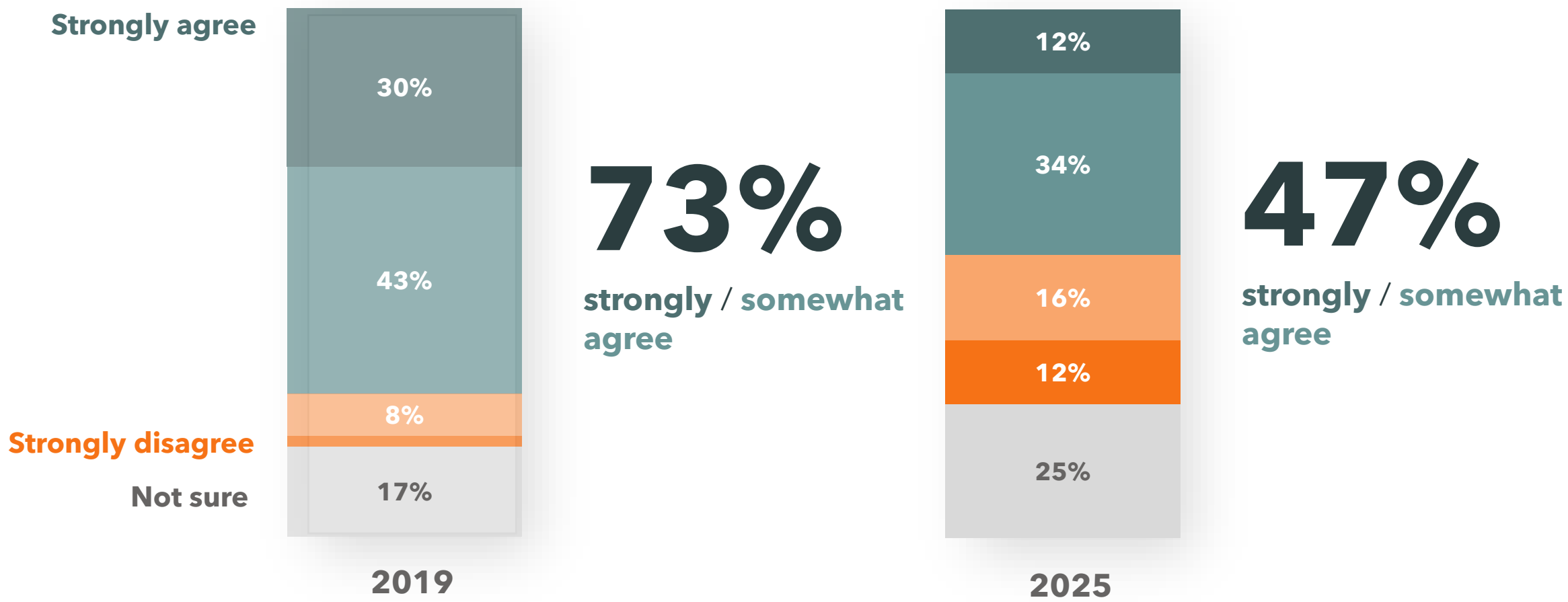
Over six in ten are aware of Oregon laws around replanting trees and protecting water resources.

Percentage of "Yes" responses



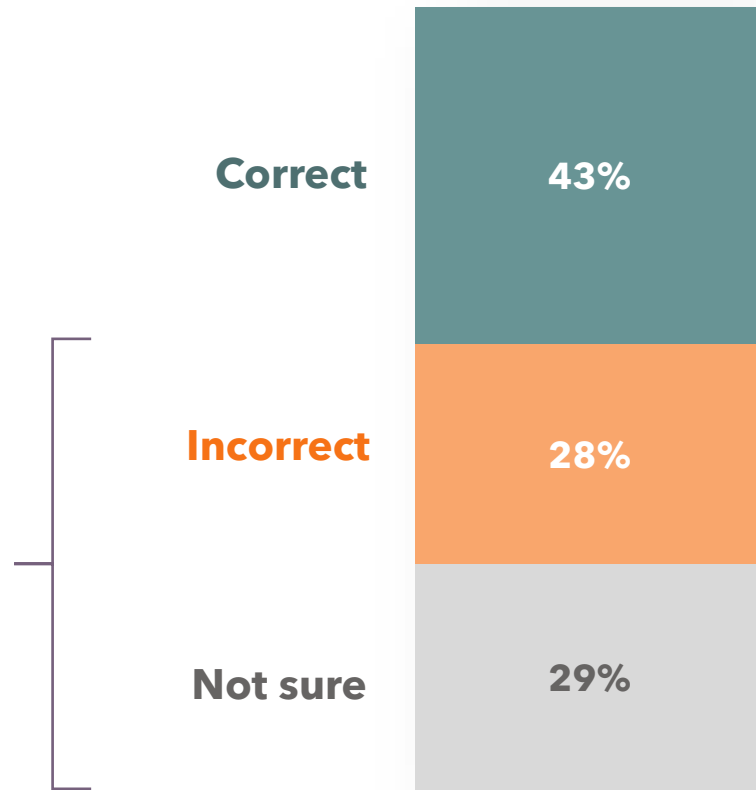
**Changes over time may reflect changes in question wording, methodology, and/or real changes in attitudes.*

About half of Oregonians believe that the State of Oregon enforces forest protection laws well, a dip from the nearly 3 in 4 who held this view in 2019.



A majority of Oregonians are not aware that most of the forestland in the state is owned by the federal government.

57%
Are **incorrect** or
unsure



43%

Know most forestland
in Oregon is owned
by **the federal
government**

About a third of Oregonians think that most of Oregon's timber supply comes from private forestland.

67%

Are **incorrect** or
unsure

Correct

33%

Incorrect

31%

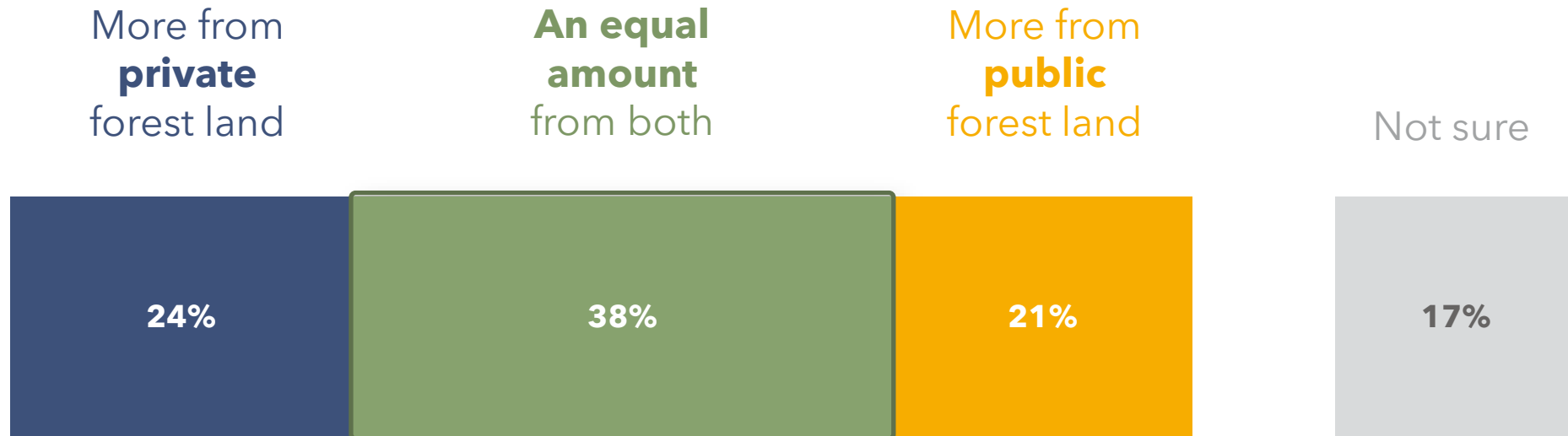
Not sure

36%

33%

Know most of
Oregon's timber
supply comes from
private forestland

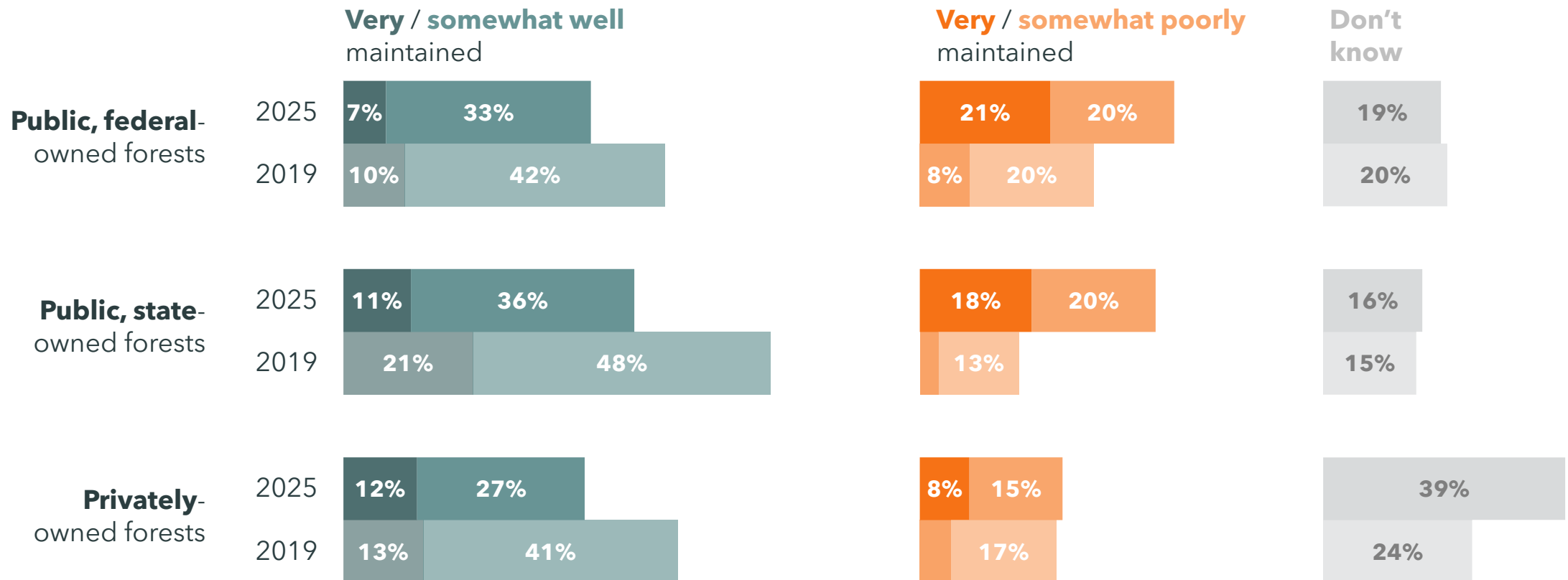
About four in ten Oregonians prefer for the state's wood products to come equally from private and public forestland.



Forest management

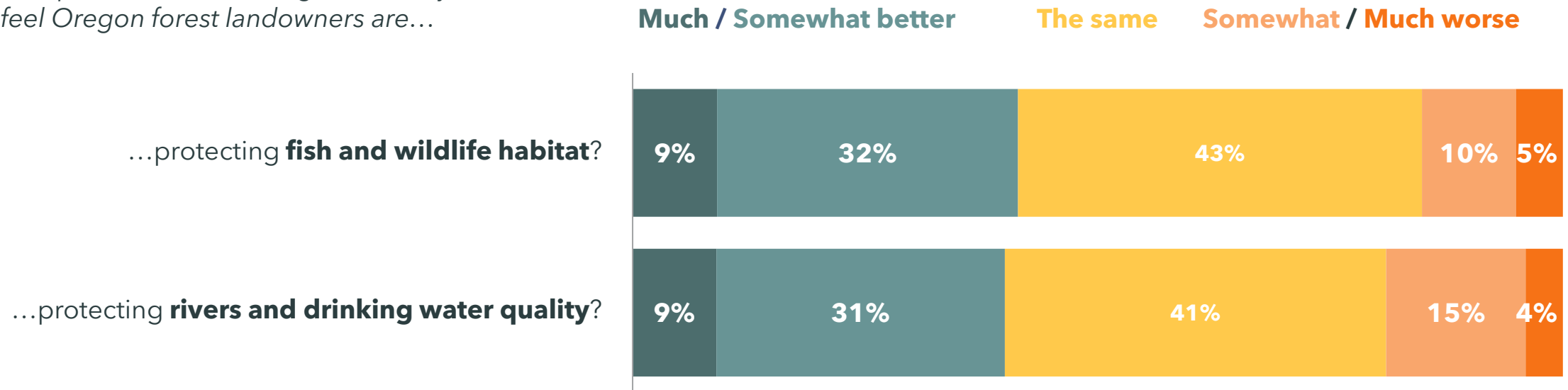


Oregonians increasingly believe public forests are very poorly managed and are not sure about how well private forests are managed.



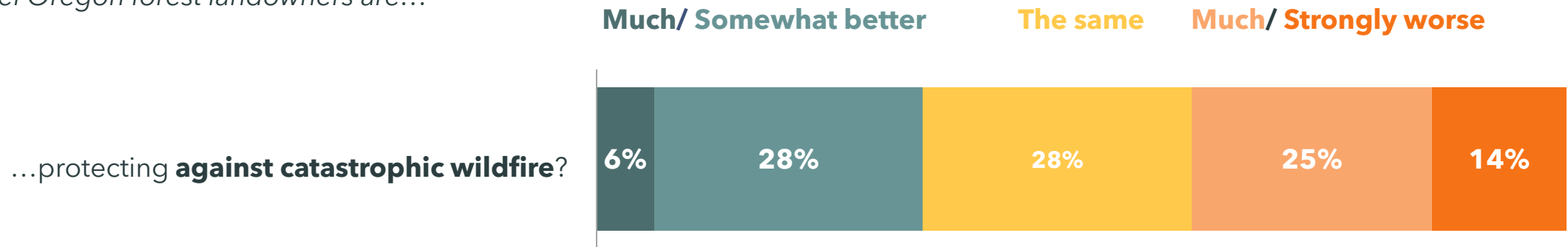
Oregonians believe that Oregon forest landowners are protecting wildlife habitat and water source quality the same or better than they were a decade ago.

Compared to a decade ago, how do you feel Oregon forest landowners are...

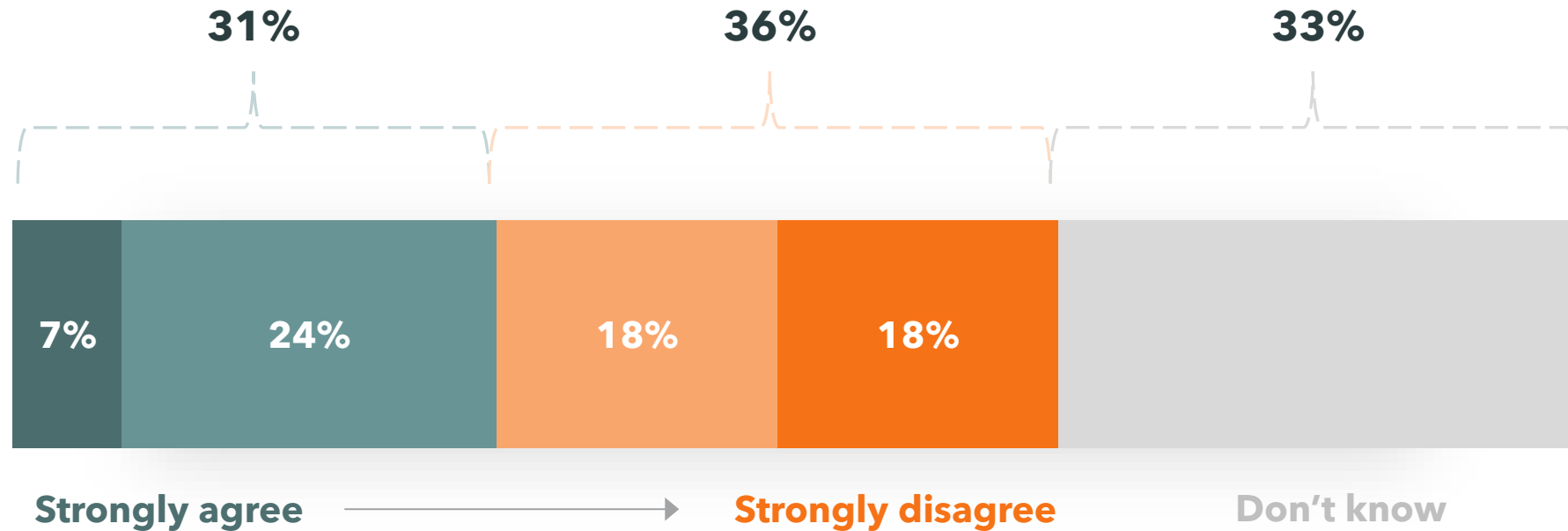


Oregonians feel Oregon forest landowners are doing worse at protecting against catastrophic wildfires compared to a decade ago.

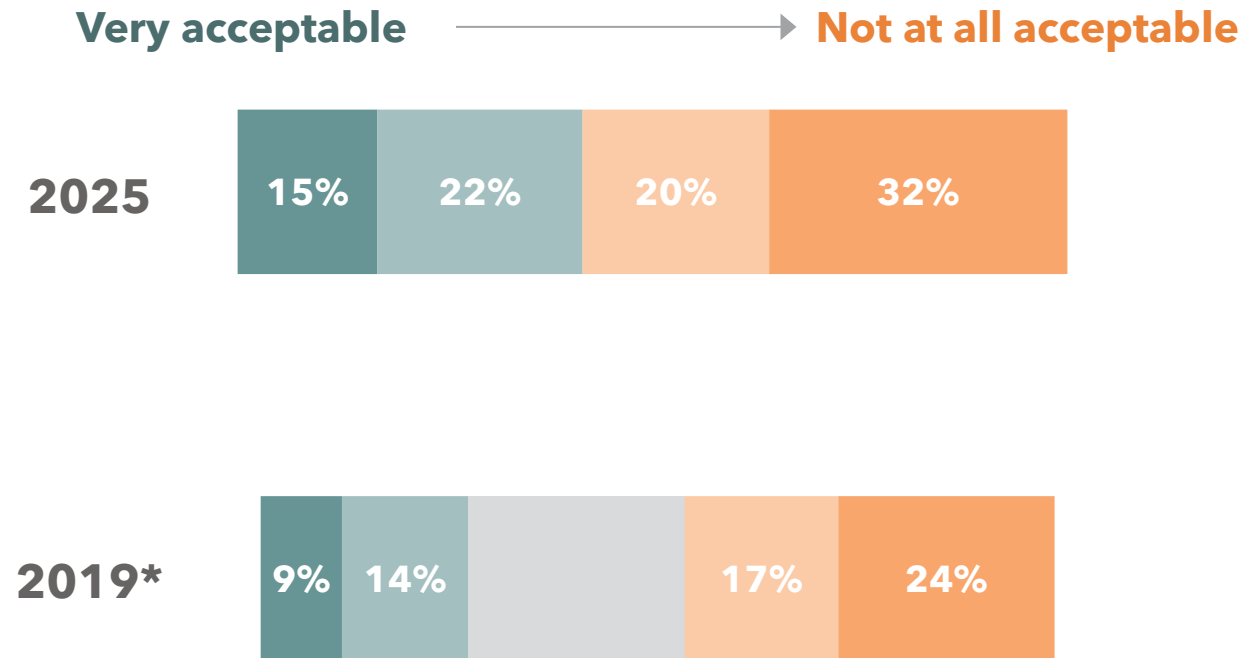
Compared to a decade ago, how do you feel Oregon forest landowners are...



Oregonians are split, or unsure, as to whether whether current regulations on private forestlands are working to protect their forest values.

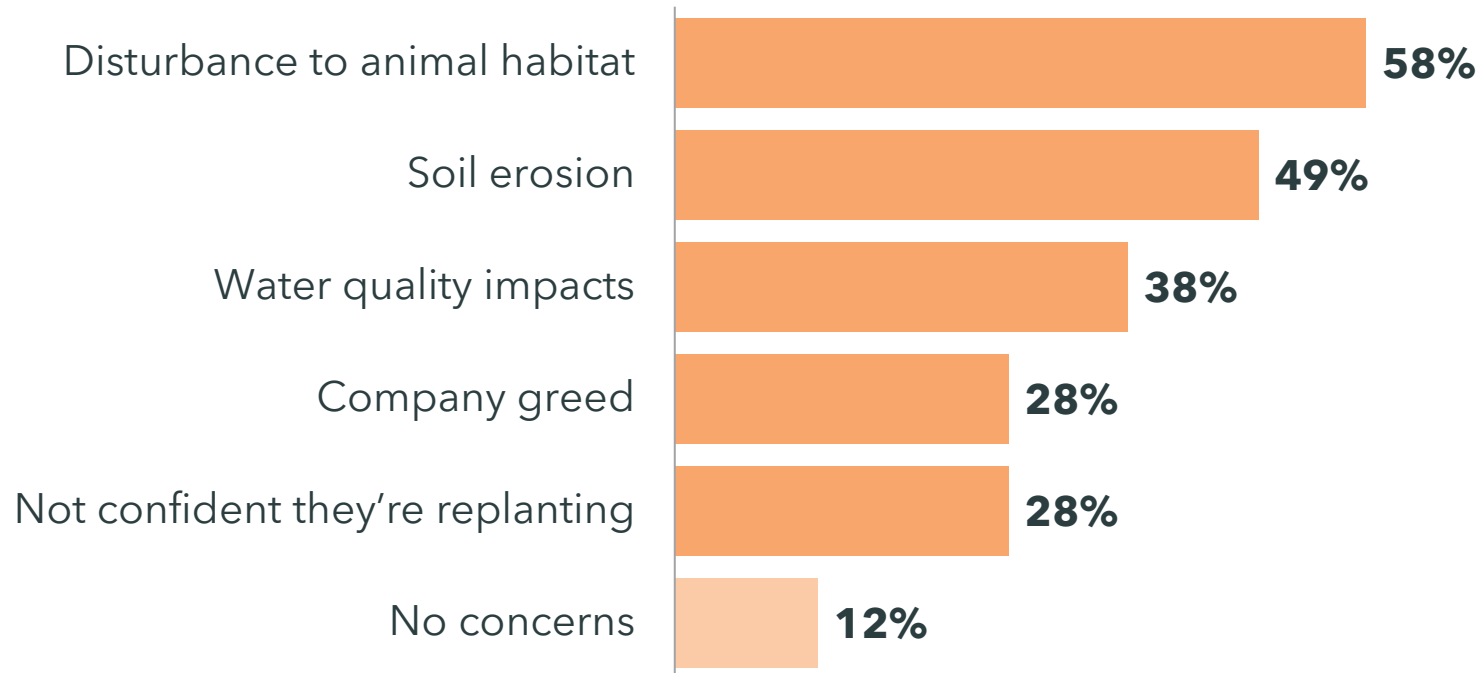


Most Oregonians dislike clearcutting. They appear to be more divided than in 2019, with more finding it either very acceptable or not at all acceptable.



The top concerns Oregonians have with clearcutting are disturbances to animal habitats, soil erosion, and water quality impacts.

Top 5 Ranked Concerns of Clearcutting*
(Combined 1st-3rd rankings)

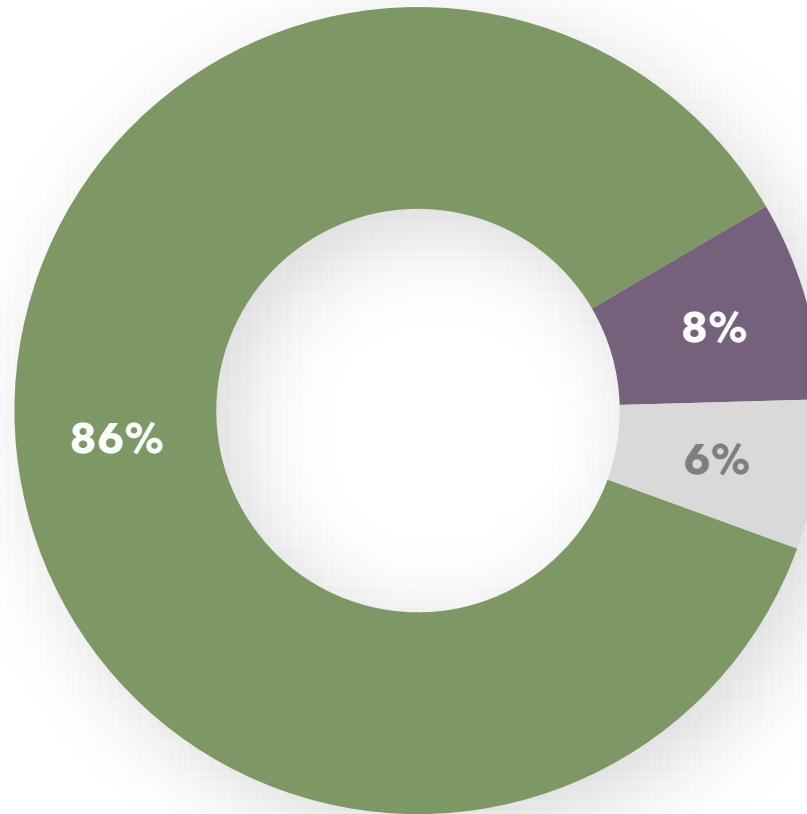


Wildfires



Over 8 in 10 Oregonians would prefer to remove some trees and vegetation to reduce the risk of catastrophic wildfires, rather than leaving forests alone.

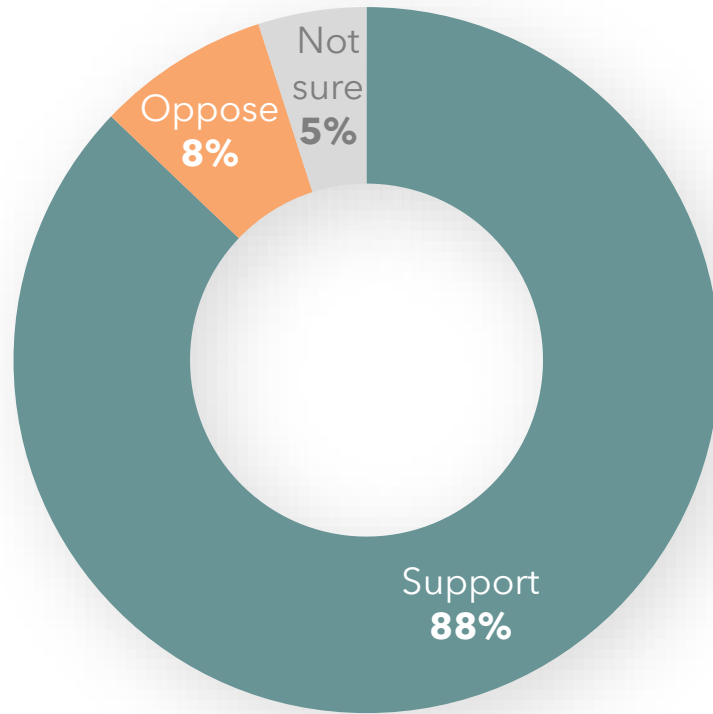
We should **cut and remove** some trees and other vegetation to reduce the risk of catastrophic wildfire.



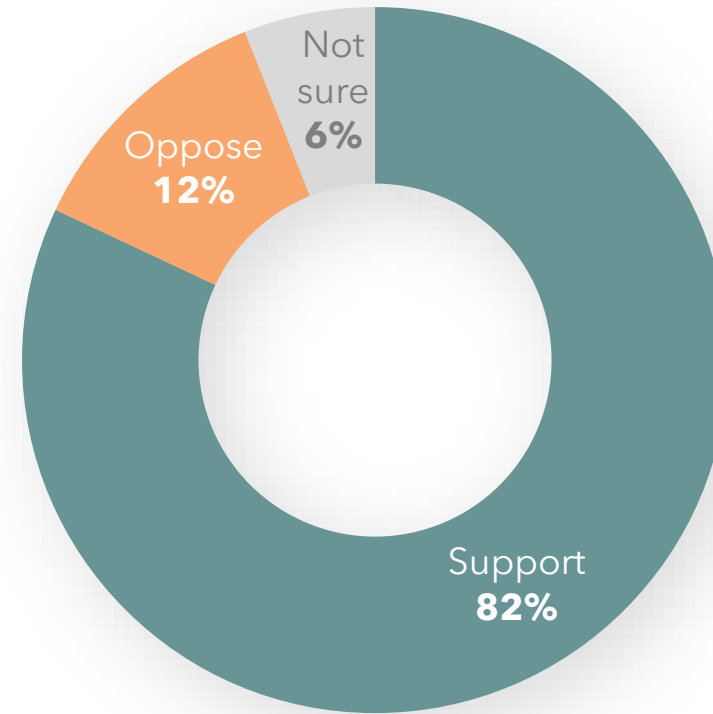
We should **leave forests alone**, even if that increases their risk of catastrophic wildfire.

Not sure

Most Oregonians support using prescribed fires and allowing trees burned by wildfires to be logged if they retain economic value.



Using **prescribed fire**
to reduce wildfire

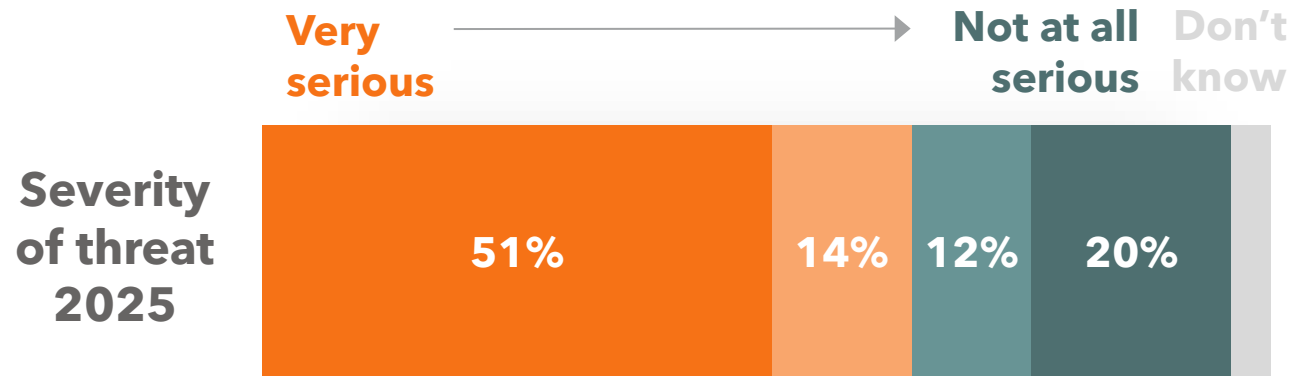


Logging trees
burned by wildfire

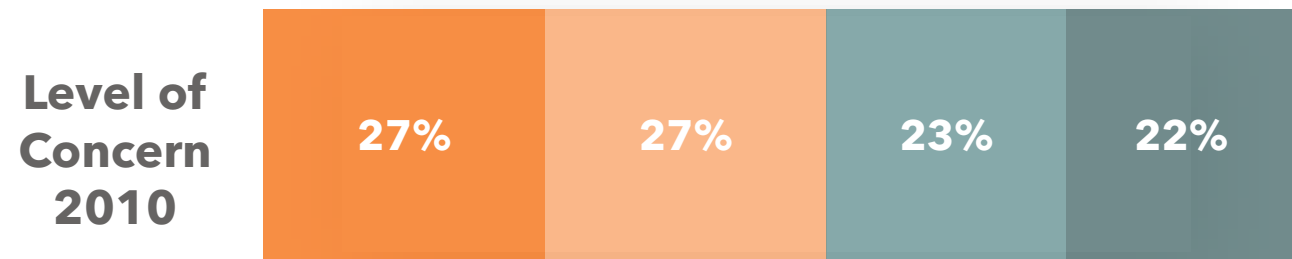
Carbon



Nearly 2 out of 3 Oregonians believe that global climate change is a serious threat to the health of Oregon's forests.



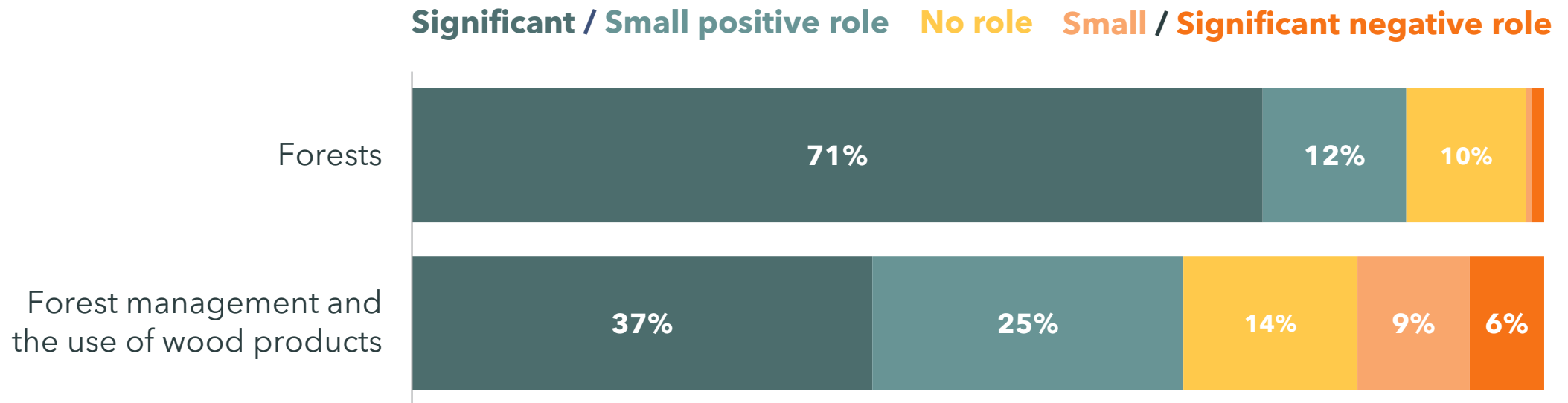
Believe that global climate change is a **very/somewhat** serious threat to the health of Oregon's forests.



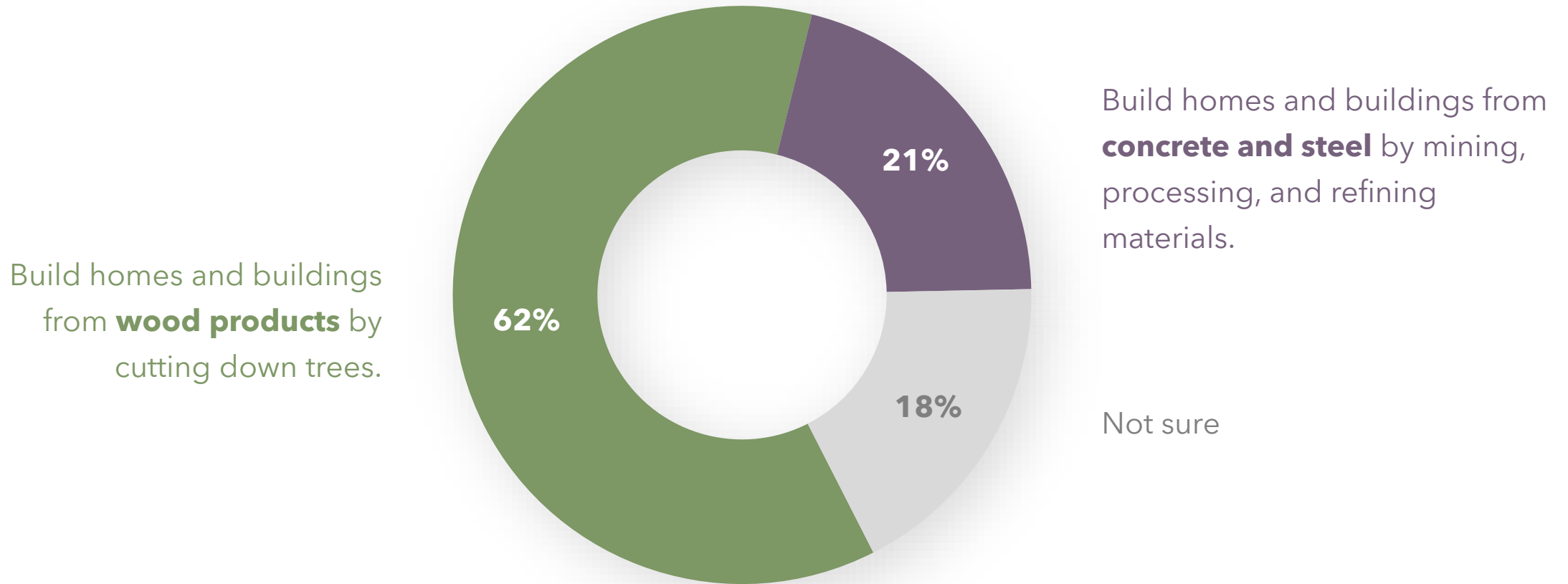
Are **very/somewhat** concerned about the potential for global climate change to affect Oregon's forests.

Oregonians view forests as having a bigger role in the solution to climate change than forest management and wood products.

Role of Forests and Forest Management in the Solution to Climate Change

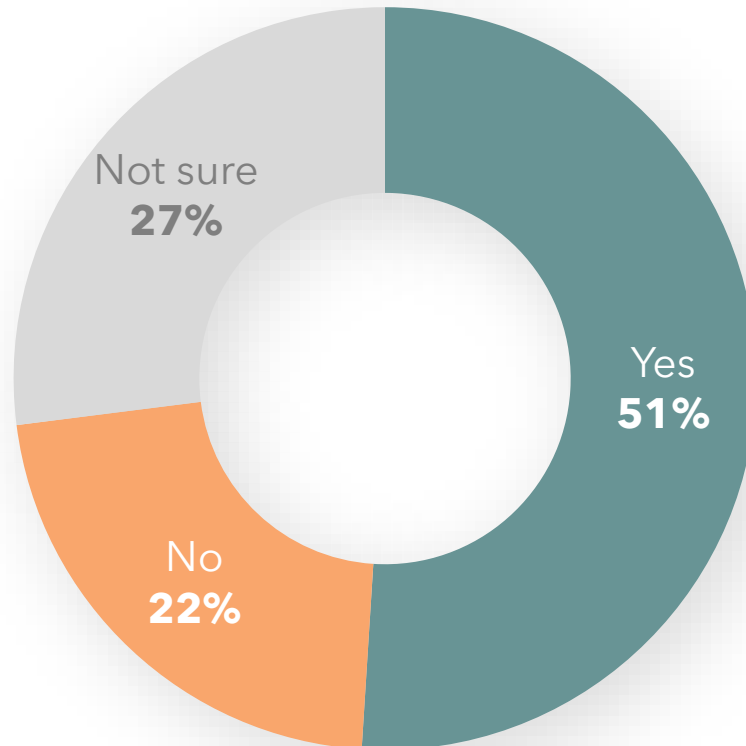


6 in 10 Oregonians believe that homes and buildings should be made of wood rather than concrete and steel products.



Half of Oregonians believe the positive impact of growing and using wood products outweigh the negatives, while over a quarter are unsure.

Do the positive impacts of growing and using wood products outweigh the negative impacts of logging and manufacturing?



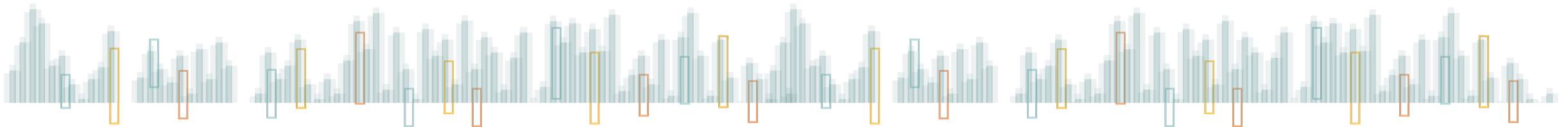


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Anna Feldman

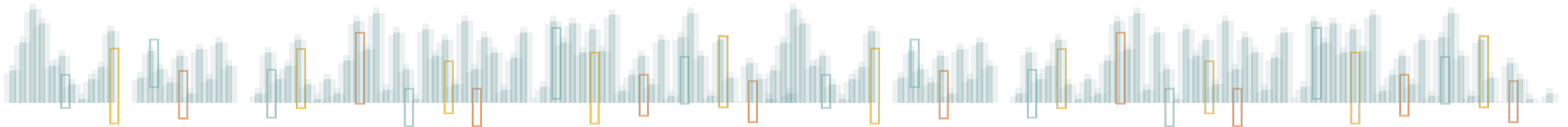
afeldman@dhmresearch.com





OFRI Creative Testing

March 2025



Research purpose

- Assess how Oregonians react to four ad concepts for the 2025 spring ad campaign
- Gauge perceptions of the overall health of Oregon's forests and impressions of Oregon's forestry industry
- Determine Oregonians' priorities related to select areas of forest management
- Assess Oregonian's knowledge of forest protection laws and regulations



Methodology

- Online survey of N=303 Oregonians; ages 18-54
- Conducted March 6-13, 2025; 12 minutes to complete
- Quotas and weighting by age, gender, area of state, race and education were used to match the demographic makeup of the Oregonians ages 18-54
- Margin of error $\pm 5.6\%$
- Due to rounding, some totals may differ by ± 1 from the sum of separate responses.



Key takeaways

- **Four in five Oregonians believe that the state's forests are in good or excellent health (80%), and two in three have a positive impression of Oregon's forestry and wood products industry (66%).**
- **"Forests For All" performs the best of the four ads tested.** "Forests for All" is the most effective at conveying the key message that replanting trees ensures the longevity and sustainability of Oregon's forests (42% rated it #1) and is the most memorable (34%).
 - **"What We Can't See"** is the best at demonstrating that wood products are a renewable resource when forests are properly managed (44%) and that planted trees and wood products capture and store atmospheric carbon (56%).
- **Four in five Oregonians find all four ads convincing, and they notice 'replanting after harvesting' as a central theme in each.**
 - Additional key messages gleaned from the ads are that Oregon is doing a good job managing its forests and maintaining forests for the future.



Key takeaways

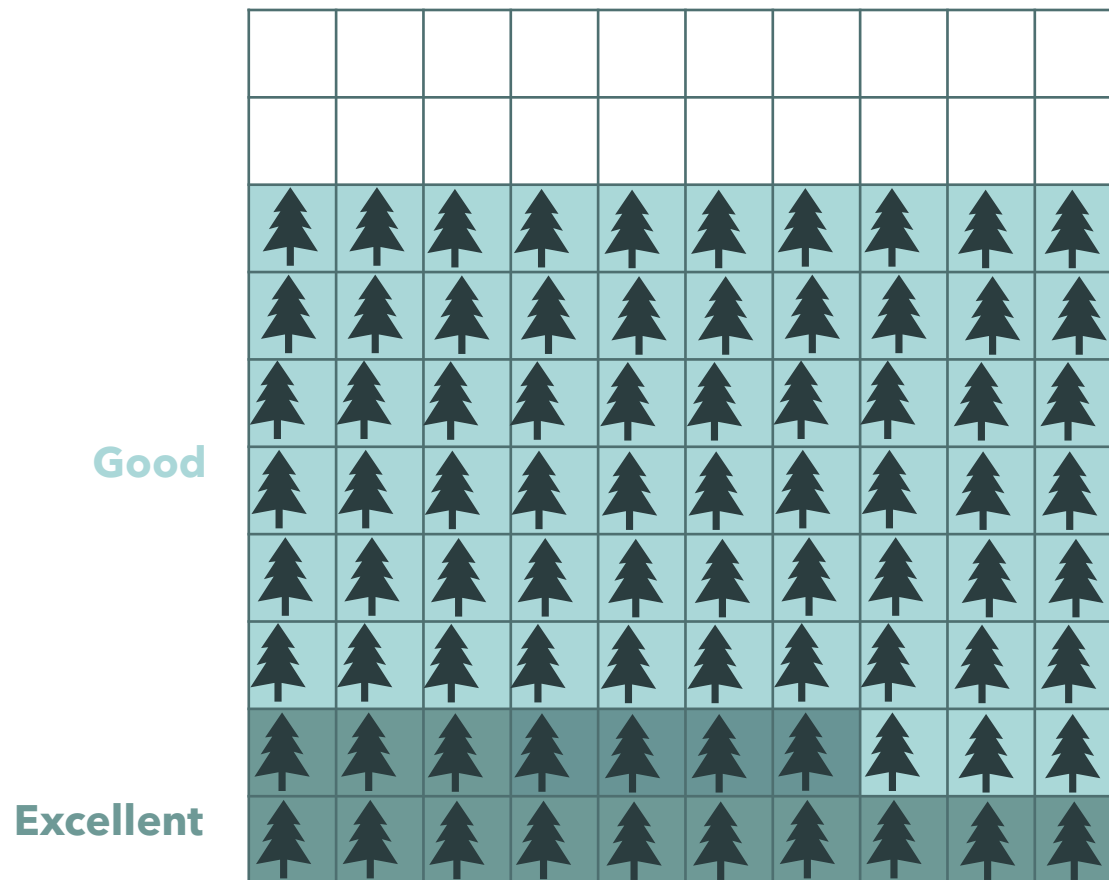
- **Oregonians find the snow globe appealing, creative, interesting, and nostalgic.**
- **Oregonians value the wildlife habitat forests provide.**
 - 40% choose wildlife habitat as a top benefit that Oregon's forests provide.
 - 71% point to restoring wildlife habitat as the most important benefit of replanting trees quickly after logging.
- **Two in three Oregonians are aware of the requirements for landowners to replant trees after logging, and almost half of Oregonians are aware that landowners are required to leave trees along streams, rivers, and lakes.**



General sentiment



Most Oregonians believe that Oregon's forests are in good or excellent health.

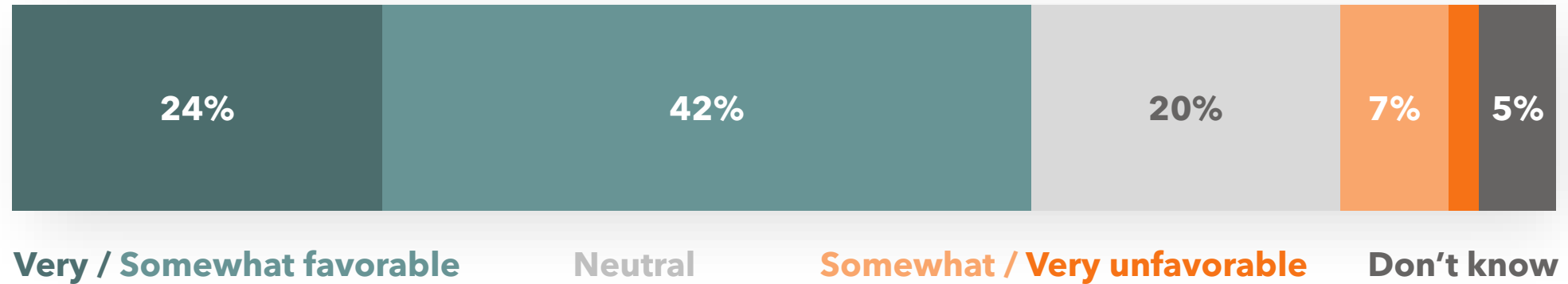


80%

say Oregon's forests are healthy



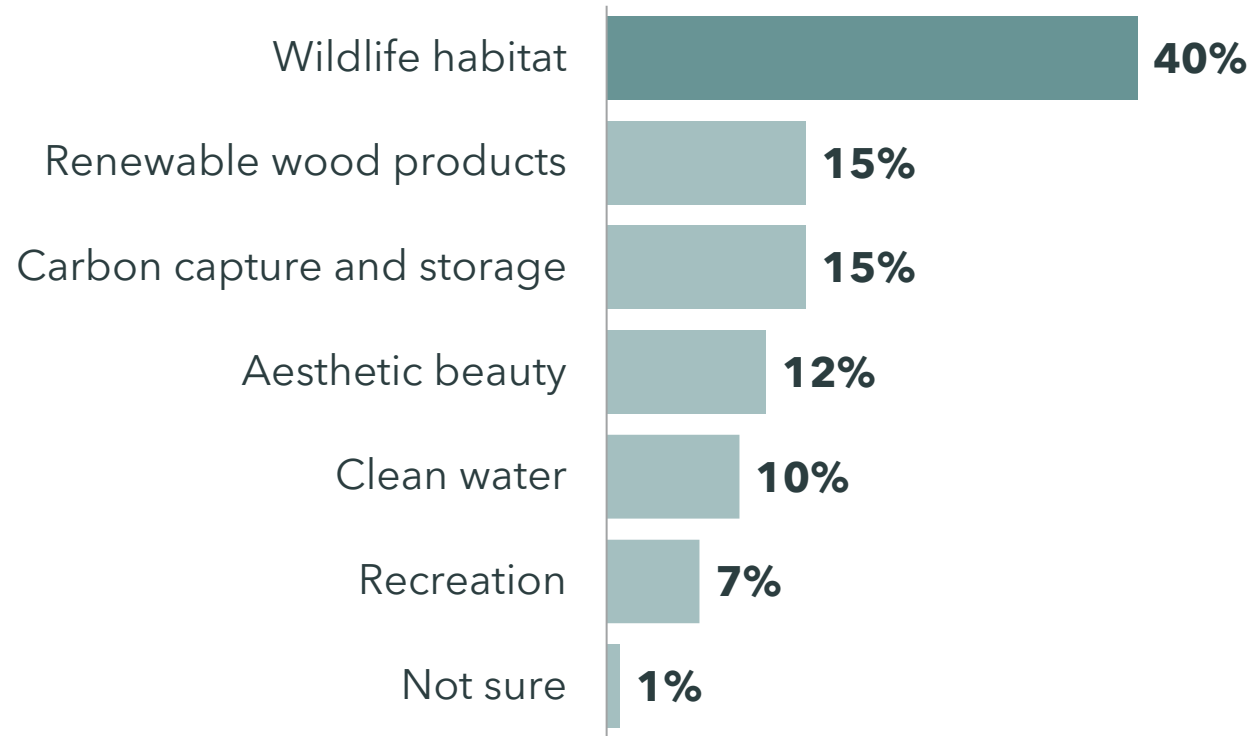
Two in three Oregonians have a favorable impression of the state's forestry and wood products industry while one in 5 are neutral.



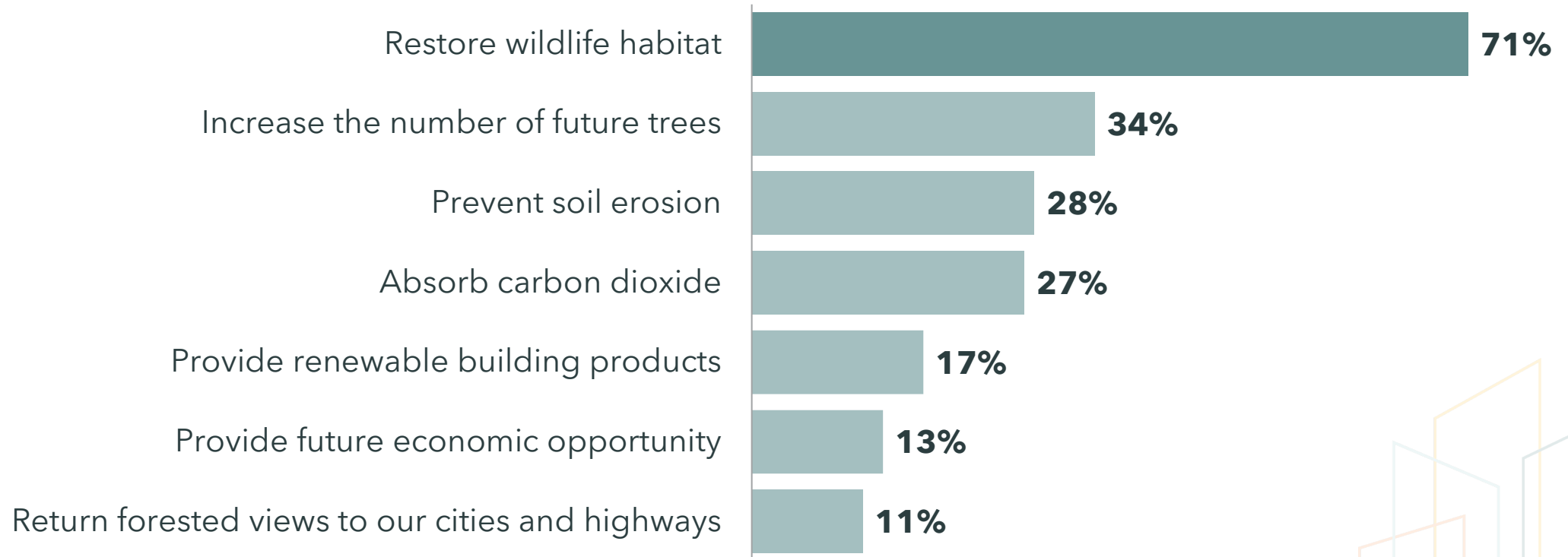
Forestry priorities



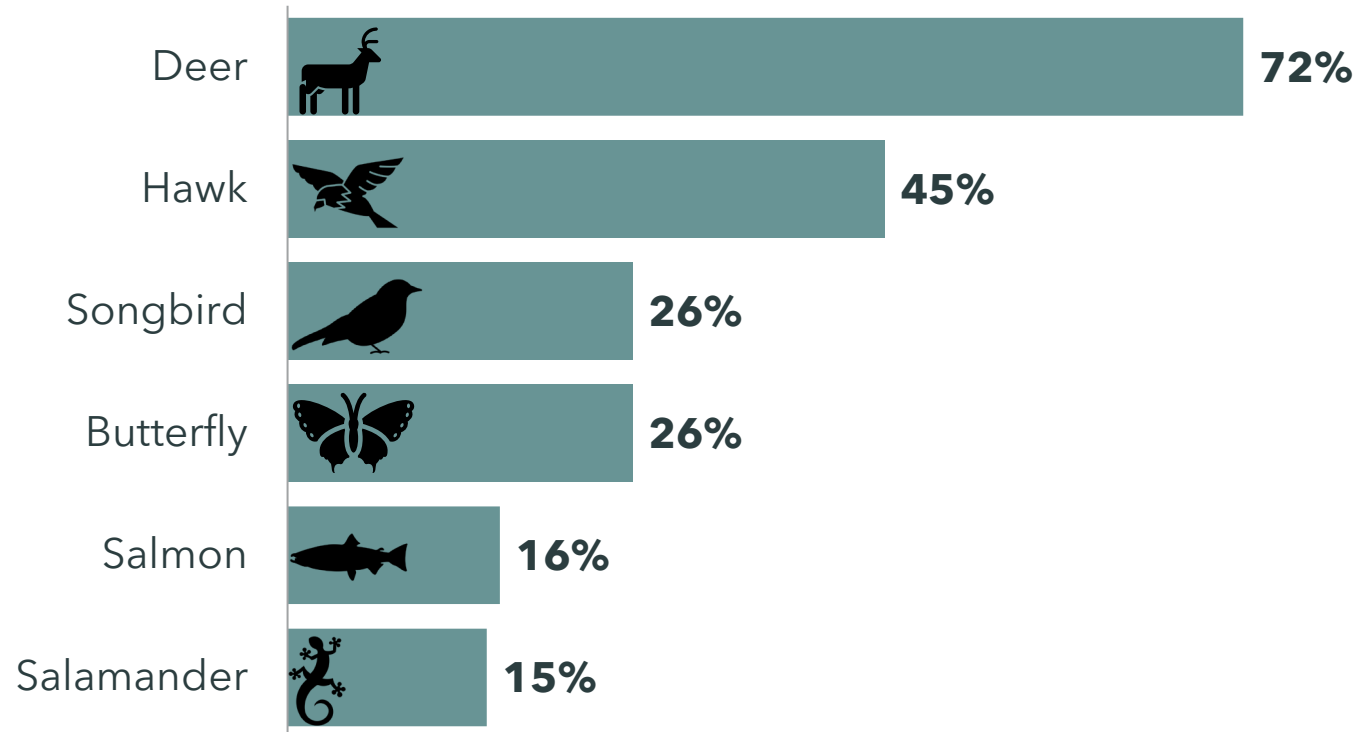
When asked to choose a benefit from the state's forests that they value most, Oregonians most commonly point to wildlife habitat.



Oregonians see restoring wildlife habitat as the most important benefit of replanting trees quickly after logging, which confirms wildlife habitat as a key priority for residents.



Oregonians are most interested in seeing deer or hawks on a hike in an Oregon forest.



Ad testing



2025 Creative Ads



Look Closer



*Forests
for All*

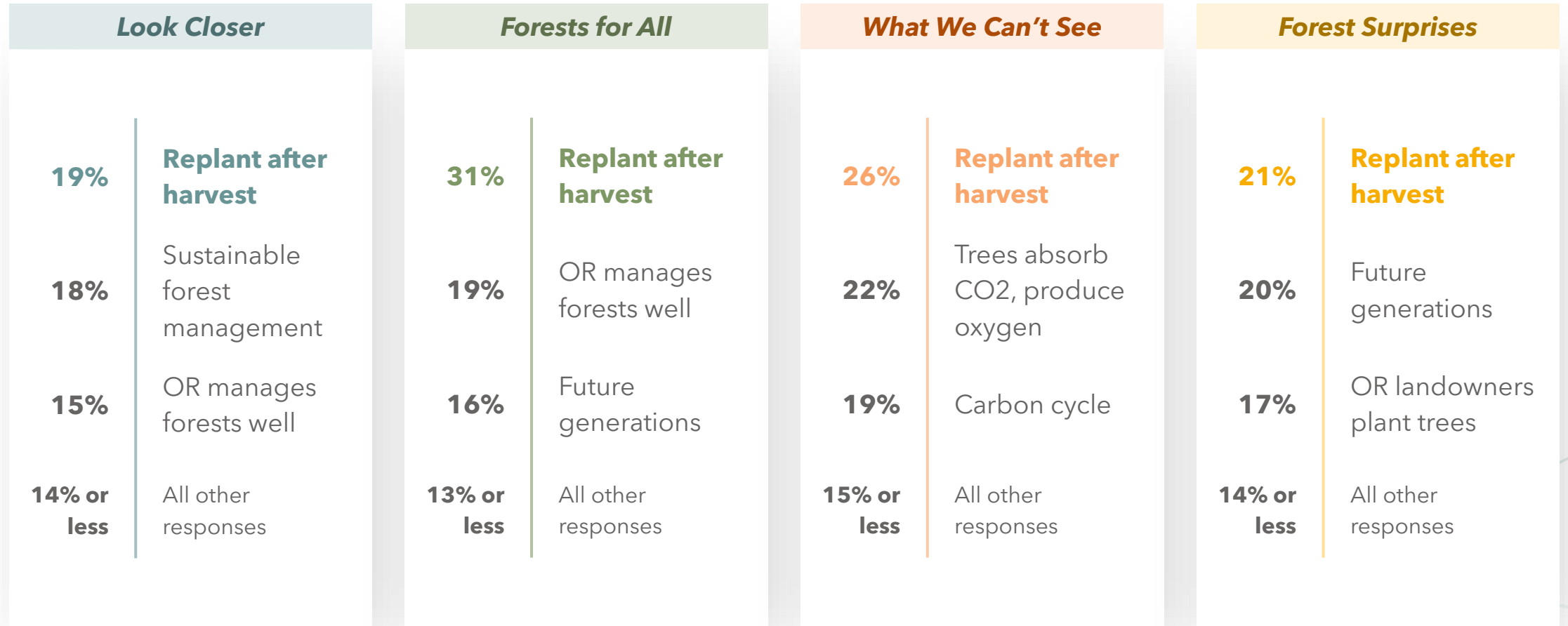


*What We
Can't See*

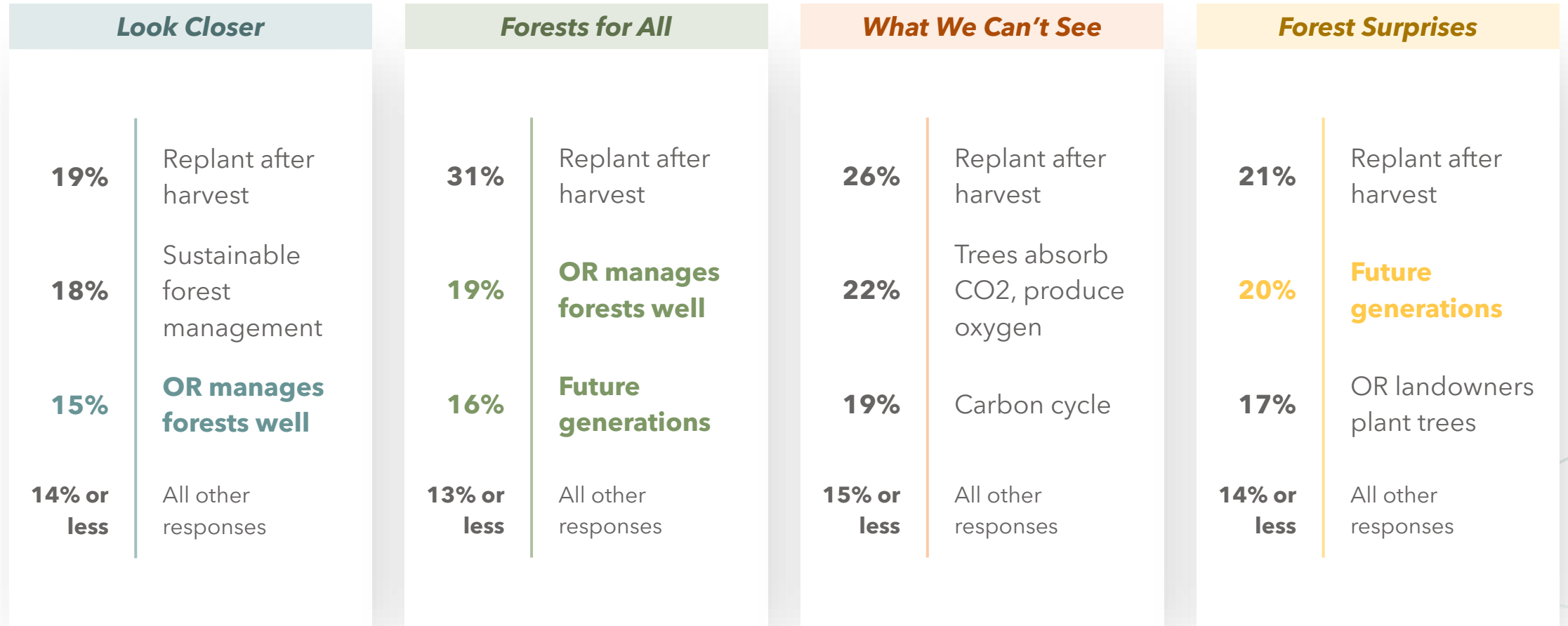


*Forest
Surprises*

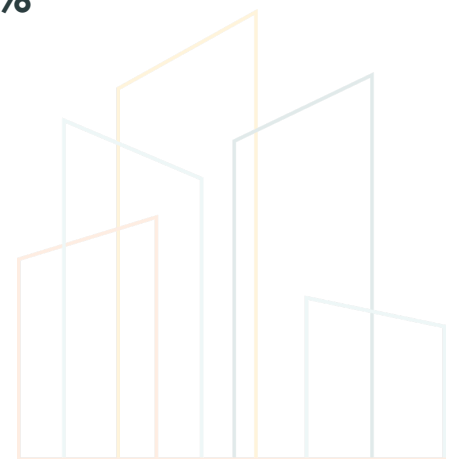
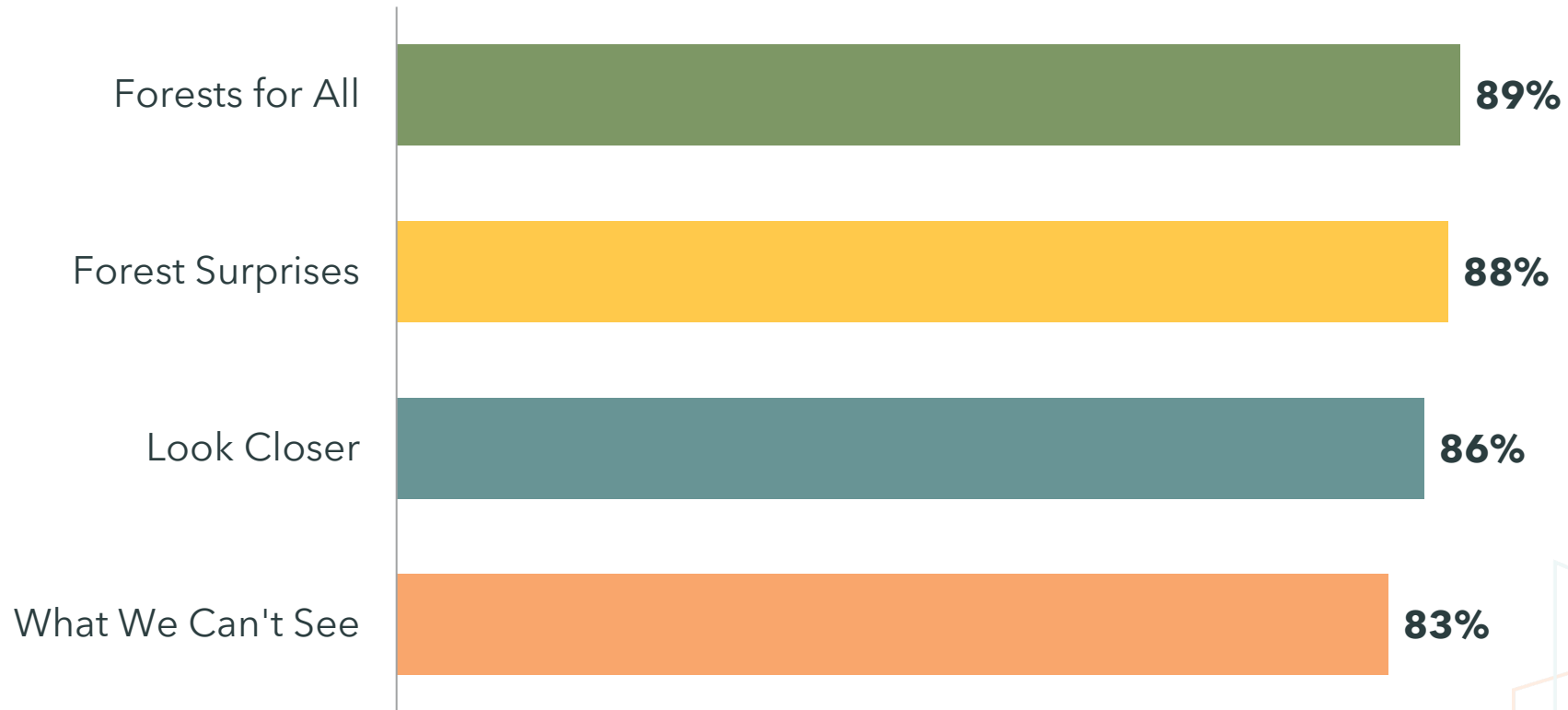
Replanting after harvesting stands out as a main theme in each of the ads.



Oregon managing its forests well and maintaining the forest for future generations are other key messages that audiences identify in the ads.

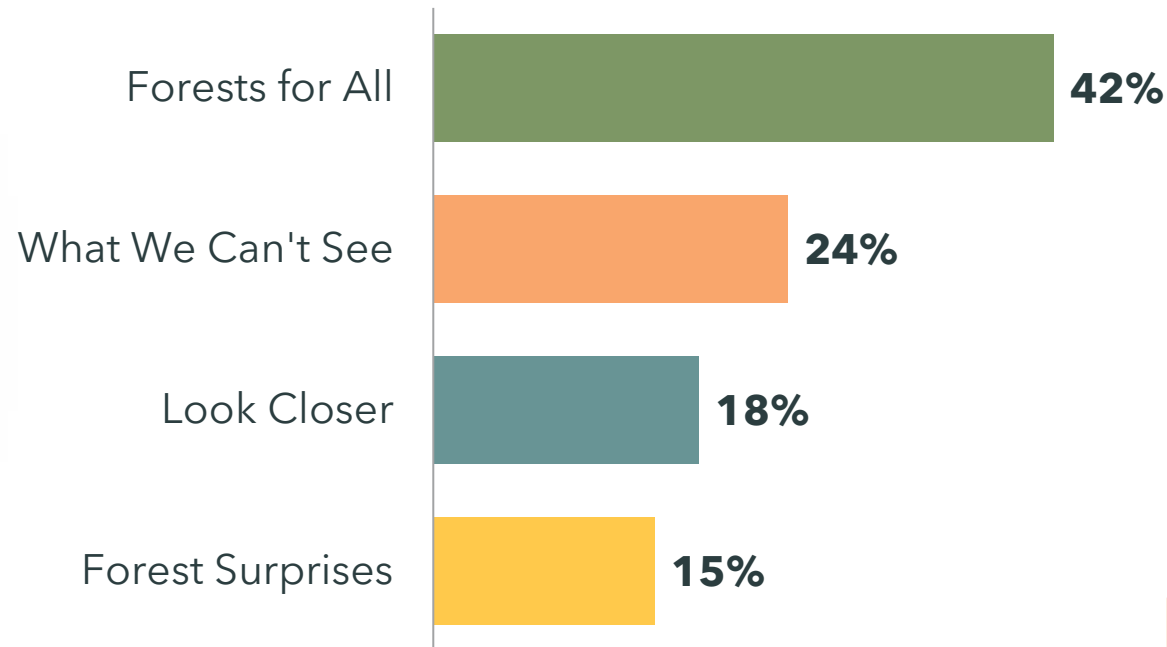


Over four in five Oregonians find each of the ads convincing. "Forest for All" rises to the top, but little separates the four concepts.



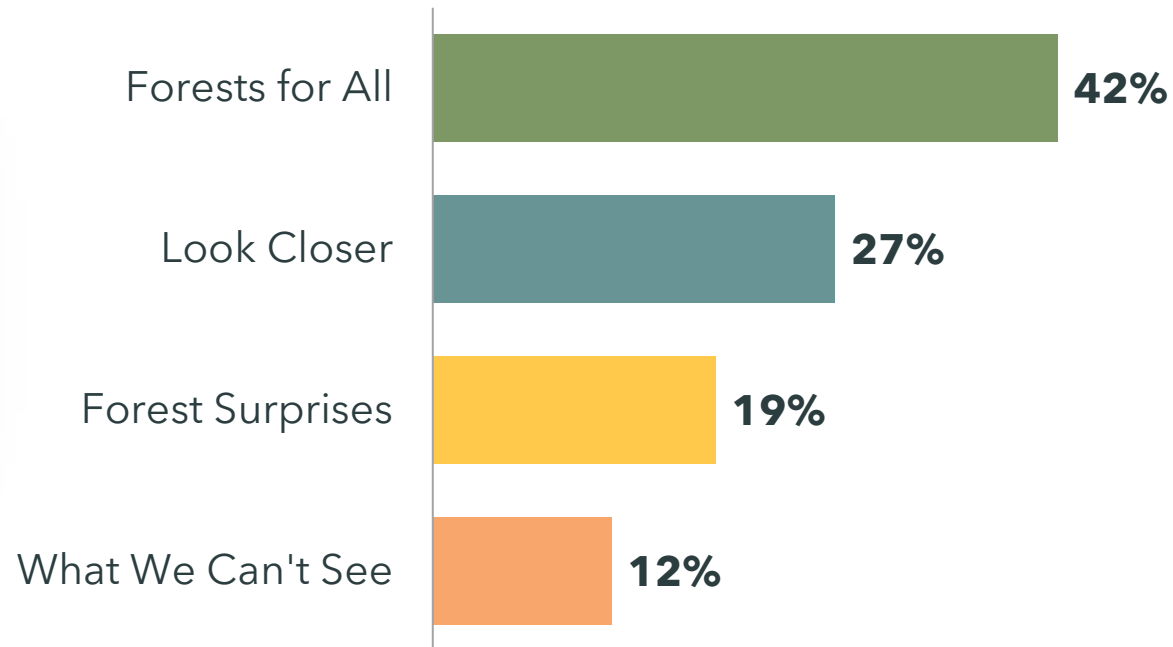
"Forests for All" is the best at clearly conveying that replanting trees ensures long-term health and sustainability of Oregon's forests.

#1 ranked video that most clearly demonstrates that replanting trees is the best way to ensure the long-term health and sustainability of Oregon's forests.



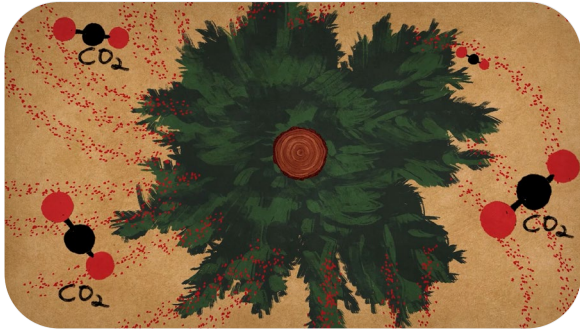
"Forests for All" most clearly demonstrates that forest landowners plant a variety of tree species to increase forest biodiversity.

#1 ranked video that most clearly demonstrates that forest landowners plant a variety of tree species to increase forest biodiversity



"What We Can't See" is the most effective at showing that wood products are a renewable resource when forests are properly managed.

#1 ranked video that most clearly demonstrates that wood products are a renewable resource when forests are managed properly



What We Can't See

44%

Look Closer

26%

Forests for All

20%

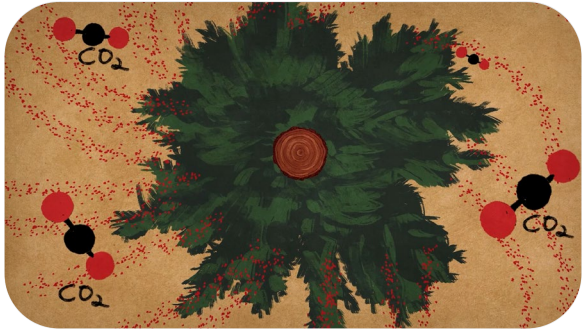
Forest Surprises

11%



"What We Can't See" most clearly communicates that planted trees and wood products help to capture and store atmospheric carbon.

#1 ranked video that most clearly demonstrates that planted trees and wood products help capture and store atmospheric carbon



What We Can't See

56%

Look Closer

21%

Forests for All

15%

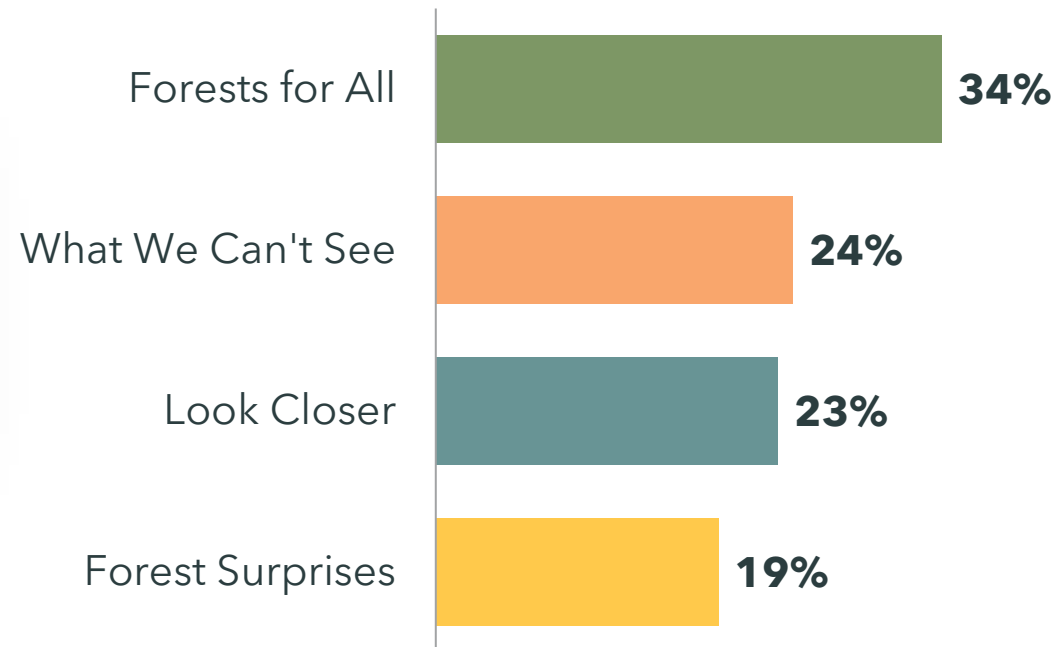
Forest Surprises

8%



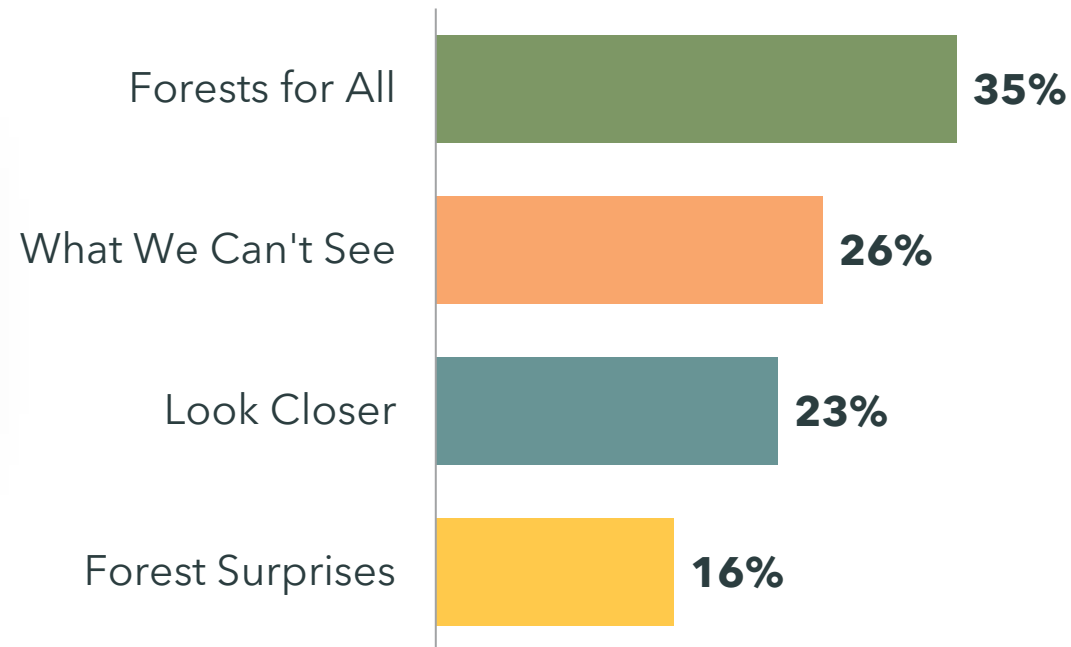
"Forests for All" is the most memorable, followed by "What We Can't See" and "Look Closer."

Most memorable video (#1 ranking only)



"Forests for All" most clearly conveys that Oregon's forests are being cared for through sustainable forest management practices.

Planting trees after harvest is the most important step to ensure healthy forests for future generations. This shows the #1 ranked video that is most effective at conveying this message.



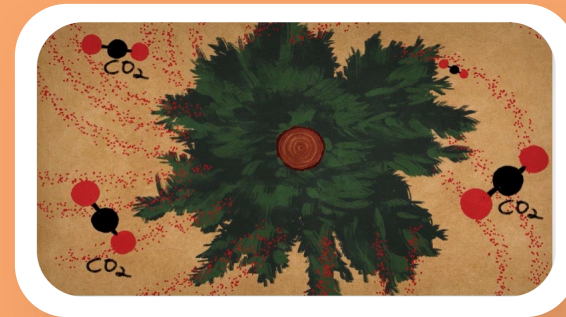
"Forests for All" performs best of the four ads. "What We Can't See" adds complementary strengths.

Forests For All



- *Forests for All* most clearly conveys that replanting is crucial for the longevity and sustainability of Oregon's forests (42% Ranked it #1)
- It's the best at conveying that forest landowners plant a variety of tree species for better forest biodiversity
- *Forests for All* is the most memorable (34%)
- 89% say it's convincing (highest rating)
- Key messages: Oregonians take care of their forests to keep them healthy, biodiverse, and sustainable. This ad shows the importance of forest management for all the species that live in the forests.

What We Can't See



- *What We Can't See* most clearly shows that wood products are a renewable resource with proper management (44% Ranked it #1)
- It most clearly communicated that trees and wood products help capture atmospheric carbon (56% Ranked it #1)
- Key messages: Trees capture carbon and hold on to it, even when they are used for lumber. Replanting after harvesting leads to more carbon capture, which increases overall sustainability and air quality.

"Forests for All" performs favorably across all key demographics; "What We Can't See" is well received among those without a college degree and younger residents.

Forests For All



- **Equally convincing across demographic groups.** A minimum of 86% of all Oregonians, regardless of area, region, gender, ethnicity, education, and length of residence, consider "Forests for All" convincing.
- Picked as the most effective by all demographic groups in communicating the video's main message.

What We Can't See



- More of those with HS education or less find "What We Can't See" convincing (91%) compared to those with a college degree (75%).
- 86% say the ad improves their understanding of how trees can help reduce atmospheric carbon. Younger residents are particularly likely to say the video improves their understanding (96%).

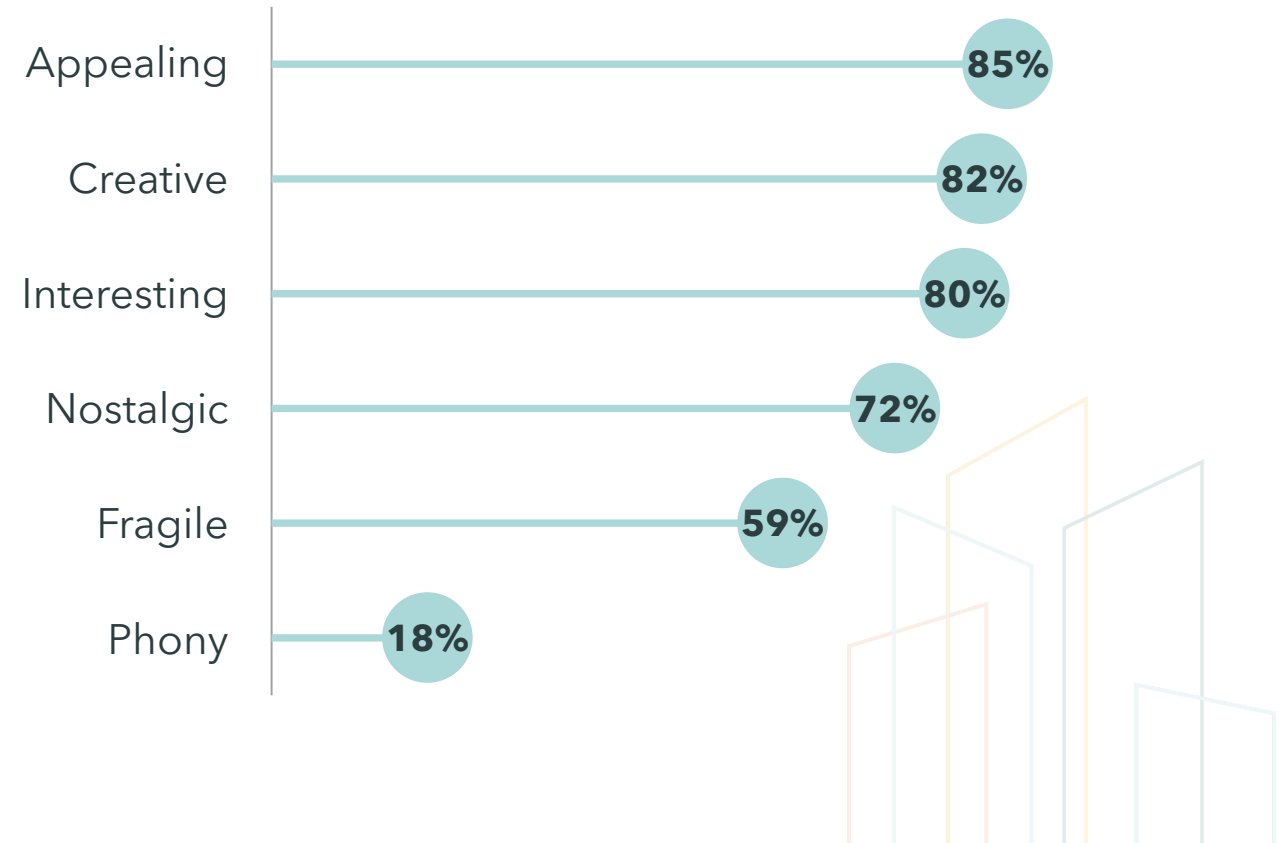
Deeper dive on creative components



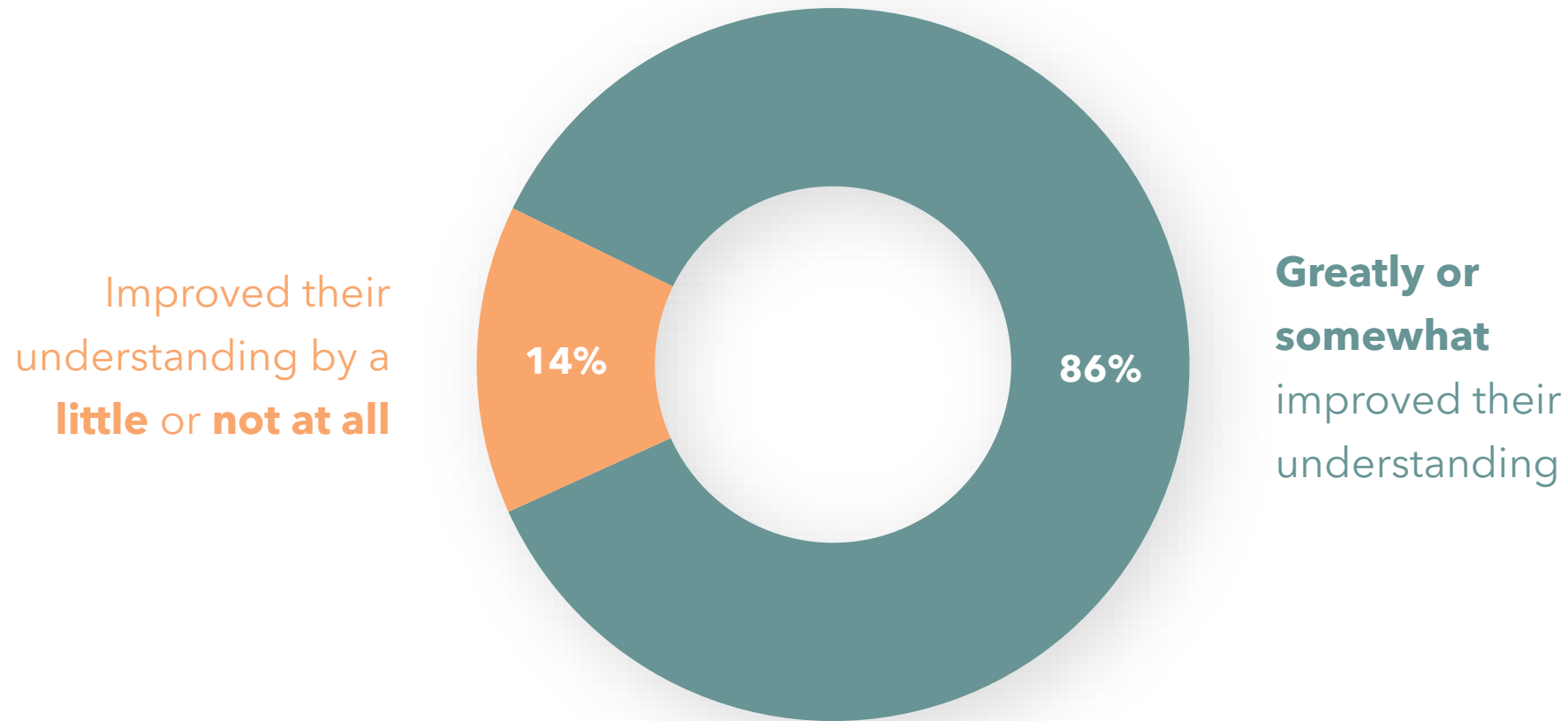
Respondents find the globe image appealing, creative, interesting, and nostalgic.



How well do each of the following words describe your first impression of the globe image?



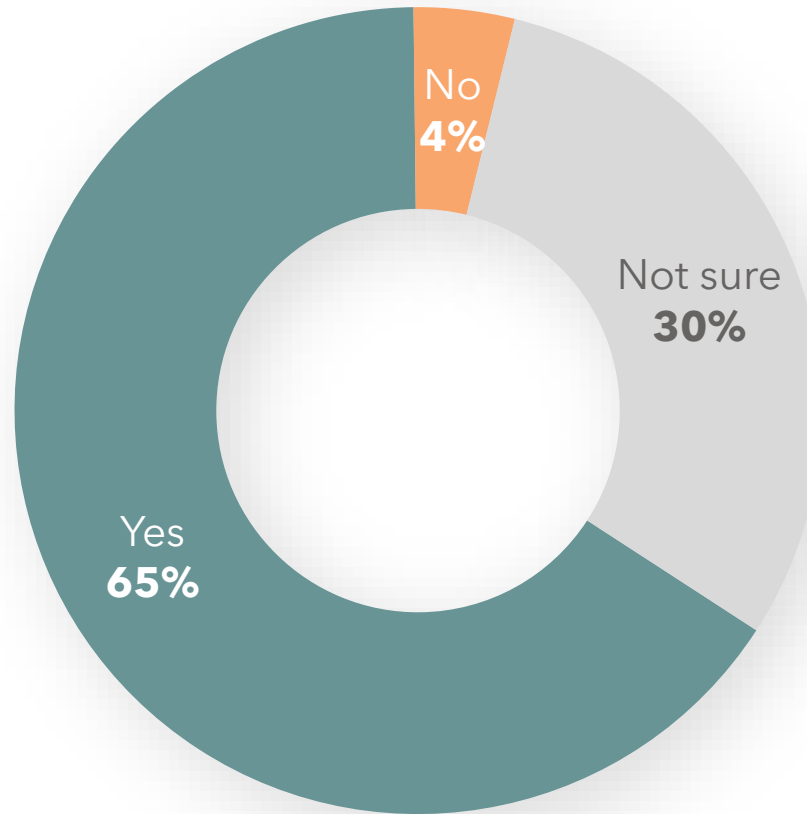
Most Oregonians say that “What We Can’t See” greatly or somewhat improves their understanding of how trees can help reduce atmospheric carbon.



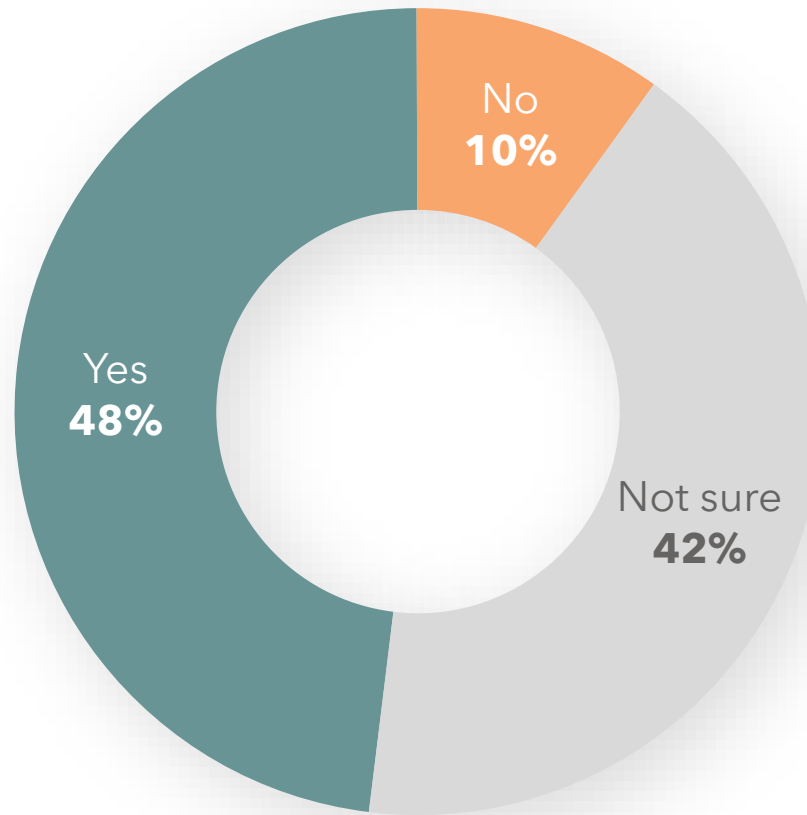
Knowledge testing



About two in three Oregonians are aware of the requirement for landowners to plant trees after logging, but nearly a third are unsure.



Almost half of respondents are aware landowners are required to leave trees along streams, rivers, and lakes. However, a similar number are unsure.



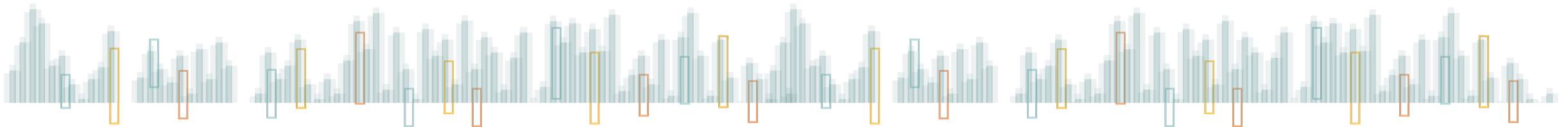


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Board and Commission Member Compensation

HB 2992 (Chapter 627, 2021 Oregon Law)

Oregon law allows state board and commission members to receive statutory per diem compensation and reimbursement of certain expenses for each day or portion thereof which they spend time performing board or commission duties.

House Bill 2992, which was passed during the 2021 Legislative Session, is intended to reduce systemic barriers to participation in state boards and commissions by establishing a daily compensation rate (“per diem compensation”) to an amount equal to the per diem compensation paid to members of the Legislative Assembly for each day or portion thereof which members spend time performing board or commission duties. This rate will be available to members of state boards and commissions for time spent in performance of official duties, unless otherwise limited or prohibited.

Agencies are **required** to pay per diem compensation and expenses for “qualified members,” defined as members who are (1) not in full-time public service, and (2) have an adjusted gross income for the previous tax year of less than \$50,000, or less than \$100,000 reported on a joint income tax return. The only exception to the requirement is if the qualified member declines compensation.

For members who exceed the adjusted gross income threshold, agencies **may** continue their usual practice of making independent decisions about reimbursing board member expenses associated with attending board meetings.

Members employed full-time in public service are not eligible to receive per diem compensation, but may receive expense reimbursement.

Frequently Asked Questions

❖ When will HB 2992 take into effect?

The bill took effect on September 25, 2021, the 91st day following adjournment sine die. Compensation changes will be made effective beginning the first day of the following month, October 1, 2021, however, agencies must revise their Oregon Administrative Rules to implement payment to board or commission members.

❖ How will income be verified?

A link will be provided to the self-verification form in the board/commission member Welcome Package sent via email from the Executive Appointments Team (through Workday for new appointments). Members will need to complete the form and email it to their Board Administrator.

❖ How do we capture information on income qualification for existing board/commission members, i.e., those not in an appointment or reappointment process?

A link to the self-attestation form will be sent via email by the Executive Appointments Team. All current board/commission members will need to complete the self-attestation form and email it to OFRI’s Director of Business Operations. OFRI’s Director of Business Operations will upload the completed form to Workday using the Compensation (Employee View) category and make any compensation changes needed due to the selections made by the member.

- ❖ **Does a board member's eligibility to be a "qualified member" need to be determined once, or every year they are serving?**
Members will need to complete the attestation form included with their board/commission Welcome Package upon original appointment and reappointment to a board or commission.
- ❖ **What are the minimum qualifications to be a "qualified member" who must be paid the statutory per diem compensation?**
A member who is not in full-time public service and who had an adjusted gross income in the previous tax year: (A) Of less than \$50,000, as reported on an income tax return other than a joint income tax return; or (B) Of less than \$100,000, as reported on a joint income tax return.
- ❖ **Can an agency pay less than the maximum per diem compensation if the agency wants to use their budget for other things?**
Under this bill, the board may not pay less than the statutory per diem compensation amount for qualified members (those who are below certain income thresholds, as described above). For members who are not qualified members, boards retain their preexisting authority to make independent determinations about whether or not to pay the statutory compensation, consistent with applicable statutes and rules.
- ❖ **For Semi Independent Agencies (SIBA) HB 2992 changed portions of ORS Chapter 292. However, per ORS 182.460, most SIBAs are not subject to the provisions of ORS Chapter 292. Are SIBAs subject to the new per diem compensation requirements outline in HB 2992?**
The Department of Justice (DOJ) has interpreted ORS 292.495 to apply to semi-independent boards and commissions' qualified members even though those boards and commission are not otherwise subject to ORS 292.495.
- ❖ **What constitutes "actual performance of duties"?**
Attending a meeting of the board or commission or performance of tasks necessary to fulfill the responsibilities of the board/commission member to their appointed board or commission.
- ❖ **If there are meetings of varying lengths, should the same per diem compensation be paid regardless of meeting length?**
ORS Chapter 292 provides that the flat statutory per diem compensation amount is to be paid for each day or portion thereof during which the member is actually engaged in the performance of official duties.
- ❖ **Is this compensation in addition to or in conjunction with travel reimbursement?**
Compensation is in addition to travel reimbursement.
- ❖ **Will there be notification if the "default" per diem compensation rate changes, or should each agency check every year? If the latter, which website has this information?**
Currently the legislature does not post the "default" per diem compensation rate amount. The [Federal General Services Administration \(GSA\)](#) per diem and meals & incidentals standard rates (at the time of this document \$110 + \$68) is used.

If you have additional questions, please contact Kathy Storm, Director of Business Operations.

**Oregon Forest Resources Institute Per Diem Stipend Qualification Form
For Tax Filing Year 2025**

Member Name (First and Last): _____
(Print)

Address, City, State, ZIP: _____
(Print)

Compensation:

A board or commission member who is not employed full-time in public service may receive a stipend under ORS 292.495 (1) for each day or portion of a day during which the member is actually engaged in the performance of official duties. The amount may exceed, but not be less than, the amount of payment that would otherwise be provided under ORS 292.495 (5).

If you are currently serving on a state board or commission other than this one and receiving compensation, under the Constitution of Oregon, Article II Suffrage and Elections, Section 10, you are not allowed to receive compensation from more than one board or commission.

Are you currently serving on a state board or commission(s) other than this one: _____yes* _____no

*If yes, please list name(s): _____

*If yes and you are accepting the per diem stipend from another state board or commission, list name of that entity

Please indicate your compensation status and selection:

_____ **Qualified member:** A member who is not in full-time public service and has an adjusted gross income in the previous tax year: (A) of less than \$50,000, as reported on an income tax return other than a joint income tax return; (B) of less than \$100,000, as reported on a joint income tax return, or (C) have other existing statutory authority for compensation by the board or commission.

_____ **Non-Qualified member:** A member who is not in full-time public service and has an adjusted gross income in the previous tax year: (A) of more than \$50,000, as reported on an income tax return other than a joint income tax return; or (B) of more than \$100,000, as reported on a joint income tax return.

_____ **Decline Compensation:** I decline the compensation offered regardless of my status as a qualified or non-qualified member as allowed under ORS 292.495 (6).

I understand this compensation is taxable income and will be reported to me annually on a W-2 or 1099 statement.

By signing this form, I hereby affirm that all information provided by me on this form is true to the best of my knowledge.

Signature: _____ Date: _____

Please see side 2 for references to the Constitution of Oregon and Oregon Revised Statutes.

Oregon Constitution:

As stated in the 2019 edition of the Constitution of Oregon, Article II Suffrage and Elections, Section 10 Lucrative offices; holding other offices forbidden.

Section 10. Lucrative offices; holding other offices forbidden. No person holding a lucrative office, or appointment under the United States, or under this State, shall be eligible to a seat in the Legislative Assembly; nor shall any person hold more than one lucrative office at the same time, except as in this Constitution [sic] expressly permitted; Provided, that Officers in the Militia, to which there is attached no annual salary, and the Office of Post Master, where the compensation does not exceed One Hundred Dollars per annum, shall not be deemed lucrative.

Oregon Revised Statues:

292.495 Compensation and expenses of members of state boards and commissions. *(Changes made by HB2992 (2021) underscored.)*

(1) Subject to the availability of funds therefor in the budget of the state board or commission, and except as otherwise provided by law, any member of a state board or commission, other than a member who is employed in full-time public service, who is authorized by law to receive compensation for time spent in performance of official duties, shall receive a payment, in the amount specified in subsection (5) of this section, for each day or portion thereof during which the member is actually engaged in the performance of official duties.

(2) Except as otherwise provided by law, all members of state boards and commissions, including those employed in full-time public service, may receive actual and necessary travel or other expenses actually incurred in the performance of their official duties within the limits provided by law or by the Oregon Department of Administrative Services under ORS 292.210 to 292.250.

(3) As used in subsections (2) and (4) of this section, "other expenses" includes expenses incurred by a member of a state board or commission in employing a substitute to perform duties, including personal, normally performed by the member which the member is unable to perform because of the performance of official duties and which by the nature of such duties cannot be delayed without risk to health or safety. No member shall be reimbursed for expenses incurred in employing a substitute in excess of \$25 per day.

(4)(a) As used in this subsection, "qualified member" means a member who is not in full-time public service and who had an adjusted gross income in the previous tax year:

(A) Of less than \$50,000, as reported on an income tax return other than a joint income tax return; or

(B) Of less than \$100,000, as reported on a joint income tax return.

(b) Except as provided in subsection (6) or this section, and notwithstanding any other provision of law, a state board or commission shall provide to a qualified member of the state board or commission, at a minimum:

(A) Compensation, in the amount specified in subsection (5) of this section, for each day or portion thereof during which the member is engaged in the performance of official duties; and

(B) Reimbursement of actual and necessary travel or other expenses actually incurred on the performance of a member's official duties within the limits provided by law or by the Oregon Department of Administrative Services under ORS 292.210 to 292.250.

(5) The compensation to be provided under subsections (1) and (4)(b)(A) of this section is equal to the per diem paid to members of the Legislative Assembly under ORS 171.072.

(6) A member of a state board or commission may decline to accept compensation or reimbursement of expenses related to the member's service on the state board or commission.

OFRI TRAVEL EXPENSE AND REIMBURSEMENT POLICY

The purpose of this policy is to provide guidelines for the reimbursement of out-of-pocket expenses incurred by OFRI board members, officers and employees because of travel on official OFRI business. Reimbursement shall be governed by these rules.

This policy is compiled from OFRI Statute 526.600-526.685, OFRI Administrative Rule 628-010-0030 and Compensation for OFRI Board Members, Officers and Employees. The policy is consistent with Oregon Administrative Rules and the reimbursement policies of Oregon agricultural commodity commissions where appropriate.

8.1 Travel Expense Guidelines

OFRI board members, officers and employees may receive reimbursement for their actual and necessary travel expenses and other expenses incurred in performance of their official duties. OFRI board members, officers and employees are not eligible to receive a per diem allowance. Receipts are required for all in-state and out-of-state meal and lodging travel expenses incurred. Only the minimum number of nights required to conduct authorized business are reimbursable. There will be no reimbursement for the expenses of the spouse of a board member, officer or employee.

8.1.1 Gratuity

Reimbursement of up to 18 percent of receipt cost for gratuity is allowed. When a gratuity of less than 18 percent is paid, only the amount paid shall be claimed. Gratuity shall be documented on the meal receipt. When restaurants automatically add gratuity above 18 percent (usually in the case of a large group), OFRI will reimburse the employee for that amount.

8.1.2 Authorization for Out-of-State Travel

Prior approval must be obtained from the executive director or OFRI chair, in writing, for travel that extends more than 150 miles beyond Oregon's border.

8.1.3 Non-Overnight Travel Meal Allowance

Board members, officers and employees away from their official station for two hours or more before the beginning of their regular work shift shall be entitled to reimbursement for breakfast. Board members, officers and employees away from their official station for two hours or more beyond the end of the regular work shift shall be entitled to reimbursement for dinner. Per IRS rules, employees are subject to tax on all non-travel meal reimbursements.

8.1.4 Overnight Travel Meal Allowance

Meal allowance on the initial day of travel is provided if the board member, officer or employee leaves their official station or residence at or before the following times:

Breakfast	6 a.m.
Lunch	11 a.m.
Dinner	5 p.m.

Meal allowance on the day of return is provided if the board member, officer or employee returns to their official station or residence, exclusive of eating time, at or after the following times:

Breakfast	9 a.m.
Lunch	2 p.m.
Dinner	7 p.m.

8.1.5 Non-Commercial Lodging Per Diem

The intent of the non-commercial lodging per diem is to reimburse travelers using their personal travel trailer, motor home, tent, time-share, second home, or staying with friends or family members and should result in an economic benefit to OFRI. Whether for short or long-term travel, within or outside of Oregon, the daily per diem for all non-commercial lodging is \$30. It is intended that the non-commercial lodging per diem apply for any overnight stay away from home that does not take place in a commercial lodging establishment and which is provided by the employee. Even though an enterprise may have the appearance of a commercial lodging establishment (for example, a KOA campground), the facilities are still reimbursed at a daily rate of \$30.

8.2 Receipt Requirements

Receipts are required for all meal and lodging expenses.

- Meal receipts require:
 - an itemized list of items ordered and price per item
 - a receipt showing total gratuity added with employee signature
- Lodging receipts require:
 - employee's name
 - date of occupancy
 - single room rate
- When receipts cannot be obtained or have been lost, the claimant shall make a written statement providing the reason.
- Charge card receipt forms are valid for requesting meal reimbursement if the receipt is electronically generated with complete details of the purchase.

- There will be no reimbursement for alcoholic beverages; however, an employee is allowed to pay for alcoholic beverages during a meal on his/her state-issued travel Visa. The employee must deduct the alcoholic beverage charge(s) plus gratuity paid on the alcohol from their travel expense claim.

8.3 Reimbursement for Expenses of Another State Employee

Board members, officers and employees may claim reimbursement for approved travel expenses of another state employee. A receipt with the names of the other employee(s), and the purpose of the expense, shall be attached to the reimbursement claim.

8.4 Transportation

Authorized persons are responsible for selecting the method of transportation most advantageous to OFRI. Factors to be considered will consist of cost, including personnel time, objective of the trip, public image and consistency with the state's energy conservation policies.

Travel should be by the most direct route.

Car rental is reimbursable when rental companies under state contract are used.

Note: Personnel should not purchase any insurance from the rental agency since the state is self-insured.

Use of a state vehicle is allowed for official business only.

8.4.1 Air Travel

When purchasing airline tickets, board members, officers and employees are required to use the contractor who is awarded the state contract for providing air services.

Individuals who are traveling by airlines must accept the lowest fare as quoted by the state contractor, except when flight schedules are not acceptable.

All board members, officers and employees will fly coach class, unless they personally pay the difference.

The state has contracted with various airlines to provide low-cost fares to many destinations. When traveling to a destination that is included in the contract, employees are required to fly with the airline contracted to provide service to that city. Frequent-flyer mileage credits are not to be awarded by the airlines for these contracted flights.

8.4.2 Use of Private Car on OFRI Business

Board members, officers or employees may use their private vehicles in the course of official OFRI business and be reimbursed for mileage and other automobile travel expenses such as parking fees.

The driver must have a valid, current driver's license for the class of vehicle to be driven.

Private car mileage rate is the rate established by the federal Internal Revenue Service.

Mileage reimbursement will be for travel over the most direct and usually traveled route.

Reimbursement for travel to places of entertainment or for other personal pursuits is not authorized.

The total reimbursement allowable for transportation of all passengers is equivalent to reimbursement to one individual for use of a privately owned vehicle.

Personnel authorized to operate a privately owned vehicle are required to carry personal auto liability insurance for the use of a land vehicle.

When operating their own vehicle on OFRI business, board members, officers and employees should be aware of the following conditions and/or state coverage:

- There is no state coverage for uninsured motorist or personal injury protection, including medical payments. This coverage is provided through the individual's personal policies.
- Workers' compensation insurance is provided the same as if the individual were using a state vehicle on state business.
- Collision and comprehensive physical damage losses to the individual's vehicle are not covered by the state.
- Liability to other persons, including the individual's passengers, must be covered by the individual's personal auto policy. If the loss exceeds the individuals' policy limits, the state will cover the excess liability under the terms of the state's Liability Policy Manual.

8.5 Non-State Employees

OFRI may cover costs of meals for persons other than board members, officers and employees of OFRI upon substantiation that such meals were in the furtherance of OFRI business. The request for reimbursement must carefully document the business reason for all such expenses.

OFRI may reimburse eligible non-state employees (e.g., a member of a work group appointed by the chair or executive director, an applicant interviewing for state employment, a volunteer working for OFRI or a person providing a service to OFRI through a personal services contract relationship) for costs incurred for travel, meals and lodging while conducting OFRI business.

There will be no reimbursement for the expenses of the spouse of an eligible non-state employee.

If OFRI chooses to make travel reimbursement part of the compensation to the personal services contractor, there must be a provision in the personal services contract establishing rates for reimbursement of travel.

A request for reimbursement for travel, meal and lodging costs incurred by eligible non-state employees should be submitted within 30 days after the expenses are incurred using the travel expense claim form. Expenses should be properly itemized and accompanied by the necessary receipts.

8.6 Meetings or Activities for Which Meals/Foodstuffs May Be Provided

8.6.1 Meetings of the Board or Other Advisory Groups

Lunches and/or other meals for board members, officers, employees, invited guests and speakers, personal services contractors and advisory-group members meeting on OFRI business may be paid by OFRI directly to the vendor upon receipt of an invoice. A list of persons for whom meals were purchased and an agenda for a working meal must be attached.

Other foodstuffs, such as doughnuts, cookies, fruit or juice, may be purchased for meetings that begin before or proceed beyond the end of a regular workday. Coffee, tea and other non-alcoholic drinks may be purchased for board and advisory committee meetings.

8.6.2 Extraordinary Occasions

OFRI may designate a particular event to be an extraordinary occasion (e.g., forestry forums or forest tours). Meals/foodstuffs for these functions may be paid by OFRI directly to the vendor upon receipt of an invoice. A list of persons in attendance and an agenda must be attached to the invoice.

Appropriate and responsible use of OFRI funds should be the guide to these expenditures.

8.7 Travel Expense Claim Form

Travel reimbursement for board members, officers and employees is requested on the travel expense claim form and must be submitted for reimbursement within 30 days after the end of the month in which expenses were incurred.

Expense claims are to be properly itemized, accompanied by the necessary receipts, and approved by the executive director or deputy director for board members and employees and by the board chair for the executive director.

Expense claims may not be submitted more than twice a month. If, however, the amount claimed is less than \$10, submission may be deferred until this amount is exceeded, except that claims must be paid out of the funds appropriated for the applicable fiscal year.

A claim for travel expenses must show the inclusive dates of each trip for which reimbursement is claimed and the times of departure and return. All travel claims should be rounded to the nearest quarter hour on both departure and return.

OREGON FOREST RESOURCES INSTITUTE

Oregon Women in Timber Talk About Trees Curriculum Update (K-12 Education)

Goals:

1. To create a newly updated forest careers classroom program for Talk About Trees (TAT). This program will complement the new *Find Your Path* OFRI publication.
2. To develop a standard TAT virtual classroom program.

Background: Oregon Women in Timber (OWIT) is a 501(c)(3) nonprofit organization dedicated to forest resource education. Founded in 1978, OWIT has grown to include over 200 members statewide. In 1991, OWIT adopted the TAT forest education program from California Women in Timber and adapted the curriculum for Oregon's forests. This award-winning program provides age-appropriate, hands-on education to students in preschool through eighth grade to promote awareness and appreciation for the valuable, renewable resources all around them: Oregon's forests. Programs are taught by facilitators across the state who go into classrooms and teach about many forest topics. The program includes tree identification, forest health, sustainability, forest sector careers and more. Nearly 4 million participants have been served by TAT since its inception, and educators from throughout the state consistently provide outstanding feedback about the program. OWIT's annual auction, donations and a grant from OFRI fund this amazing program. There is growing interest in the TAT program, along with new challenges and opportunities, which require us to update and expand the current materials for the forest careers program, as well as develop a virtual version of the program.

Description:

1. TAT forest careers classroom program. The forest careers program will need to be updated to correlate with OFRI's newest edition of *Find Your Path*. The program to be developed will include hands-on activities and a student worksheet. The TAT forest careers classroom program will highlight 9-10 career paths from *Find Your Path*. Kits will be developed for each facilitator that will include the "tools" for each forest sector job presented in this program. Students will interact with the tools and learn about what each job might entail. (One specific activity might be to match the tools to the profession.) A follow-up activity will involve using the *Find Your Path* publication to investigate a forest career and write up a simple job description.

Potential supplies included in tool kit:

- Safety vests
- Hard hats
- Forestry tools, one per kit (D-tape, clinometer, compass, increment bore)
- Scale models of harvesters and logging trucks
- Posters

- Crates
- wood products

Forest careers kits will be distributed to the 20 TAT facilitators, and facilitators will receive training on how to use the kits. This will serve 1000 students in classroom per year but can be used at events to further its reach up to 5,000 students.

2. TAT virtual classroom program. In the spring of 2020, TAT went virtual to meet the needs of schools during the COVID-19 lockdown. A variety of methods were developed to teach virtually around the state. TAT continues to get requests for virtual programs; however, they need to develop a standard virtual curriculum and have this curriculum available for all TAT facilitators. In the case of school closures and virtual requests, all TAT facilitators will be able to offer a virtual lesson.

Budget:

Updating the forest careers program	\$10,000
Creating a standard virtual program	<u>\$ 3,000</u>
Total	\$13,000

Project timeline:

Task	Date
Update forest careers program	May 15, 2025
Purchase supplies for updated lesson	May 31, 2025
Distribute updated lesson and supplies to facilitators	June 30, 2025
Create standard virtual program	June 30, 2025
Train facilitators	June 30, 2025

OFRI TAX CEILING

OFRI legislation grants the Board authority to adjust the maximum tax rate annually in an amount equal to the previous year's increase in the U.S. Bureau of Labor Statistics Consumer Price Index, West Region.

The Board has elected to adjust the tax ceiling each year from \$0.75 MBF in the enabling legislation to \$1.82 MBF in the Fiscal Year 2024-25 budget.

The **actual** harvest tax rate set in the legislation was \$0.31 MBF has the following adjustments to date:

- increased to \$0.51 MBF in January 1996;
- increased to \$0.79 MBF in January 1999;
- increased to \$0.99 MBF in January 2003;
- reduced to \$0.89 MBF in January 2005;
- increased to \$0.99 MBF in January 2014;
- increased to \$1.00 MBF in January 2016;
- increased to \$1.02 MBF in January 2017;
- increased to \$1.04 MBF in January 2018;
- increased to \$1.12 MBF in January 2019; and
- increased to \$1.17 MBF in January 2025.

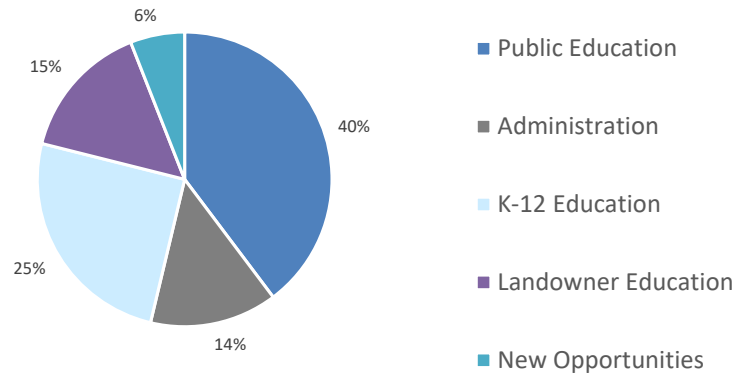
The U.S. Bureau of Labor Statistics Consumer Price Index, West Region for the past 12 months is 2.6 percent. Based on 2.6 percent, the adjusted tax ceiling for the Fiscal Year 2025-26 budget would be \$1.87 MBF.

OREGON FOREST RESOURCES INSTITUTE PROPOSED FISCAL YEAR 2025-26 BUDGET

	APPROVED FY 2024-25	PROJECTED FY 2024-25	PROPOSED FY 2025-26	OVER/ (UNDER)
<u>REVENUE</u>				
BEGINNING BALANCE JULY	\$2,656,946	\$3,465,156	\$ 2,883,578	\$ 226,632
REVENUE - SALES/OTHER	\$ 20,000	\$ 20,000	\$ 15,000	\$ (5,000)
INTEREST	\$75,000	\$ 140,000	\$ 75,000	\$ -
HARVEST TAX	\$ 3,779,442	\$ 3,779,442	\$ 3,727,503	\$ (51,939)
 TOTAL REVENUE - CASH AVAILABLE	 \$ 6,531,388	 \$ 7,404,598	 6,701,081	 \$ 169,693
<u>EXPENDITURES</u>				
<u>PERSONNEL SERVICES:</u>				
SALARY & WAGES	\$1,059,927	\$ 1,004,108	\$ 1,077,339	\$ 17,412
OTHER PERSONNEL EXPENSES	\$ 708,311	\$ 684,906	\$ 672,920	\$ (35,391)
 TOTAL PERSONAL SERVICES	 \$ 1,768,237	 \$ 1,689,014	 \$ 1,750,259	 \$ (17,979)
<u>SERVICES AND SUPPLIES:</u>				
INSTATE TRAVEL	\$ 67,050	\$ 58,010	\$ 93,466	\$ 26,416
OUT OF STATE TRAVEL	\$ 19,250	\$ 19,250	\$ 15,400	\$ (3,850)
OFFICE EXPENSES	\$ 34,858	\$ 29,290	\$ 26,858	\$ (8,000)
TELECOMMUNICATIONS	\$ 21,750	\$ 15,507	\$ 14,021	\$ (7,729)
GOVERNMENT SERVICE CHARGES	\$ 5,740	\$ 5,740	\$ 6,036	\$ 296
PUBLICATIONS / EDUCATIONAL MEDIA	\$ 779,350	\$ 788,315	\$ 724,150	\$ (55,200)
PROFESSIONAL SERVICES	\$ 1,588,150	\$ 1,352,439	\$ 1,569,020	\$ (19,130)
LEGAL SERVICES	\$ 15,000	\$ 8,000	\$ 7,500	\$ (7,500)
EMPLOYEE TRAINING	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
EMPLOYEE RECRUIT., WELLNESS & SAFETY	\$ -	\$ -	\$ -	\$ -
DUES AND SUBSCRIPTIONS	\$ 8,710	\$ 5,143	\$ 9,570	\$ 860
FACILITIES RENTAL	\$ 137,967	\$ 134,900	\$ 148,996	\$ 11,029
FACILITIES MAINTENANCE	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
AGENCY SERVICES AND SUPPLIES	\$ 400,550	\$ 383,538	\$ 450,570	\$ 50,020
OTHER SERVICES AND SUPPLIES	\$ 5,000	\$ 3,500	\$ 3,500	\$ (1,500)
EXPENDABLE PROPERTY	\$ 15,600	\$ 22,874	\$ 26,525	\$ 10,925
 TOTAL SERVICES AND SUPPLIES	 \$ 3,104,475	 \$ 2,832,006	 \$ 3,101,112	 \$ (3,363)
 GRAND TOTAL EXPENDITURES	 \$ 4,872,712	 \$ 4,521,020	 \$ 4,851,371	 \$ (21,342)
 TOTAL REVENUE - CASH AVAILABLE	 \$ 6,531,388	 \$ 7,404,598	 \$ 6,701,081	 \$ 169,693
TOTAL EXPENDITURES	\$ 4,872,712	\$ 4,521,020	\$ 4,851,371	\$ (21,342)
ENDING BALANCE	\$ 1,658,677	\$ 2,883,578	\$ 1,849,711	\$ 191,035

OREGON FOREST RESOURCES INSTITUTE
Proposed Fiscal Year 2025-26
DRAFT

Administration and Program Expenses as a Percentage of Overall Proposed 2025-26 Budget



	Public Education	K-12 Education	Landowner Education	New Opportunities	Administration
FY 25-26 Budget	40%	25%	15%	6%	14%

FTE Allocation as a Percentage of Programs

Public Education		K-12 Education		Landowner Education		New Opportunities		Administration	
Joni	5%	Joni	5%	Joni	5%	Joni	0%	Joni	85%
Jordan	80%	Jordan	5%	Jordan	10%	Jordan	5%	Jordan	0%
Margaret	15%	Margaret	3%	Margaret	82%	Margaret	0%	Margaret	0%
Kathy	5%	Kathy	5%	Kathy	5%	Kathy	0%	Kathy	85%
Rikki	0%	Rikki	95%	Rikki	0%	Rikki	5%	Rikki	0%
Jenna	1%	Jenna	99%	Jenna	0%	Jenna	0%	Jenna	0%
Jim	40%	Jim	15%	Jim	15%	Jim	10%	Jim	20%
Inka	90%	Inka	5%	Inka	5%	Inka	0%	Inka	0%
Julie	45%	Julie	10%	Julie	30%	Julie	5%	Julie	10%
Intern	98%	Intern	1%	intern	1%	Intern	0%	Intern	0%
4		2		2		0		2	

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DESCRIPTIONS

Public Education: Program and salary expenses, including other personnel expenses (OPE), to direct OFRI's educational media, prepare publications, conduct public opinion research and sponsor or co-sponsor conferences, and workshops and public presentations on forest-related topics. Also includes monitoring news coverage of the forest sector, building and maintaining relationships with the press, sending out news releases, meeting with editorial boards, writing OpEds; and writing, distributing and marketing OFRI's electronic newsletters, blogs and social media. Finally, sponsor and support outreach education through public tours and interpretive signage, as well as to manage forestry exhibits and the Oregon Garden Rediscovery Forest.

K-12 Education: Program and salary expenses, including OPE, to build understanding and support among teachers to teach students about forests, forestry and forest management. The program includes workshops for teachers on natural resources topics and programs for K-12 students at the Rediscovery Forest, and transportation support for field trips at partner facilities. Produces grade-specific student materials. OFRI also conducts statewide forest careers outreach to high school students, teachers and adults.

Landowner Education: Program and salary expenses, including OPE, to provide training to forest landowners and managers through support for programs such as OSU Forestry Extension Master Woodland Manager program, and workshops and development of educational tools.

New Opportunities: Program and salary expenses, including OPE, to fund new opportunities, which support various one-time projects.

Administration: Expenses incurred in controlling and directing the organization that are not directly identifiable with program expenses.

**Oregon Forest Resources Institute
Program and Administrative Expenses
Proposed Fiscal Year 2025-26**

REVENUE

	Approved FY 24-25	Projected FY 24-25	Proposed FY 25-26
Beginning Balance as of July 1*	\$2,656,946	\$3,465,156	\$2,883,578
Revenue – Interest	\$75,000	\$140,000	\$75,000
Revenue – Other	\$20,000	\$20,000	\$15,000
Harvest Tax	\$3,779,442	\$3,779,442	\$3,727,503
Proposed budget based on statewide timber harvest of 3.292 BBF and a FPHT of \$1.17 MBF.			
Total Revenue - Cash Available	\$6,531,388	\$7,404,598	\$6,701,081

* Represents actual beginning balance as of July 1, 2024

EXPENDITURES

	Approved FY 24-25	Proposed FY 25-26	Variance
Public Education	\$1,279,350	\$1,324,850	\$45,500
K-12 Teacher Education	\$760,150	\$802,270	\$42,120
Landowner Education	\$479,500	\$443,016	-\$36,484
New Opportunities	\$200,000	\$200,000	\$0
Office Services	\$331,175	\$275,226	-\$55,949
Staff Travel	\$54,300	\$55,750	\$1,450
Personnel	\$1,768,238	\$1,750,259	-\$17,979
Total Expenditures	\$4,872,713	\$4,851,371	-\$21,342

SUMMARY

	Approved FY 24-25	Proposed FY 25-26	Variance
TOTAL REVENUE - CASH AVAILABLE	\$6,531,388	\$6,701,081	\$169,693
TOTAL EXPENDITURES	\$4,872,713	\$4,851,371	-\$21,342
RESERVE FOR FOLLOWING FISCAL YEAR	\$1,658,675	\$1,849,710	\$191,035

	Approved FY 24-25	Proposed FY 25-26	Variance
PUBLIC EDUCATION			
Educational Media	\$ 705,000	\$ 825,000	\$ 120,000
Two media campaigns (fall, spring) including digital and broadcast advertising. Budget includes production of new ads, agency fees and trade media.			
Publications	\$ 147,250	\$ 186,850	\$ 39,600
Design and printing of one special report, 2025-26 Annual Report and 2025 forest economic report. Proofreading of all OFRI materials.			
Videos/Timelapse	\$ 10,000	\$ 8,500	\$ (1,500)
Software, stock footage and video/audio services needed to produce videos to serve OFRI programs.			
Public Opinion Research	\$ 149,000	\$ 87,000	\$ (62,000)
Focus group testing for new creative, two statewide post-ad tracking surveys and consulting. Values and Beliefs survey completed in FY 24-25.			
Website Development	\$ 86,600	\$ 41,600	\$ (45,000)
Website development and maintenance.			
Sponsorships	\$ 24,000	\$ 20,000	\$ (4,000)
Oregon Business Leadership Summit, Starker Lecture Series, World Forestry Center public events and Mass Timber Conference.			
Podcast	\$ 500	\$ -	\$ (500)
No new equipment needed			
Public Interpretation	\$ 15,000	\$ 26,000	\$ 11,000
New signage at the Rediscovery Forest.			
Forest Tours	\$ 21,500	\$ 18,900	\$ (2,600)
Estimated cost of OFRI board tour in fall 2025			
Rediscovery Forest Site Management	\$ 12,500	\$ 27,500	\$ 15,000
Supplies, site maintenance, tools, service contracts needed to execute long-term forest management plan. Also includes Discovery Pavilion maintenance.			
Workforce	\$ 100,000	\$ 75,000	\$ (25,000)
Contractor for workforce efforts in strategic plan.			
Public Education Advisory Group (new)	\$ -	\$ 500	\$ 500
Catering			
Landowner Signage	\$ 8,000	\$ 8,000	\$ -
Provide "Planted" landowner signage.			
Total Public Education	\$ 1,279,350	\$ 1,324,850	\$ 45,500

	Approved FY 24-25	Proposed FY 25-26	Variance
K-12 TEACHER AND YOUTH EDUCATION			
Oregon Natural Resources Education Program (ONREP) Statewide program in collaboration with OSU Extension that provides professional development for K-12 teachers, helping them incorporate forestry and natural resources education in their classrooms. Increase due to OSU inflation rates for last 5 yrs; facilitator increases for materials, mileage and honoraria; and increase educator and school district support.	\$ 246,600	\$ 278,300	\$ 31,700
Statewide Classroom Program Statewide program that delivers a unique and effective classroom forestry education program for pre-kindergarten through eighth-grade students presented by trained facilitators. Administered by Oregon Women in Timber.	\$ 217,600	\$ 217,600	\$ -
Field Trip Transportation Reimbursement to school districts for students to attend forestry education programs at partner sites, including the Rediscovery Forest, and field programs provided by ODF, Port Blakely, Forests Today & Forever, Starker Forests, OSU and others.	\$ 105,000	\$ 105,000	\$ -
Rediscovery Forest K-12 Forestry Education Program Includes student journals and equipment for field use for the Oregon Garden Natural Resources Education Program sponsored by OFRI.	\$ 28,000	\$ 31,200	\$ 3,200
K-12 Teacher Professional Development OFRI-led professional development for high school natural resources teachers. Supports substitutes, lodging and catering for the CTE conference and Envirothon training.	\$ 44,000	\$ 44,500	\$ 500
Secondary Student Programs Support for FFA career development, PSU science expo, Forests Today & Forever, Oregon State Teaching Assn., Adopt a Farmer, Future Natural Resource Leaders, Outdoor School conference and Ag in the Classroom.	\$ 10,950	\$ 25,670	\$ 14,720
Publications Reprint and create new publications for distribution to K-12 teachers and students.	\$ 83,000	\$ 50,000	\$ (33,000)
K-12 Teacher Website Rebuild Envirothon website.	\$ 5,000	\$ 20,000	\$ 15,000
Envirothon Continuation of statewide Envirothon, presented by OFRI.	\$ 20,000	\$ 30,000	\$ 10,000
Total Teacher/Youth Education	\$ 760,150	\$ 802,270	\$ 42,120

	Approved FY 24-25	Proposed FY 25-26	Variance
FOREST LANDOWNER EDUCATION			
Woodland Owner/Master Woodland Manager Agreement with OSU Forestry Extension to coordinate the Master Woodland Manager Program and provide forest management training and education to underserved audiences such as the Women Owning Woodlands Network.	\$ 120,000	\$ 120,000	\$ -
Forestry Extension Landowner Education Agreement with OSU Extension to support Tree Schools and provide new landowner education programs.	\$ 50,000	\$ 50,000	\$ -
Wildlife in Managed Forests Program Continuation of Wildlife in Managed Forests program, including a wildlife research summit.	\$ 57,000	\$ 69,000	\$ 12,000
Publications Design and printing landowner publications as needed. Reduction due to completion of Illustrated Manual.	\$ 158,500	\$ 50,000	\$ (108,500)
Hopkins Educational Consortium Continues funding for Forests Forever, Inc. to support landowner education at Hopkins Demonstration Forest.	\$ 15,000	\$ 15,000	\$ -
OFRI Landowner Workshops/Sponsorships Continues support for OSAF Annual Meeting, Family Forest Convention (OSWA & OTFS), Landmapper, Oregon Women in Lumber and management planning digital upgrades.	\$ 23,000	\$ 50,300	\$ 27,300
OSWA Landowner Workshops Maintains support for OSWA landowner workshops and tours.	\$ 25,000	\$ 25,000	\$ -
Landowner Website Maintenance Maintains KnowYourForest.org content.	\$ 15,000	\$ 20,000	\$ 5,000
Rediscovery Forest Landowner Education Program and contractor support for landowner classes at the OGRF for family forest landowners.	\$ 6,000	\$ 6,500	\$ 500
Display Booth Maintains presence at Tree School, OSWA, OSAF, The Wildlife Society, AOL, Western Forestry & Conservation Association, Oregon Logging, Oregon Community Trees and NCASI.	\$ 5,000	\$ 6,000	\$ 1,000
Motor Pool Vehicles for Director of Forestry and Landowner Manager Moved executive director vehicle to landowner staff. Increase due to new motor pool charges.	\$ 5,000	\$ 31,216	\$ 26,216
Total Landowner Education	\$ 479,500	\$ 443,016	\$ (36,484)

	Approved FY 24-25	Proposed FY 25-26	Variance
NEW OPPORTUNITIES			
To be designated	\$ 200,000	\$ 200,000	\$ -
Total New Opportunities	\$ 200,000	\$ 200,000	\$ -

	Approved FY 24-25	Proposed FY 25-26	Variance
PERSONNEL			
Salary & Wages	\$ 1,059,927	\$ 1,077,339	\$ 17,412
COLA increase of 3%			
Other Personnel Expenses	\$ 708,311	\$ 672,920	\$ (35,391)
Based on estimates for PERS and health care.			
Staff Travel	\$ 54,300	\$ 55,750	\$ 1,450
Total Personnel	\$ 1,822,538	\$ 1,806,009	\$ (16,529)

	Approved FY 24-25	Proposed FY 25-26	Variance
OFFICE SERVICES			
General Office	\$ 246,575	\$ 242,956	\$ (3,619)
Includes office lease, office supplies, utilities, government charges, office equipment. Savings due to strategic plan completion.			
Computer Support	\$ 27,600	\$ 20,100	\$ (7,500)
Contractor support for all computer equipment.			
Temporary Help	\$ 5,000	\$ -	\$ (5,000)
ODF/DAS Support	\$ 45,000	\$ 12,170	\$ (32,830)
Payroll services transferred to DAS; all others stay with ODF.			
Motor Pool Vehicle for Executive Director	\$ 7,000	\$ -	\$ (7,000)
Total Office Services	\$ 331,175	\$ 275,226	\$ (55,949)
Total Expenditures	\$ 4,872,713	\$ 4,851,371	\$ (21,342)

OREGON FOREST RESOURCES INSTITUTE
2024-25
FINANCIAL MANAGEMENT REPORT

November 2024

	APPROVED FY 2024-25	CURRENT MONTH	ACTUAL YTD	FY 2024-25 YEAR END PROJECTION	(UNDER) OVER
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2024	\$ 2,656,946			\$ 3,465,156 *	\$ 808,210
REVENUE - SALES/OTHER	20,000	-	2,536	20,000	-
INTEREST	75,000	16,452	84,315	140,000	65,000
HARVEST TAX	3,779,442	-	1,687,851	3,779,442	-
TOTAL REVENUE	\$ 6,531,388	\$ 16,452	\$ 1,774,702	\$ 7,404,598	\$ 873,210
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 1,059,927	\$ 78,830	\$ 385,503	\$ 1,059,927	\$ -
OTHER PERSONNEL EXPENSES	708,311	42,203	211,634	708,311	-
TOTAL PERSONAL SERVICES	\$ 1,768,237	\$ 121,033	\$ 597,137	\$ 1,768,237	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 400,550	\$ 32,323	\$ 101,243	\$ 400,550	\$ -
DUES AND SUBSCRIPTIONS	8,710	1,105	3,025	8,710	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	105	-	-
EMPLOYEE TRAINING	3,500	-	-	3,500	-
EXPENDABLE PROPERTY	15,600	8,189	9,385	15,600	-
FACILITIES MAINTENANCE	2,000	-	-	2,000	-
FACILITIES RENTAL	137,967	9,205	58,769	137,967	-
GOVERNMENT SERVICE CHARGES	5,740	262	2,888	5,740	-
LEGAL SERVICES	15,000	248	1,430	15,000	-
OFFICE EXPENSES	34,858	4,601	9,324	34,858	-
OTHER SERVICES AND SUPPLIES	5,000	-	-	5,000	-
PROFESSIONAL SERVICES	1,588,150	99,839	198,452	1,588,150	-
PUBLICATIONS / ADVERTISING	779,350	4,997	130,040	779,350	-
TELECOMMUNICATIONS	21,750	1,668	3,235	21,750	-
TRAVEL – INSTATE	67,050	7,819	14,221	67,050	-
TRAVEL – OUT OF STATE	19,250	-	1,993	19,250	-
TOTAL SERVICES AND SUPPLIES	\$ 3,104,475	\$ 170,255	\$ 534,111	\$ 3,104,475	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,872,712	\$ 291,288	\$ 1,131,247	\$ 4,872,712	\$ -
REVENUE	\$ 6,531,388		\$ 1,774,702	\$ 7,404,598	\$ 873,210
EXPENDITURES	\$ 4,872,712		\$ 1,131,247	\$ 4,872,712	\$ -
ENDING BALANCE	\$ 1,658,676		\$ 643,454	\$ 2,531,886	\$ 873,210

*Actual beginning balance, July 1, 2024

OREGON FOREST RESOURCES INSTITUTE
FINANCIAL MANAGEMENT REPORT
Nov 2024 Variance Explanation

REVENUE

BEGINNING BALANCE - Higher due to cost savings from Fiscal Year 2023-24.

SALES/OTHER REVENUE - PERS employee payment when PERS wasn't deducted from paycheck (\$2,050). SPOTS rebates (\$510.65).

HARVEST TAX - First quarter payment of \$879,480.47 (2%) lower than budget. Second quarter payment of \$808,370.99 (4%) lower than budget.

Vouchers - November 2024

Voucher Number	Vendor	Description of Service	Amount	Date
VU109263	OREGON TREE FARM SYSTEM	SPONSORSHIP	\$ 2,500.00	11/5/2024
VU110274	PORTLAND PUBLIC SCHOOLS	BUS TRANSPORTATION	206.00	11/12/2024
VU110277	ACCURATE CORPORATE SERVICES INC	PUBLICATION STORAGE ACS	393.12	11/12/2024
VU110280	ACCURATE CORPORATE SERVICES INC	DESK INSTALLATIONS OCTOBER 2024	501.63	11/12/2024
VU110287	KLAMATH COUNTY SCHOOL DISTRICT	BUS TRANSPORTATION	84.07	11/12/2024
VU110291	SERVER LOGIC CORPORATION	PS 628-1000-07: OCTOBER 2024	705.00	11/12/2024
VU110300	HR ANSWERS INC	SALARY STUDY	225.00	11/12/2024
VU110316	JACKSON CO SCH DIST 6	BUS TRANSPORTATION	930.81	11/12/2024
VU110320	FORESTS TODAY & FOREVER	BUS TRANSPORTATION	1,475.39	11/12/2024
VPC25011	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: SEPTEMBER 2024	5,011.83	11/13/2024
VPC25012	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: SEPTEMBER 2024	1,284.68	11/13/2024
VU110293	LINN CO SCH DIST 9	BUS TRANSPORTATION	97.02	11/13/2024
VU110295	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: OCTOBER 2024	2,825.00	11/13/2024
VU110298	WORD JONES WRITING & EDITING LLC	PS 628-1042-15: OCTOBER 2024	787.50	11/13/2024
VU110303	SHI INTERNATIONAL CORP	COMPUTER SOFTWARE	5,075.93	11/13/2024
VU110310	CLACKAMAS CO SCH DIST 86	BUS TRANSPORTATION	1,336.56	11/13/2024
VU110317	OREGON SOCIETY OF AMERICAN FORESTERS	ADVERTISING	850.00	11/13/2024
VU110318	LESLIE COMNES	PO-62800-00010575: OCTOBER 2024	2,185.00	11/13/2024
VU110321	OREGON SMALL WOODLANDS ASSOCIATION	CONVENTION SPONSORSHIP	7,500.00	11/13/2024
VU110324	UNITED PARCEL SERVICE	SHIPPING	219.47	11/13/2024
VU111944	ROBERT WILLIAM READ	PO-62800-00038426: OCTOBER 2024	2,527.50	11/13/2024
VU110308	TIE FOUNDATION	BUS TRANSPORTATION	600.00	11/14/2024
VU110314	DHM LLC	PO-62800-00029198: OCTOBER 2024	13,350.00	11/14/2024
VU111912	CAWOOD	PS 628-1032-12: OCTOBER	15,675.03	11/18/2024
VPV25017	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: OCTOBER 2024	3,056.79	11/19/2024
VPV25018	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: OCTOBER 2024	14,409.42	11/19/2024
VPV25019	JAMES T PAUL	TRAVEL REIMBURSEMENT: OCTOBER 2024	539.04	11/19/2024
VPV25021	JORDAN BENNER	TRAVEL REIMBURSEMENT: OCTOBER 2024	463.64	11/19/2024
VPV25022	INKA BAJANDAS	TRAVEL REIMBURSEMENT: OCTOBER 2024	438.90	11/19/2024
VPV25023	JONI NEBRIL	TRAVEL REIMBURSEMENT: NOVEMBER 2024	338.04	11/19/2024
VU111900	PACIFIC OFFICE AUTOMATION INC	COPIER RENTALS: OCTOBER 2024	820.53	11/19/2024
VU111903	CLACKAMAS CO SCH DIST 86	BUS TRANSPORTATION	365.03	11/19/2024
VU111909	WASHINGTON FARM FORESTRY ASSOCIATION	ADVERTISING	1,064.00	11/19/2024
VU111915	JACKSON CO SCH DIST 6	BUS TRANSPORTATION	200.00	11/19/2024
VU111920	BENTON CO SCH DIST 1	BUS TRANSPORTATION	279.00	11/19/2024
VU111940	CAFFERATA CONSULTING LLC	PS 628-1045-17: OCTOBER 2024	4,849.98	11/19/2024
VU111898	OREGON STATE UNIVERSITY	IGA 25-1003: JULY-SEPTEMBER 2024	25,005.88	11/20/2024
VU111924	ASSOCIATED OREGON LOGGERS INC	SPONSORSHIP	3,000.00	11/20/2024
VU111928	OREGON WOMEN IN TIMBER	PO-62800-00013933: SEPTEMBER/OCTOBER 2024	27,429.00	11/20/2024
VU111936	AWI SALISHAN LLC	STAFF RETREAT	2,632.24	11/20/2024
VU111960	UNITED PARCEL SERVICE	SHIPPING	217.69	11/20/2024
VU111968	PARALLEL PUBLIC WORKS INC	PS-628-1009-20: SEPTEMBER/OCTOBER 2024	4,099.50	11/21/2024
BTTE2515	DEPARTMENT OF ADMINISTRATIVE SERVICES	PRINTING: BEES/STICKERS/NATURE NOTES	2,077.68	11/26/2024
BTTE2516	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL: OCTOBER 2024	1,160.06	11/26/2024
BTTE2517	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: OCTOBER 2024	247.50	11/26/2024
BTTE2518	DEPARTMENT OF ADMINISTRATIVE SERVICES	BUSINESS SERVICES: QUARTER 1	250.64	11/26/2024
VU113128	WASHINGTON CO SCH DIST 88J	BUS TRANSPORTATION	524.20	11/26/2024
VU113129	JACKSON CO SCH DIST 6	BUS TRANSPORTATION	336.08	11/26/2024
VU113132	PETERKORT CENTRE II LLC	PORTLAND OFFICE LEASE: DECEMBER 2024	8,484.79	11/26/2024
VU113133	FORESTS TODAY & FOREVER	BUS TRANSPORTATION	1,107.81	11/26/2024
VU113131	OREGON AGRICULTURAL EDUC FOUNDATION	REAL OREGON SPONSORSHIP	500.00	11/27/2024
CR002515	OREGON STATE TREASURY	BANK FEES: NOVEMBER 2024	11.00	11/30/2024
TOTAL VOUCHERS - NOVEMBER 2024			\$ 170,254.98	
TOTAL PERSONNEL SERVICES - NOVEMBER 2024			\$ 121,032.70	
GRAND TOTAL EXPENDITURES			\$ 291,287.68	

OREGON FOREST RESOURCES INSTITUTE
2024-25
FINANCIAL MANAGEMENT REPORT

December 2024

	APPROVED FY 2024-25	CURRENT MONTH	ACTUAL YTD	FY 2024-25 YEAR END PROJECTION	(UNDER) OVER
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2024	\$ 2,656,946			\$ 3,465,156 *	\$ 808,210
REVENUE - SALES/OTHER	20,000	315	2,851	20,000	-
INTEREST	75,000	16,788	101,103	140,000	65,000
HARVEST TAX	3,779,442	-	1,687,851	3,779,442	-
TOTAL REVENUE	\$ 6,531,388	\$ 17,104	\$ 1,791,805	\$ 7,404,598	\$ 873,210
	APPROVED FY 2024-25	CURRENT MONTH	ACTUAL YTD	FY 2024-25 YEAR END PROJECTION	(UNDER) OVER
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 1,059,927	\$ 78,714	\$ 464,217	\$ 1,059,927	\$ -
OTHER PERSONNEL EXPENSES	708,311	42,802	254,436	708,311	-
TOTAL PERSONAL SERVICES	\$ 1,768,237	\$ 121,516	\$ 718,653	\$ 1,768,237	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 400,550	\$ 11,797	\$ 113,040	\$ 400,550	\$ -
DUES AND SUBSCRIPTIONS	8,710	164	3,189	8,710	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	105	-	-
EMPLOYEE TRAINING	3,500	32	32	3,500	-
EXPENDABLE PROPERTY	15,600	2,568	11,953	15,600	-
FACILITIES MAINTENANCE	2,000	-	-	2,000	-
FACILITIES RENTAL	137,967	8,627	67,396	137,967	-
GOVERNMENT SERVICE CHARGES	5,740	544	3,433	5,740	-
LEGAL SERVICES	15,000	1,293	2,723	15,000	-
OFFICE EXPENSES	34,858	2,191	11,515	34,858	-
OTHER SERVICES AND SUPPLIES	5,000	-	-	5,000	-
PROFESSIONAL SERVICES	1,588,150	32,883	231,335	1,588,150	-
PUBLICATIONS / ADVERTISING	779,350	11,201	141,240	779,350	-
TELECOMMUNICATIONS	21,750	916	4,151	21,750	-
TRAVEL – INSTATE	67,050	4,389	18,610	67,050	-
TRAVEL – OUT OF STATE	19,250	-	1,993	19,250	-
TOTAL SERVICES AND SUPPLIES	\$ 3,104,475	\$ 76,604	\$ 610,715	\$ 3,104,475	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,872,712	\$ 198,120	\$ 1,329,367	\$ 4,872,712	\$ -
REVENUE	\$ 6,531,388		\$ 1,791,805	\$ 7,404,598	\$ 873,210
EXPENDITURES	\$ 4,872,712		\$ 1,329,367	\$ 4,872,712	\$ -
ENDING BALANCE	\$ 1,658,676		\$ 462,438	\$ 2,531,886	\$ 873,210

*Actual beginning balance, July 1, 2024

OREGON FOREST RESOURCES INSTITUTE
FINANCIAL MANAGEMENT REPORT
Dec 2024 Variance Explanation

REVENUE

BEGINNING BALANCE - Higher due to cost savings from Fiscal Year 2023-24.

SALES/OTHER REVENUE - PERS employee payment when PERS wasn't deducted from paycheck (\$2,050). SPOTS rebates (\$825.93).

HARVEST TAX - First quarter payment of \$879,480.47 (2%) lower than budget. Second quarter payment of \$808,370.99 (4%) lower than budget.

Voucher Number	Vendor	Description of Service	Amount	Date
VU114440	LUCKIAMUTE VALLEY CHARTER SCHOOLS	BUS TRANSPORTATION	\$ 322.57	12/2/2024
VU114449	REGIS ST MARY CATHOLIC SCHOOL	BUS TRANSPORTATION	1,206.04	12/2/2024
VU114436	ACCURATE CORPORATE SERVICES INC	PUBLICATION STORAGE: DECEMBER 2024	393.12	12/3/2024
VU114442	DESCHUTES CO SCH DIST 2J	BUS TRANSPORTATION	108.13	12/3/2024
VU114452	LESLIE COMNES	PO-62800-00010575: NOVEMBER 2024	1,511.73	12/3/2024
VPV25024	KATHY STORM	TRAVEL REIMBURSEMENT: NOVEMBER 2024	1,285.06	12/4/2024
VPV25025	ERIKA HEATH	TRAVEL REIMBURSEMENT: NOVEMBER 2024	521.62	12/4/2024
VPV25026	INKA BAJANDAS	TRAVEL REIMBURSEMENT: NOVEMBER 2024	377.69	12/4/2024
VU114445	WORD JONES WRITING & EDITING LLC	PS-628-1042-15: NOVEMBER 2024	225.00	12/4/2024
VU114455	RADCO CORP	PRINTING: WIMF AMERICAN BEAVER	4,028.68	12/4/2024
BTTE2519	OREGON DEPARTMENT OF FORESTRY	ODF SERVICES: JULY 2023-JUNE 2024	1,183.11	12/5/2024
BTTE2520	DEPARTMENT OF ADMINISTRATIVE SERVICES	PAYROLL SERVICES: JULY-SEPTEMBER 2024	533.26	12/5/2024
BTTE2521	DEPARTMENT OF ADMINISTRATIVE SERVICES	PRINTING: SPECIAL REPORT/BUSIN CARDS/FOLDERS	1,376.02	12/5/2024
VU114446	VALLEY ENVIRONMENTAL LLC	LANDOWNER WORKSHOP	1,950.00	12/5/2024
VU115813	LYNX GROUP INC	PRINTING: FIND YOUR PATH	3,371.07	12/6/2024
VU115814	CAWOOD	PS-628-1032-12: NOVEMBER 2024	8,538.42	12/6/2024
VU115815	JACKSON CO SCH DIST 6	BUS TRANSPORTATION	293.41	12/6/2024
VU115818	YAMHILL CO SCH DIST 29J	BUS TRANSPORTATION	235.31	12/6/2024
VU115819	UNITED PARCEL SERVICE	SHIPPING	61.85	12/6/2024
VU117832	OREGON SOCIETY OF AMERICAN FORESTERS	ADVERTISING: JULY 2024-JUNE 2025	850.00	12/16/2024
VU117836	SERVER LOGIC CORPORATION	PS-628-1000-07: NOVEMBER 2024	1,055.00	12/16/2024
VU117852	WASHINGTON CO SCH DIST 88J	BUS TRANSPORTATION	294.80	12/16/2024
VU117866	LINCOLN COUNTY SCHOOL DISTRICT	BUS TRANSPORTATION	289.20	12/16/2024
VU117871	DHM LLC	PO-62800-00029198: NOVEMBER 2024	13,000.00	12/16/2024
VU117873	ASSOCIATED OREGON LOGGERS INC	CONFERENCE REGISTRATION: WOODWARD	190.00	12/16/2024
VU117876	ROBERT WILLIAM READ	PO-62800-00038426: NOVEMBER 2024	1,400.00	12/16/2024
VU117878	GARD EDWARDS-ALDRIDGE INC	PS-628-1057-21: NOVEMBER 2024	4,020.00	12/16/2024
VU117888	OREGON SOCIETY OF AMERICAN FORESTERS	ADVERTISING: OCTOBER-DECEMBER 2024	850.00	12/16/2024
VU117894	RADCO CORP	PRINTING: STICKERS	725.00	12/16/2024
BTTE2522	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: NOVEMBER 2024	1,292.50	12/17/2024
BTTE2523	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL: NOVEMBER 2024	705.12	12/17/2024
VPV25027	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: NOVEMBER 2024	8,026.85	12/19/2024
VPV25028	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: NOVEMBER 2024	3,835.98	12/19/2024
VPV25029	MARGARET MILLER	TRAVEL REIMBURSEMENT: JULY-OCTOBER 2024	542.56	12/19/2024
VPV25030	JORDAN BENNER	TRAVEL REIMBURSEMENT: NOVEMBER 2024	476.04	12/19/2024
VPV25031	JONI NEBRIL	TRAVEL REIMBURSEMENT: NOVEMBER-DECEMBER 2024	203.36	12/19/2024
VPV25032	INKA BAJANDAS	TRAVEL REIMBURSEMENT: DECEMBER 2024	119.61	12/19/2024
VU117840	SALEM KEIZER SCH DIST 24J	BUS TRANSPORTATION	2,840.98	12/19/2024
VU117898	UNITED PARCEL SERVICE	SHIPPING	120.29	12/19/2024
VU120653	PETERKORT CENTRE II LLC	PORTLAND OFFICE LEASE: JANUARY 2025	8,233.38	12/31/2024
CR002518	OREGON STATE TREASURY	BANK FEES: DECEMBER 2024	11.20	12/31/2024
TOTAL VOUCHERS - DECEMBER 2024			\$ 76,603.96	
TOTAL PERSONNEL SERVICES - DECEMBER 2024			\$ 121,516.00	
GRAND TOTAL EXPENDITURES			\$ 198,119.96	

OREGON FOREST RESOURCES INSTITUTE
2024-25
FINANCIAL MANAGEMENT REPORT

January 2025

	APPROVED FY 2024-25	CURRENT MONTH	ACTUAL YTD	FY 2024-25 YEAR END PROJECTION	(UNDER) OVER
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2024	\$ 2,656,946			\$ 3,465,156 *	\$ 808,210
REVENUE - SALES/OTHER	20,000	-	2,851	20,000	-
INTEREST	75,000	15,597	116,700	140,000	65,000
HARVEST TAX	3,779,442	-	1,687,851	3,779,442	-
TOTAL REVENUE	\$ 6,531,388	\$ 15,597	\$ 1,807,402	\$ 7,404,598	\$ 873,210
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 1,059,927	\$ 82,387	\$ 546,604	\$ 1,059,927	\$ -
OTHER PERSONNEL EXPENSES	708,311	47,888	302,324	708,311	-
TOTAL PERSONAL SERVICES	\$ 1,768,237	\$ 130,275	\$ 848,928	\$ 1,768,237	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 400,550	\$ 25,967	\$ 139,007	\$ 400,550	\$ -
DUES AND SUBSCRIPTIONS	8,710	689	3,878	8,710	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	-	-	105	-	-
EMPLOYEE TRAINING	3,500	-	32	3,500	-
EXPENDABLE PROPERTY	15,600	241	12,194	15,600	-
FACILITIES MAINTENANCE	2,000	-	-	2,000	-
FACILITIES RENTAL	137,967	8,727	76,123	137,967	-
GOVERNMENT SERVICE CHARGES	5,740	410	3,842	5,740	-
LEGAL SERVICES	15,000	330	3,053	15,000	-
OFFICE EXPENSES	34,858	2,086	13,601	34,858	-
OTHER SERVICES AND SUPPLIES	5,000	-	-	5,000	-
PROFESSIONAL SERVICES	1,588,150	116,997	348,332	1,588,150	-
PUBLICATIONS / ADVERTISING	779,350	14,718	155,958	779,350	-
TELECOMMUNICATIONS	21,750	1,340	5,491	21,750	-
TRAVEL – INSTATE	67,050	2,772	21,382	67,050	-
TRAVEL – OUT OF STATE	19,250	550	2,543	19,250	-
TOTAL SERVICES AND SUPPLIES	\$ 3,104,475	\$ 174,828	\$ 785,542	\$ 3,104,475	\$ -
GRAND TOTAL EXPENDITURES	\$ 4,872,712	\$ 305,103	\$ 1,634,470	\$ 4,872,712	\$ -
REVENUE	\$ 6,531,388		\$ 1,807,402	\$ 7,404,598	\$ 873,210
EXPENDITURES	\$ 4,872,712		\$ 1,634,470	\$ 4,872,712	\$ -
ENDING BALANCE	\$ 1,658,676		\$ 172,932	\$ 2,531,886	\$ 873,210

*Actual beginning balance, July 1, 2024

OREGON FOREST RESOURCES INSTITUTE
FINANCIAL MANAGEMENT REPORT
Jan 2025 Variance Explanation

REVENUE

BEGINNING BALANCE - Higher due to cost savings from Fiscal Year 2023-24.

SALES/OTHER REVENUE - PERS employee payment when PERS wasn't deducted from paycheck (\$2,050). SPOTS rebates (\$825.93).

HARVEST TAX - First quarter payment of \$879,480.47 (2%) lower than budget. Second quarter payment of \$808,370.99 (4%) lower than budget.

Vouchers - January 2025

Voucher Number	Vendor	Description of Service	Amount	Date
VU122437	ACCURATE CORPORATE SERVICES INC	PUBLICATION STORAGE: DECEMBER 2024	\$ 493.92	1/6/2025
VU122440	SHI INTERNATIONAL CORP	COMPUTER SOFTWARE	154.42	1/6/2025
VU122448	LESLIE COMNES	PO-62800-00010575: DECEMBER 2024	2,651.73	1/6/2025
VU122450	OREGON WOMEN IN TIMBER	PO-62800-00013933: NOVEMBER 2024	13,596.00	1/6/2025
VU122458	UNITED PARCEL SERVICE	SHIPPING	26.94	1/6/2025
VU122465	JACKSON CO SCH DIST 6	BUS TRANSPORTATION	1,263.48	1/6/2025
VU122424	PORTLAND PUBLIC SCHOOLS	BUS TRANSPORTATION	2,434.71	1/7/2025
VU122443	CAWOOD	PS-628-1032-12: DECEMBER 2024	12,828.67	1/7/2025
VU122444	LANE CO SCH DIST 1	BUS TRANSPORTATION	573.97	1/7/2025
VU122447	WORD JONES WRITING & EDITING LLC	PS-628-1042-15: DECEMBER 2024	600.00	1/7/2025
VU122453	SOUTHWESTERN OREGON CC	LODGING REIMBURSEMENT	119.49	1/7/2025
VU123707	OREGON AGLINK FOUNDATION	ADOPT-A-FARMER SPONSORSHIP	2,500.00	1/13/2025
VU123711	CASCADE S D #5	SUBSTITUTE REIMBURSEMENT	265.75	1/13/2025
VU123723	TILLAMOOK CO SCH DIST 9	LODGING REIMBURSEMENT	240.86	1/13/2025
VU123729	LINCOLN COUNTY SCHOOL DISTRICT	BUS TRANSPORTATION	299.30	1/13/2025
VU123740	BHCS	SUBSTITUTE REIMBURSEMENT	1,099.90	1/13/2025
VU123743	JACKSON SWCD	LODGING REIMBURSEMENT	238.60	1/13/2025
VU123749	UNITED PARCEL SERVICE	SHIPPING	14.79	1/13/2025
VU124801	RAM OFFSET LITHOGRAPHERS LLC	PRINTING: INTO THE FOREST	2,536.00	1/13/2025
VU123645	OREGON STATE UNIVERSITY	IGA 25-1001: JUNE-DECEMBER 2024	11,830.16	1/14/2025
VU123648	LYNX GROUP INC	PRINTING: FIND YOUR PATH	3,371.07	1/14/2025
VU123650	OREGON STATE UNIVERSITY	IGA OSU 25-1000: JULY-DECEMBER 2024	66,288.64	1/14/2025
VU123654	LANE CO SCH DIST 4J	SUBSTITUTE REIMBURSEMENT	851.17	1/14/2025
VU123730	OAKRIDGE SCHOOL DIST 76	SUBSTITUTE REIMBURSEMENT	300.00	1/14/2025
VU123736	LANE CO SCH DIST 32	SUBSTITUTE REIMBURSEMENT	118.80	1/14/2025
VU123746	UNITED PARCEL SERVICE	SHIPPING	196.81	1/14/2025
VU123649	PARALLEL PUBLIC WORKS INC	PS-628-1009-20: NOVEMBER 2024	167.00	1/16/2025
VU123726	TIGARD-TUALATIN SCH DIST 23J	BUS TRANSPORTATION	600.00	1/16/2025
VU123747	CLACKAMAS CO SCH DIST 86	BUS TRANSPORTATION	617.44	1/16/2025
VU124778	WILD PEAR DOWNTOWN LLC	CATERING	669.76	1/21/2025
VU124780	PACIFIC OFFICE AUTOMATION INC	COPIER LEASES: NOVEMBER-DECEMBER 2024	879.82	1/21/2025
VU124773	PORTLAND PUBLIC SCHOOLS	BUS TRANSPORTATION	1,139.44	1/22/2025
VU124793	NETWORK CHARTER SCHOOL	SUBSTITUTE REIMBURSEMENT	381.44	1/22/2025
VU124796	SERVER LOGIC CORPORATION	PS-628-1000-07: DECEMBER 2024	430.00	1/22/2025
VU124805	SALEM KEIZER SCH DIST 24J	SUBSTITUTE REIMBURSEMENT	600.00	1/22/2025
VU124810	LEBANON COMMUNITY SCHOOL DISTRICT #9	BUS TRANSPORTATION	149.60	1/22/2025
VU124819	PETERKORT CENTRE II LLC	PORTLAND OFFICE LEASE: FEBRUARY 2025	8,233.38	1/22/2025
BTTE2524	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: DECEMBER 2024	330.00	1/23/2025
BTTE2525	STATE OF OREGON SECRETARY OF STATE	AUDIT ASSESSMENT	398.50	1/23/2025
BTTE2526	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL : DECEMBER 2024	612.42	1/23/2025
VPV25033	HENRY THOMAS	TRAVEL REIMBURSEMENT: NOVEMBER-DECEMBER 2024	138.69	1/23/2025
VPV25034	JULIE WOODWARD	TRAVEL REIMBURSEMENT: NOVEMBER 2024	175.54	1/23/2025
VPV25035	ERIKA HEATH	TRAVEL REIMBURSEMENT: DECEMBER 2024	112.56	1/23/2025
VPV25036	JORDAN BENNER	TRAVEL REIMBURSEMENT: DECEMBER 2024	418.23	1/23/2025
VPV25037	JAMES T PAUL	TRAVEL REIMBURSEMENT: DECEMBER 2024	69.68	1/23/2025
VPV25038	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: DECEMBER 2024	12,683.52	1/23/2025
VU124809	OREGON SMALL WOODLANDS ASSOC	ADVERTISING	375.00	1/23/2025
VU124813	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: DECEMBER 2024	15,490.92	1/23/2025
VU125873	PORTLAND PUBLIC SCHOOLS	BUS TRANSPORTATION	2,615.37	1/28/2025
VU125876	ACCURATE CORPORATE SERVICES INC	PUBLICATION DELIVERY	332.51	1/28/2025
VU125877	SALEM KEIZER SCH DIST 24J	SUBSTITUTE REIMBURSEMENT	600.00	1/28/2025
VU125881	ROBERT WILLIAM READ	PO-62800-00038426: DECEMBER 2024	910.00	1/28/2025
VU125882	EAGLE POINT SCHOOL DISTRICT 9	LODGING REIMBURSEMENT	240.74	1/28/2025

Vouchers - January 2025

VU125889	PROJECT WET FOUNDATION INC	CONFERENCE REGISTRATION: HEATH	550.00	1/28/2025
CR002520	OREGON STATE TREASURY	BANK FEE: JANUARY 2025	<u>11.00</u>	1/31/2025
TOTAL VOUCHERS - JANUARY 2025			\$ 174,827.74	
TOTAL PERSONNEL SERVICES - JANUARY 2025			<u>\$ 130,275.32</u>	
GRAND TOTAL EXPENDITURES			\$ 305,103.06	



Oregon

Tina Kotek, Governor

Department of Administrative Services

Chief Financial Office

155 Cottage Street NE

Salem, OR 97301

PHONE: 503-378-3106

April 1, 2025

Jim Paul, Executive Director
Oregon Forest Resources Institute
9755 SW Barnes Road, Suite 210
Portland, OR 97225

Re: FY 2024 ACCOUNTS RECEIVABLE HONOR ROLL CERTIFICATE

It is a great pleasure to inform you that your agency has earned the Chief Financial Office Accounts Receivable (A/R) Honor Roll Certificate for fiscal year 2024.

The Chief Financial Office Accounts Receivable Honor Roll Certificate is awarded to state agencies that submit timely and accurate A/R reports. Achievement of this recognition is due primarily to your agency's diligent efforts to track and report A/R activities.

By meeting the requirements of the Honor Roll Certificate program your agency is an important part of meeting statewide efforts to improve accounts receivable management. Your agency's success in A/R reporting is critical to the Legislative Fiscal Office publication of the *Report on Liquidated and Delinquent Accounts Receivable* and to the Chief Financial Office *Accounts Receivable Management Report*, and the *Statewide Write-off, Abated and Canceled Certification Report*, which are all submitted to the Legislative Assembly each year.

The Honor Roll Certificate will be delivered to the staff that submitted or signed the A/R reports during fiscal year 2024, which included Kathy Storm. Congratulations to your agency and your fiscal team for this outstanding work!

Sincerely,

Kate Nass, Chief Financial Officer
Chief Financial Office

Robert W. Hamilton, State Controller
Chief Financial Office



State of Oregon
Department of Administrative Services
Chief Financial Office

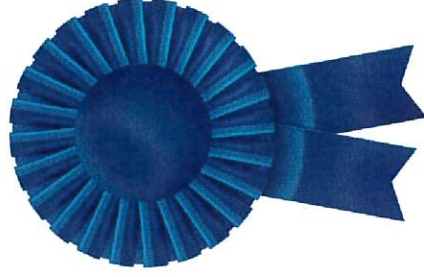
*Chief Financial Office's Accounts Receivable
Honor Roll Certificate*

Awarded to

*Oregon Forest
Resources Institute*

*For Commitment to Excellence
in the Management and Reporting
of Accounts Receivable*

Fiscal Year Ended June 30, 2024



Kate Nass

Kate Nass, Chief Financial Officer

Robert W. Hamilton

Robert W. Hamilton, State Controller

April 1, 2025

Date